

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On May 17, 2016 at 7:30 a.m., President Bonnie McNulty called the meeting to order. Lindsey Gonzales took roll call. The following additional Board members were present: Kimberley Krapek, Lane Drager, Greg Deranleau, and Maureen Sullivan. Amanda Cruser, counsel for Jefferson County Public Health, was also present.

A quorum was established.

Staff Members Presenting

Dr. Johnson, Executive Director, Jefferson County Public Health
James Rada, Director, Environmental Health Services
Craig Sanders, Supervisor, Environmental Health Services
Jody Erwin, Director, Administrative Services Division
Roy Laws, Environmental Engineer, Environmental Health Services

Acceptance of Agenda

Mr. Rada asked for Roy Laws, with Environmental Health Services to be added to the agenda under Old Business, to update the Board regarding the Indian Hills Groundwater Quality Modeling Project Report. Mr. Drager made a motion to approve the agenda as with addition and as presented. Mr. Deranleau seconded the motion.

Motion passed

Acceptance of the Minutes

Ms. Sullivan made a motion to approve minutes with one correction. Correction: Ms. Maureen Sullivan was absent during April's meeting. Correction and minutes approved seconded by Mr. Deranleau.

Motion passed

Employee of the Month Presentation

Ms. Sullivan and Mr. Deranleau presented the March and April Employee of the Month certificates to Jason Willingham with Administrative Services and Kelsey Rivera with Health Promotion and Lifestyle Management.

Financial Report

Mr. Erwin presented the March and April financial report to the Board. Mr. Deranleau made a motion to approve the financial report as presented. Mr. Drager seconded the motion.

Motion passed

Contracts and Agreements

Mr. Erwin presented the contracts and agreements to the Board. Ms. Sullivan made a motion to approve the contracts and agreements as presented. Mr. Deranleau seconded the motion.

Motion passed

Approval of Warrants

Mr. Deranleau made a motion to approve the warrants as submitted. Mr. Drager seconded the motion.

Motion passed

Old Business

Roy Laws, with Environmental Health Services, briefed the Board regarding the Indian Hills Groundwater Quality modeling project and the recommendations surrounding the Indian Hills area. Currently Mr. Laws is reviewing the summary report given to Jefferson County Public Health by a consultant. The report has been given back to the consultant firm for final review. Upon final review from Mr. Laws he will email the draft summary report to the Board for review and ask for approval during the June Board of Health meeting.

New Business

Mr. Sanders, with Environmental Health Services, brought before the Board a policy revision regarding onsite waste water fees. Mr. Sanders asked the Board to review the suggested policy revision and the policy would come back before the Board for approval by the end of the summer.

Mr. Sanders also brought before the Board a new policy regarding approving variances for minor amendment cases. After discussion with the Board, Mr. Sanders will revise the draft of the policy and come back for final approval from the Board in September 2016.

Executive Director Comments

Dr. Johnson thanked the Board and Directors for meeting with the County Commissioners before the Board of Health meeting on May 17, 2016. Dr. Johnson updated the Board regarding new information surrounding the Zika Virus. Information from the Colorado Department of Public Health and Environment suggests that Colorado is at very low risk of any indigenous cases of the virus. However, due to travel throughout the State there is always the concern that an individual will come back from a high risk area and spread the virus through sexual transfer.

The accreditation process is progressing and Jefferson County Public Health's Accreditation Coordinator, Kelly Keenan, has recently returned from the official accreditation training through the Public Health Accreditation Board.

The fee increase regarding retail food licensing has passed through legislation in early May.

Director Comments

Jim Rada updated the Board regarding the four positive rabid skunks that were found in Jefferson County. Mr. Rada will keep the Board updated regarding any new cases. Mr. Rada's team will be bringing before the Board in July a revised body art regulation policy for review and approval. Jessa Woodward, with Environmental Health Services, will submit the draft policy revision for the Board's review before the July board meeting.

Public Comments:

None

There being no further business to come before the Board of Health, the meeting was adjourned at 9:31 a.m.