

**MINUTES OF THE BOARD OF HEALTH  
Jefferson County, Colorado**

**\*\*This meeting was held via Zoom\*\*  
February 21, 2023**

Executive session began at 3:00 p.m.

On February 21<sup>st</sup>, 2023, President Cheri Jahn called the meeting to order at 3:00 pm. Lindsey Gonzales, Clerk to the Board took roll call, the following additional board members were present: Rachelle Woods, Hilda Gehrke, Dr. Harriet Hall, and Lane Drager.

A quorum was established

Dr. Hall made a motion to go into Executive Session to Discuss Executive Director interviews - Personnel Matter C.R.S. 24-6-402(4)(f)(I); applications required to be kept confidential by law C.R.S. 24-6-402(4)(c) and C.R.S. 24-72-204(3)(a)(III); and C.R.S. 24-6-402(4)(b) to receive legal advice regarding the personnel matter. Mr. Drager seconded motion.  
Motion Approved

On February 21<sup>st</sup>, 2023, President Cheri Jahn called the meeting to order at 4:17 pm. The following additional board members were present: Lane Drager, Hilda Gehrke, Dr. Harriet Hall, and Rachelle Woods

A quorum was established.

For the record, Jen Virdin took minutes.

Acceptance of Consent Agenda:

Dr. Hall made a motion to approve the consent agenda. Mr. Drager seconded the motion.

**Motion Passed**

Public Comment:

No public commenters signed up to speak.

Financial Reports: Salma Jakane:

Ms. Jakane presented the January financial statements. 99.2% of 2022 general funds were utilized. Mr. Drager made a motion to approve the January financial report, Dr. Hall seconded motion.

**Motion Passed**

New Business:

No new business.

Old Business:

Mr. Drager made a motion to remove the executive director search update from the agenda. Motion seconded by Ms. Gehrke.

**Motion Passed**

Jefferson County legislative update- Kelli Curl

Ms. Curl presented updates on house and senate bills related to public health infrastructure, functions, and workforce, behavioral health and substance use, environmental health and climate change, food access and security, housing, and economic security, as well as CDPHE budget requests.

a. Legislative Update



i. Legislative Update to  
BOH-20230221-DRAI

Senior Leadership Team Updates/Comments

**Jody Erwin**, Deputy Director- Mr. Erwin thanked staff for all their hard work; no other updates.

**Joe Badalpour**, Administrative Services Director- No significant decrease in budget for the 2023 fiscal year. Thanks to Ms. Jakane and Mr. Erwin for their efforts. Ms. Jakane will be taking leave and Mr. Badalpour will be taking over presenting financial reports to the Board of Health while she is out.

**Jim Rada**, Environmental Health Services Director- Mindi Ramig presented in place of Mr. Rada. There are four entry-level environmental health specialist positions open; one is grant funded with hopes to make it a permanent position. Two senior-level positions will be filled in the near future with internal promotions. 2023 retail food license renewal update: warning letters will be issued to those who have not paid (210 in Jefferson County), civil penalties will be levied if license fees are not paid. Gilpin County retail food license renewals were processed by JCPH this year even though Gilpin has taken this over for their county.

**Alix Hopkins**, Family Services Director- Ms. Hopkins recognized Meredith Quenzer for receiving the Go Farm Community Access Award for her work on the Sunshine Garden

**Christine Billings**, Emergency Preparedness and Infectious Disease Director- JCPH had an abstract accepted to the National Preparedness Conference. The EPR team has moved completely out of the Dakota building and into the Parfet building. The Health Communications team is working on completing the annual report and planning the Public Health Champions ceremony. RSV numbers have significantly decreased, now seeing seasonal trends. Influenza is also on seasonal trend line. COVID-19 has had a slight rise in percent positivity, nothing that is causing disruptions. Epi and Planning team is continuing to write, edit, and work on data and information for the Community Health Assessment. They are also in the final stages of hiring the new Public Health Planning Supervisor.

Staff Comments:

No staff comments.

Board of Health Comments:

Mr. Drager and Ms. Hall congratulated Ms. Quenzer on her award and Ms. Jakane on her leave, as well as thanking all staff members. The Employee of the Month luncheon will be held on 02/28/2023. Ms. Jahn would like to thank all of the staff for their expertise.

County Attorney Ms. Carey Markle asked for a motion to return to executive session to discuss executive director interviews and legal advice for the personnel matter. Dr. Hall motioned to return to executive session, Ms. Woods seconded the motion. **Motion Passed**

Adjournment:

There being no further business to come before the Board of Health, the business portion of the meeting was adjourned at 5:55 p.m.