

**MINUTES OF THE BOARD OF HEALTH  
Jefferson County, Colorado**

**\*\*This meeting was held via Zoom\*\*  
June 20, 2023**



On June 20th, 2023, President Cheri Jahn called the business meeting to order at 4:02 pm. The following additional board members were present: Lane Drager, Hilda Gehrke, Dr. Harriet Hall, and Rachelle Woods.

A quorum was established.

For the record, Jen Virdin took minutes.

Request for Change to Agenda:

Mary Sloan requested to amend the agenda to remove variance case #23-103 896. Staff will review and further discuss the case with county attorneys. Mr. Drager made a motion to approve. Dr. Hall seconded the motion.

**Motion Passed**

Acceptance of Consent Agenda:

Dr. Hall made a motion to approve the consent agenda. Mr. Drager seconded the motion.

**Motion Passed**

Public Comment:

No public commenters signed up to speak.

Old Business:

Kate Watkins requested an approval vote to publish the Community Health Assessment. Dr. Hall made a motion to approve. Ms. Woods seconded the motion.

**Motion Passed**

Financial Reports: Salma Jakane:

Salma Jakane presented May 2023 financials. Financials are on track for this time of the year. Mr. Drager made a motion to approve. Ms. Gehrke seconded the motion.

**Motion Passed**

New Business:

Dr. Hall made a motion to move to extend the Otowi contract and move to the next phase of the Clinic Services review. Ms. Woods seconded the motion.

**Motion Passed**

### Senior Leadership Team Updates/Comments

**Jeff Zayach**, Interim Executive Director- The SLT is working on an orientation plan together with Mr. Zayach. Mr. Zayach would like to pay tribute to the Senior Leadership Team (SLT) and staff for keeping the organization moving forward through immense change.

**Jody Erwin**, Deputy Director- Introduced new position of Environmental Justice Coordinator, filled by Jessica Hymer.

**Joe Badalpour**, Administrative Services Director- The accounting team is moving at a rapid pace to get back on track with the budget process. Budget will be presented at the July BoH meeting. Budget will be presented to the county after the July BoH meeting. Funding levels provided this year will also be provided next year.

**Jim Rada**, Environmental Health Services Director- EPA Air Quality Monitoring Grant has officially been awarded to JCPH EHS. This is a 225k grant spread over 3 years. Unofficially partnering with Adams County and DDPHE Love My Air programs to expand the program to more of the metro area. EHS is working with EPR to draft an Environmental Health Annex to add to the EOP. Tabletop exercise to come this summer. Jackie Johnson joined EHS as an Environmental Health Specialist. EHS is looking to be fully staffed by the end of summer.

**Alix Hopkins**, Family Services Director- June's Employee of the Month is Diana Saenz.

**Christine Billings**, Epidemiology, Planning and Communications (EPC) Director- Huge thanks to Sue Winthrop, Pam Stephens, Nikki Main, and Cynthia Farrar for their work on an Innovations and Aging grant. Thanks to Kate Watkins and team for their work on the Community Health Assessment. Ms. Billings would appreciate and encourage the BoH's involvement in the community collaboration piece in the Community Health Improvement Plan.

### Staff Comments:

There were no staff comments.

### Board of Health Comments:

Dr. Hall would like to congratulate Environmental Health Services (EHS) on their EPA grant. Dr. Hall also finds the Environmental Justice Coordinator an important addition to JCPH. Dr. Hall requests more information on Innovations and Aging at future study sessions. Employee of the Month luncheon will be held on Tuesday, June 27<sup>th</sup> at 240 Union. Mr. Drager is looking forward to the leadership retreat later this week with the board and the SLT.

### Adjournment:

There being no further business to come before the Board of Health, the business portion of the meeting was adjourned at 4:30 p.m.