

**MINUTES OF THE BOARD OF HEALTH  
Jefferson County, Colorado**

**\*\*This meeting was held via Zoom\*\***

April 18, 2023



BOH Packet 4 18  
2023.pdf

Methamphetamine Affected Properties Regulations and Program presentation by Jim Rada and Madison Pitts from Environmental Health Services began at 3:30 p.m.



Meth Affected  
Properties 4.18.23 BO

On April 18th, 2023, President Cheri Jahn called the business meeting to order at 4:02 pm. The following additional board members were present: Lane Drager, Dr. Harriet Hall, and Rachelle Woods. Hilda Gehrke was absent.

A quorum was established.

For the record, Jen Virdin took minutes.

Acceptance of Consent Agenda:

Dr. Hall made a motion to approve the consent agenda. Mr. Drager seconded the motion.

**Motion Passed**

Public Comment:

No public commenters signed up to speak.

Financial Reports: Joe Badalpour:

Mr. Badalpour presented the March financials. Mr. Drager made a motion to approve, and Dr. Hall seconded the motion.

**Motion Passed**

New Business:

Sara Miller and Amy Downs from The Otowi Group (a consulting group working with nonprofits and government entities which has been working with JCPH since 2022) have been working with a variety of staff including supervisors, Senior Leadership Team, and JCPH workforce members on ongoing projects. Ms. Miller and Ms. Downs have met with four out of five BoH members (and will meet with the fifth before the June 22, 2023 retreat/work session) to sketch out a draft agenda. A draft agenda was shared during today's meeting. Ms. Jahn would like to add discussion of an onboarding process for new BoH members to the agenda.

### Old Business:

Daniel Cummings discussed the Executive Director search update. Mr. Cummings is currently vetting additional candidates for the Board of Health to interview for the Executive Director position.

Jefferson County legislative update- Kelli Curl



Legislative Update to  
BOH-20230418-FINA

Ms. Curl shared the state legislature has rounded out the state budget in the last week. Budget request updates will happen next month. Ms. Curl also provided updates on state and house bills that are related to public health infrastructure, functions, and workforce, behavioral health and substance use, and community safety and violence prevention.

### Senior Leadership Team Updates/Comments

**Jody Erwin**, Deputy Director- Mr. Erwin updated on the Community Health Assessment which was just finalized and shared the Community Health Improvement planning process is beginning. The accreditation process is ongoing.

**Joe Badalpour**, Administrative Services Director- Budget planning process is moving along, and the budget department is engaging with staff. Mr. Badalpour is hopeful of having the first draft of the budget ready by next month. There may be a significant budget shortfall in the year 2025 which will require mindful planning in order to be prepared.

**Jim Rada**, Environmental Health Services Director- Mr. Rada announced April's Employee of the Month is Mary Sloan from EHS.

**Alix Hopkins**, Family Services Director- Staff from Family Services will be participating in the reinvigoration of the Bright Futures Roadmap on May 11<sup>th</sup> with partners.

**Christine Billings**, Emergency Preparedness and Infectious Disease (EPID) Director- Ms. Billings updated the Community Health Assessment is now with Health Communications for final review. Health Communications also hosted the Public Health Champions lunch earlier this month. COVID-19 reported case counts are low. Scope of work and contract for post-pandemic work is being extended into 2024 with plans to move COVID-19 into routine investigation. COVID-19 over-the-counter testing in line with health equity components is being launched currently.

### Staff Comments:

There are no staff comments.

### Board of Health Comments:

Mr. Drager appreciates working with the Senior Leadership Team on the Executive Director hiring process. He also appreciates all staff and partners involved in the Public Health Champions luncheon. Dr. Hall echoes Mr. Drager's comments about the Public Health Champions luncheon. Ms. Woods also echoes Mr. Drager's and Dr. Hall's comments about the luncheon. Ms. Jahn shared the Board of Health is moving forward with the Interim Executive Director process and in the contract phase. She also shared the Employee of the Month luncheon will be held on April 25<sup>th</sup>.

### Adjournment:

There being no further business to come before the Board of Health, the business portion of the meeting was adjourned at 4:55 p.m.