

**MINUTES OF THE BOARD OF HEALTH  
Jefferson County, Colorado**

**\*\*This meeting was held via Zoom\*\***  
August 15, 2023

On August 15th, 2023, President Cheri Jahn called the business meeting to order at 4:10 pm. The following additional board members were present: Lane Drager, Hilda Gehrke, Dr. Harriet Hall, and Rachelle Woods.

A quorum was established.

For the record, Jen Virdin took minutes.

Executive Session:

3:30pm: Legal advice concerning variance policy update 24-6-402(4)(b) and legal advice 2835 SE Grapevine cease and desist.

Acceptance of Consent Agenda:

Mr. Drager made a motion to approve the consent agenda. Ms. Woods seconded the motion.  
**Motion Passed**

Public Comment:

No public commenters signed up to speak.

Financial Reports: Salma Jakane:

Salma Jakane presented July 2023 financials. Total revenues are on target more than halfway through the year. Mr. Drager made a motion to approve. Ms. Gehrke seconded the motion.

**Motion Passed**

New Business:



2835 SE Grapevine  
BOH report 8-15-23.p



Grapevine -  
Resolution 8-15-23.d



Meier cease desist  
case 8-15-23.pptx

2835 SE Grapevine cease and desist enforcement and penalty assessment, request for assessment of penalties (C.R.S. 25-10-101) at a total of up to \$50/day per each violation: Mitch Brown, Environmental Health Services (EHS)

Complaint received on June 2, 2022, that sewage was surfacing on the ground at the property located at 2835 SE Grapevine. EHS confirmed evidence of OWTS malfunction on June 10, 2022. Repair was required to be completed by September 21, 2022. Repair was not completed. On October 25, 2022, an administrative hearing was held, and the Hearing Officer accepted an extended repair schedule to be completed by January 31, 2023. On April 26, 2022, another administrative hearing was held. Repairs had not been completed by the deadline. On May 25, 2023, a cease-and-desist order went into effect. EHS conducted a site investigation on August 14, 2023, and while no surfacing was observed, the repairs had not been completed. Mr. Brown believes penalties are warranted to protect residents of the Idledale area and compel the

property owner to comply with the law. As of today, the OWTS is still not repaired, and the property owner is not in compliance.

Mr. Drager made a motion to move the resolution forward with the penalty. Ms. Woods seconded the motion.

**Motion Passed**

Update regarding Executive Director: Board of Health

Ms. Hall made a motion for the Board of Health to extend an offer to Dr. Sarah Story for the Executive Director position and offer a contract for her hire, approved by the county attorney.

Mr. Drager seconded the motion.

**Motion Passed**

Variance Policy update: James Rada



Administrative Policy  
for Table 4-1.pdf

Parmalee Gulch area has had a known water quality issue since the 1960s. The Board of Health provided a policy on how to apply regulations in order to issue permits and conduct inspections. Onsite Wastewater Systems Permitting Standards policy proposal sets standards for JCPH to issue permits on the lots that were legally created before June 3, 1966, and to allow EHS to issue permits for lots that do not meet the minimum property size requirements if they meet the policy approval standards. The policy standards propose onsite wastewater treatment systems shall meet all applicable requirements of onsite wastewater treatment regulations, the parcel must have been created before June 3, 1966 and met any county requirements in place at the time of its creation, the property must meet minimum property size requirements, OWTS design incorporates a minimum treatment level of TL3N, and as part of the permitting process, applicant must submit a sample of raw, untreated water from the well on the property for a water analysis. Mr. Rada requests the policy be effective immediately if passed.

Mr. Drager made a motion to approve and make the policy effective immediately. Dr. Hall seconded the motion.

**Motion Passed**

Board review of Annual Board of County Commissioners (BoCC) and Board of Health meeting agenda: Board of Health

Ms. Jahn is requesting the loss of future funds be discussed. Mr. Drager would like more opportunities to interact with the community as part of the discussion. Mr. Drager agrees with the agenda topics. Ms. Jahn would also like to have more cohesive discussions with the BoH and BoCC. Dr. Hall made a motion to finalize the proposed agenda to the BoCC as presented, with the addition of the communication between BoH and BoCC added. Mr. Drager seconded the motion.

**Motion Passed**

Family Connects presentation: Alix Hopkins and Mary Margaret Fouse-Bishop

The program was founded in 2001 with the goal of improving child outcomes in Durham. Family Connects is an evidence-based, universal, model with registered nurses conducting maternal-child health assessments in the home. Evidence shows the success of the program. JCPH is one of four Family Connects sites in Colorado. Amanda McCoy shared her personal story and how the Family Connects program benefited both her as a mother and her prematurely born twins. This program is not intended to take the place of any nurse home visit programs. Family Connects has no specific eligibility requirements, which is unique to JCPH's home visit

programs. Family Connects is committed to having in-person interpretation as much as possible.

#### Senior Leadership Team Updates/Comments

**Jeff Zayach**, Interim Executive Director- Mr. Zayach would like to acknowledge the hard work of the Tobacco team- leadership, strategic thinking, and finesse were shown during the passing of the flavored tobacco ban in the city of Golden and under the leadership of Kelly Curl.

**Jody Erwin**, Deputy Director- Mr. Erwin announced the August Employee of the Month as Lindsey Gonzales and would like to thank her for all her hard work and dedication to JCPH.

**Joe Badalpour**, Administrative Services Director- No update today.

**Jim Rada**, Environmental Health Services Director- EPA grant approvals for the air quality monitoring program have come through; Madison Pitts will be the point of contact for the grant with the EPA and community. Agreements and MOUs are being written up for partner organizations currently. The goal is for air quality data to start being collected in November.

**Alix Hopkins**, Family Services Director- Mary Margaret Fouse-Bishop was nominated for the Engaged Workforce Award. Ms. Hopkins would like to congratulate the WIC team for receiving the Breastfeeding Award of Excellence. The waivers for hybrid and remote appointments in the clinic are ending due to the end of the Public Health Emergency; the WIC group has worked hard for staff to have hybrid flexibility while still meeting the needs of the community.

**Christine Billings**, Epidemiology, Planning and Communications (EPC) Director- Community Health Assessment (CHA) is published in both English and Spanish on the JCPH website. This is the first time the CHA for any local public health agency has been published in Spanish for the community. Ms. Billings would like to thank and congratulate the team for all their hard work. The Points West team is hard at work to honor, celebrate, and remember those who have passed away from overdoses. There will be a Naloxone staff training this Thursday and more to come for International Overdose Awareness Day on August 31<sup>st</sup>.

#### Staff Comments:

Donna Viverette would like to thank Kelsey Campbell for her hard work on a variety of programs and projects.

#### Board of Health Comments:

Ms. Woods would like to acknowledge August as Breastfeeding Awareness Month and congratulate the WIC team for receiving the Breastfeeding Award of Excellence. Ms. Woods would also like to acknowledge JCPH has two Certified Lactation Counselors which is a title that is recognized internationally. Ms. Jahn would like to thank Ms. Gehrke for serving on the board and all her hard work and the time taken to serve on the board. Ms. Gehrke's time on the board is over on August 31, 2023. Employee of the Month luncheon will be held August 22, 2023, at 210 Union. Dr. Hall would also like to thank Ms. Gehrke. She would also like to commend those who gave the Family Connects presentation. Mr. Drager is very proud to be a part of JCPH. He would also like to thank Ms. Gonzales for the support she gives the board and is happy she is getting the recognition she deserves. Mr. Drager will also miss Ms. Gehrke.

#### Adjournment:

There being no further business to come before the Board of Health, the business portion of the meeting was adjourned at 6:33p.m.