

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On September 20, 2016 at 7:30 a.m., President Bonnie McNulty called the meeting to order. Lindsey Gonzales took roll call. The following additional Board members were present: Maureen Sullivan, Lane Drager, and Greg Deranleau. Amanda Crusier, counsel for Jefferson County Public Health, was also present.

For the record, Kimberly Krapek was absent. A quorum was established.

Staff Members Presenting

Roy Laws, Environmental Health Services - Environmental Engineer
James Rada, Environmental Health Services – Director
Pamela Gould, Administrative Services – Public Health Planner
Mindi Ramig, Environmental Health Services – Environmental Health Supervisor
Jessa Woodward, Environmental Health Services – Supervisor
Craig Sanders, Environmental Health Services – Supervisor
Jody Erwin, Administrative Services – Director
Dr. Mark Johnson, Executive Director

Acceptance of Agenda

Mr. Deranleau made a motion to approve the agenda as presented. Mr. Drager seconded the motion.

Motion passed

Acceptance of Minutes

Mr. Deranleau made a motion to approve the July meeting minutes as presented. Mr. Drager seconded the motion.

Motion passed

Employee of the Month Presentation

Mr. Deranleau presented the September Employee of the Month certificate to Karen Wiggins, with Administrative Services. Ms. Sullivan presented the August Employee of the Month certificate to Christie Preston, with Health Promotion and Lifestyle Management Services.

Financial Report

Mr. Erwin presented the financial reports to the Board. Ms. Sullivan made a motion to approve the report as presented. Mr. Drager seconded the motion.

Motion passed

Contracts and Agreements

Mr. Erwin presented the contracts and agreements to the Board. Mr. Drager made a motion to approve the contracts and agreements as presented. Ms. Sullivan seconded the motion.

Motion passed

Approval of Warrants

Ms. Sullivan made a motion to approve the warrants as submitted. Mr. Deranleau seconded the motion.

Motion passed

Old Business

Pamela Gould, with Administrative Services, reviewed information regarding Healthy JeffCo and discussed what the different coalitions in JeffCo are working on. Pamela also outlined the agenda for the upcoming Healthy JeffCo Innovation Summit event.

Jessa Woodward, with Environmental Health Services, brought before the Board the final draft for the *Jefferson County Public Health Body Art Regulations*. Mr. Drager made a motion to approve the final document. Mr. Deranleau seconded the motion.

Motion passed

Roy Laws, with Environmental Health Services, discussed with the Board the agenda for the upcoming public meeting for the Indian Hills Groundwater Quality Modeling Project. The public meeting will take place at the Indian Hills Community Center on October 4, 2016 at 6:30 p.m.

Craig Sanders, with Environmental Health Services, brought before the Board for approval the *Granting Variances in Minor Adjustment Planning Cases Policy*. The draft of this policy was presented to the Board in July's Board of Health meeting. Mr. Deranleau made a motion to approve the final policy. Mr. Drager seconded the motion.

Motion passed

New Business

Mindi Ramig, with Environmental Health Services, presented an updated Fee Schedule to the Board that incorporated new fees approved by the Colorado legislature during the 2016 legislative session. Mr. Deranleau made a motion to approve the updated fees. Mr. Drager seconded the motion.

Motion passed

Craig Sanders, with Environmental Health Services, brought before the Board a DRAFT policy regarding granting variances for upgrades to an existing Onsite Water Treatment System (OWTS). After discussion, Craig Sanders will bring back the policy for review and approval in the beginning of 2017.

Dr. Regan A. Stiegmann, General Preventive Medicine Resident, presented on the project she conducted at JCPH while doing her residency rotation in the summer of 2016. Dr. Stiegmann conducted a quality improvement project surrounding recycling at JCPH.

Executive Director Comments:

Dr. Johnson reminded the Board about the upcoming October 2nd Golden Community Harvest Dinner. Board Members Kimberly Krapek and Bonnie McNulty will be attending.

Dr. Johnson discussed with the Board their thoughts on endorsing or opposing different amendments or different political issues that come up during voting season. Traditionally, the Board has not taken a political stance one way or the other on the different amendments or political issues involving health that come up for vote. Due to newly appointed board members, Dr. Johnson wanted to verify how they wished to approach these issues.

After Board discussion, for future amendments and political issues surrounding health issues, the Board would like to have educational sessions brought before them. After the session the Board will then discuss how they stand on the issues presented.

Dr. Johnson relayed to the Board that the budget adopted by the BOH had been presented to the Board of County Commissioners. Overall, the BOCC seemed very pleased with the efficiencies within the JCPH budget. Dr. Johnson thanked Jody Erwin, Joseph Badalpour and Salma Jakane for all their work on getting this prepared for presentation.

Dr. Johnson also apprised the Board that he will be going to San Diego in September with members of the Children and Youth Leadership Commission from Jefferson County, including Sheriff Schrader and Lynn Johnson, the Executive Director from Human Services, to visit with the health and human services department in San Diego to review their processes and their work with various community coalitions.

Director Comments:

Jody Erwin introduced a new staff member on the Administrative Services team. James Rada introduced new staff members on the Environmental Health Services team.

Board Comments:

Ms. Sullivan suggested for the new board members to obtain past documentation to review before the Indian Hills meeting on October 4th. Ms. Sullivan would also like the Board to consider electing officers during the November or January Board of Health meetings. Ms. Sullivan is currently the Board's Vice President, and her term will be up in March 2017. Ms. Sullivan does not plan to apply for reappointment to the Board of Health. Mr. Deranleau would like Dr. Johnson to relay to the different staff who present at the Board of Health meetings how impressed he is with them and how much he appreciates their presentations.

Public Comments:

Jorge Orosco acquired property within the prohibition area of the Indian Hills community. He would like to build on this property and is looking forward to the public meeting in Indian Hills on October 4, 2016. Mr. Orosco plans to be in attendance and is very thankful for the report that has been done and looks forward to working with the community and health department in the future.

There being no further business to come before the Board of Health, the meeting was adjourned at 10:45 a.m.