



## Rocky Mountain Metropolitan Airport

### Mt. Evans Conference Room

*For Reservations Call: 303-271-4850*

<b>Mt. Evans Conference Room Rental</b>	<b>Length</b>	<b>Rate</b>
Subject to availability. Set-up fee applies if layout request differs from the standard layout. <b>Non-profits donating 100 hours of time to the airport may have the room rental fee waived.</b>	Per hour (2-hour minimum)	\$55
	4-hour block	\$200
	8-hour block	\$400
	Set-up fee	\$50
	One-half of atrium add-on for catering	\$30
	Canceled up to two weeks prior to reservation.	Full refund
	Canceled between 2 weeks and 48 hours prior to event.	Half refund
Canceled less than 48 hours prior to event.	No refund	

***Atrium is available for catering and meal time set-up only for an additional \$30.00***

*(at least 50% of Atrium must remain open to the public)*