

**MINUTES OF THE BOARD OF HEALTH
Jefferson County, Colorado**

This meeting was held via Zoom
March 21, 2023

[..\..\..\Documents\BOH Packet 03.21.2023.pdf](#)

Executive session began at 3:30 p.m.

Discuss Executive Director open position - Personnel Matter C.R.S. 24-6-402(4)(f)(I)

On February 21st, 2023, President Cheri Jahn called the business meeting to order at 4:09 pm. The following additional board members were present: Lane Drager, Hilda Gehrke, Dr. Harriet Hall, and Rachelle Woods

A quorum was established.

For the record, Jen Virdin took minutes.

Executive Director Recruitment Update:

Ms. Jahn provided an update regarding the executive director recruitment process for Jefferson County Public Health. Unfortunately, the candidates the Board of Health was interested in all had to withdraw from the process due to personal reasons. The Board will continue to work with EFL, Associates in the hiring search. The Board is hopeful to have an Interim Executive Director appointed for Jefferson County Public Health by early April and possibly by April 4, 2023. The Board will keep everyone updated on the process and appreciates everyone's continued patience during this very important process.

Acceptance of Consent Agenda:

Dr. Hall made a motion to approve the consent agenda. Mr. Drager seconded the motion.

Motion Passed

Public Comment:

No public commenters signed up to speak.

Financial Reports: Joe Badalpour:

Mr. Badalpour presented the January and February financial statements. Through February, JCPH is on target with grant funding. Percentages in budget mirror where JCPH stood last year. Budget is in good standing due to federal and state funding. Mr. Drager made a motion to approve the February financial report, Dr. Hall seconded motion.

Motion Passed

New Business:

No new business.

Old Business:

Jefferson County legislative update- Kelli Curl

Ms. Curl shared the legislature is expected to pass the state budget in the next couple of weeks which may lead to more bills being passed in the next month. Ms. Curl also presented on bills that are relevant to public health.

Legislative Update:

- i. [..\..\Public Health Legislative Update 2023-0321.pdf](#)

Senior Leadership Team Updates/Comments

Jody Erwin, Deputy Director- Mr. Erwin updated on the public health reaccreditation process which will continue to be worked on over the next 6-9 months. Kelli Curl is Employee of the Month and was given congratulations by the Board of Health and Mr. Erwin.

Joe Badalpour, Administrative Services Director- The Public Health budget process is currently being started for the next fiscal year. The accounting department is engaging with all programs to look for growth and opportunities. Staff has the opportunity to engage with the Senior Leadership Team every Tuesday morning about their programs. Budget draft will hopefully be available for Board of Health review in June or July 2023.

Jim Rada, Environmental Health Services Director- Mr. Rada is giving advance notice that Environmental Health has reserved the study session time before the next Board of Health meeting to present on methamphetamine-affected properties. Mr. Rada also gave an update on the Arvada Public Library cleanup. There will be a presentation by Environmental Health to the Board of County Commissioners on March 28th during the executive session portion of their meeting, which will also focus on regulations and processes in working with methamphetamine-affected properties.

Alix Hopkins, Family Services Director- Ms. Hopkins is in the process of bringing on two public health nurses and one support specialist to assist in launching the new Family Connects program. An information session will hopefully be held in May or June on this program.

Christine Billings, Emergency Preparedness and Infectious Disease (EPID) Director- Ms. Billings shared the EPID Division has been renamed the Epidemiology, Preparedness, and Communications (EPC) Division in order to better encompass the work of the team. The team is currently working on moving COVID-19 activities into routine public health work. The Public Health Emergency is set to end on May 11, 2023 which will bring changes; any major changes will be relayed to the Board of Health. The SLT is celebrating Employee Appreciation Month instead of Employee Appreciation Day.

Staff Comments:

Mindy Brown thanked the Board of Health for the health insurance premium holiday for the month of March.

Board of Health Comments:

Ms. Hall would like Mr. Badalpour to send congratulations to Ms. Jakane on behalf of the board. Ms. Hall is also excited to hear Environmental Health's presentation on the Arvada Public Library next month. Mr. Drager acknowledges the frustration of the Executive Director recruitment process and would like to thank staff for their patience. Ms. Jahn echoes Mr. Drager's statements regarding the recruitment process.

Adjournment:

There being no further business to come before the Board of Health, the business portion of the meeting was adjourned at 4:55 p.m.

