

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On May 16, 2017 at 8:25 a.m., President Bonnie McNulty called the meeting to order. Lindsey Gonzales took roll call. The following additional Board members were present: Greg Deranleau, Lane Drager and Kimberley Krapek. Victor Boog, counsel for Jefferson County Public Health, was also present.

A quorum was established.

Staff Members Presenting

Dr. Mark Johnson, Executive Director
Jody Erwin, Deputy Director
James Rada, Director, Environmental Health Services
Dr. Margaret Huffman, Director, Community Health Services
Jon Vickery, Environmental Health Services
Kelly Keenan, Administrative Services
Roy Laws, Environmental Health Services

Acceptance of Agenda

Mr. Deranleau made a motion to approve the agenda as presented. Mr. Drager seconded the motion.

Motion passed

Acceptance of Minutes

Ms. Krapek made a motion to approve the March meeting minutes as presented. Mr. Drager seconded the motion.

Motion passed

Employee of the Month Presentation

The Board of Health presented the April and May Employee of the Month certificates to Gwyn Rodman-Rice, with Community Health Services, and to Salma Jakane, with Administrative Services.

Variance Cases:

Jon Vickery, with Environmental Health Services, presented Case Number 17-103889 to the Board, and after Board discussion, Mr. Deranleau made a motion to approve Case Number 17-103889 OW. Mr. Drager seconded the motion.

Motion Approved

Old Business:

Mr. Graham Pearce came before the Board of Health to appeal Case Number 17-100298 which was denied at the March 21st Board of Health meeting. After review and discussion of Mr. Pearce's appeal letter dated March 27, 2017, Mr. Drager made a motion to approve Mr. Pearce's appeal and to rehear Case Number 17-100298 at the July 18th Board of Health meeting. Ms. Krapek seconded the motion. Jon Vickery, with Environmental Health Services will repost the meeting date/time at Mr. Pearce's property and send out notices to the surrounding neighbors.

Motion Approved

Kelly Keenan, with Administrative Services, updated the Board with regards to Jefferson County Public Health's accreditation process. The formal application was submitted on Friday, May 12th and is now under review by the accreditation board. It is estimated that roughly 3,000 staff hours during the last year have been dedicated to this process at Jefferson County Public Health. The next step is to have a site visit, estimated to occur in early 2018. During the site visit the Board will need to be available to meet with the site visit team. As soon as we have a date for the site visit, Kelly Keenan will update the Board.

Roy Laws, with Environmental Health Services, gave a progress report to the Board with regard to JCPH activities in the Indian Hills community. The report included a review of Dr. Herzog Groundwater Study recommendations and a report on JCPH's involvement in the Indian Hills Source Water Protection planning efforts and Action Plan items.

New Business:

Mr. Steve Hosie, with the Indian Hills Water District came before the Board to present the Source Water Protection Plan in Indian Hills to the Board. Mr. Hosie thanked the Board, Dr. Johnson, Jim Rada and Roy Laws for their continued support and efforts in helping implement best management practices to reduce the risks from the potential contaminant sources and other issues of concern. The next meeting regarding this plan is June 14th in Indian Hills at the Indian Hills Community Center. All community members and surrounding communities are invited to attend.

*****The Board took a 5-minute break*****

Dr. Huffman, the Director of Community Health Services, gave a brief overview of the State Innovation Model (SIM) Grant, which is attempting to help clinical practices integrate behavioral health and primary care and to test alternative payment models. One of the campaigns that has come out of this grant is "Let's Talk, Colorado", which includes a website providing a toolkit about mental health and how to begin talking openly about it with others.

Public Comment:

None

Financial Report

Mr. Erwin presented the financial reports to the Board. Mr. Deranleau made a motion to approve the report as presented. Mr. Drager seconded the motion.

Motion passed

Contracts and Agreements

Mr. Erwin presented the contracts and agreements to the Board. Mr. Drager made a motion to approve the contracts and agreements as presented. Mr. Deranleau seconded the motion.

Motion passed

Approval of Warrants

Mr. Deranleau made a motion to approve the warrants as submitted. Mr. Drager seconded the motion.

Motion passed

Executive Director Comments:

Dr. Johnson thanked Kelly Keenan and all the staff who have worked on the accreditation process. One of the key things about going through the accreditation process is that it has forced JCPH to become more efficient. Policies and procedures have been written, or made more formal, which will help our organization work more effectively. We believe that accreditation and the streamlining will also make us more successful with grant applications and other funding opportunities.

Dr. Johnson also updated the Board regarding the JCPH Ethics Committee. Dr. Johnson asked the Board if they are pleased with the new schedule of having bimonthly meetings, and asked if they would like to discuss this at a future meeting. Most of the Board appear to favor the current schedule, but we will review this at the next Board meeting.

Director Comments:

Mr. Erwin, the Deputy Director of Jefferson County Public Health, updated the Board on the hailstorm that went through the area recently and described the damage that was done to the vehicles (private and County owned).

Mr. Rada, the Director of Environmental Health Services, updated the Board with regard to working with Buffalo Creek's source water protection plan. In March, Regulation 43 was approved by the Water Quality Control Commission. They are encouraging all counties to update their local regulations by the end of the year. Mr. Craig Sanders, with Environmental Health Services, will work through a local stakeholder process to develop regulation updates. He will submit proposed revisions to the Board later this year. Mr. Rada also updated the Board regarding ongoing rabies issues in Jefferson County, reporting that there have been 13 rabid skunks identified in Jefferson County as of May 16th. The majority have been found in Northeast Lakewood, Wheat Ridge and Arvada. He indicated that staff are working on a Health Alert release for physicians that will teach or remind them of current guidelines on post-exposure prophylaxis procedures.

Board Member Comments:

Due to the Thanksgiving Holiday the scheduled Board of Health meeting on November 21st will be cancelled, and meetings will be held instead on October 17th and December 19th. The Clerk to the Board of Health will send the updated schedule to the Board and post it on the Jefferson County Public Health website.

Executive Session:

Dr. Johnson made a request to have an Executive Session with the Board and the Counsel for the Board. The Board voted unanimously to approve this request.

There being no further business to come before the Board of Health, the meeting was adjourned at 11 a.m.