

BUSINESS SERVICES

Providing Talent to Business

The American Job Center provides talent development and recruitment assistance to local employers and entrepreneurs at no cost. Whether you want to search our database for that one perfect candidate, you have many positions to fill and want to participate in our weekly hiring events or just need some financial assistance before you can commit to training a new employee, we are here to help.

★ **Serving our business community for today and the future.** ★



★ **Cost effective alternatives for recruiting in the current economic climate.** ★

Services include:

- Talent Recruitment of Skilled Talent
- Talent Pool
- Free Job Postings
- Customized Hiring Events & Job Fairs
- Pre-Employment Assessments
- Regional Sector Partnerships
- Apprenticeship Assistance
- Many Additional Services

Reach a business development representative at:

303.271.4800 ★ 800.659.3656 TTY/TDD

businessservices@jeffco.us

<http://jeffco.us/american-job-center>



The American Job Center serving Jefferson, Clear Creek and Gilpin counties is an equal opportunity program; auxiliary services are available upon request to individuals with disabilities.

Talent Recruitment

Are you looking for the perfect candidate? The American Job Center provides Talent Recruitment and Training assistance at *no cost*. We can supplement your HR department with customer recruitment assistance. To reduce the expenses associated with training new employees, we offer financial assistance to offset on-boarding costs.

Hire Skilled Talent

Our available talent ranges from candidates with PhD's to high school students and includes almost all occupations. We can match your job requirements with the skills and experiences of our candidates. Here are just some of the free services we provide:

Talent Pool

Our exclusive Talent Pool includes hundreds of screened, pre-qualified and motivated job seekers that are matched to fit your job requirements.

Free Job Postings

Post job openings for free on www.connectingcolorado.com. Connecting Colorado is a statewide database containing thousands of job seekers. You can post your open positions and search for job applicants.

Customized Hiring Events & Job Fairs

We offer customized hiring events for single employers, multi-employer job fairs, and virtual hiring events to assist in your recruiting efforts.

Regional Sector Partnerships

The American Job Center is a member and contributor to major regional sector partnerships. Ask us how we can help you become part of one as well.

Apprenticeship Assistance

Let us share with you the opportunity that establishing a registered apprenticeship program can bring to your company.

Pre-Employment Assessments

We offer skills evaluations online to our business partners at no cost. These assessments are best suited for determining the skill levels of final candidates.

Additional Services

Contact us today to learn more about our additional services, including: on-the-job training, apprenticeships, internships, lay-off assistance, and more!