

Meeting Minutes
RMMA Community Noise Roundtable
December 12, 2022 - 9:00 AM
Approved at the January 9, 2023 Regular Meeting

1. Call to Order, Roll Call

The December 12, 2022 RMMA Community Noise Roundtable Regular Meeting was called to order by Vice-Chairperson Deven Schaff at approximately 9:00 A.M. A quorum (at least 5 Members present) was Present, the roll was as follows:

Town of Superior	
City of Arvada	John Marriott, Councilmember
Boulder County	
City and County of Broomfield	Deven Schaff, Councilmember
Jefferson County	Tracy Kraft-Tharp, County Commissioner
City of Lafayette	Tonya Briggs, Councilmember
City of Louisville	Maxine Most, Councilmember
City of Westminster	Bruce Baker, Councilmember

2. Approval of the Agenda

The agenda was approved by consent.

3. Approval of the Minutes for November 14, 2022 RMMACNR Regular Meeting

John Marriott moved for approval of the minutes, seconded by Tracy Kraft-Tharp. The motion passed unanimously.

4. Public Comment

Bri Lehman – City of Lafayette
Charlene Wiley – City of Westminster
Brad Walker – Town of Superior

5. Roundtable Agenda Items

a. Airport Director Update

i. Update on noise complaints received

Ben Miller, Senior Planner for RMMA, mentioned that airport staff was working to answer the question posed last month regarding whether it was possible to close one of the parallel runways overnight. An update would be provided at a later meeting.

b. RMMACNR Financial Update

i. Report on Revenues & Expenditures to Date

Airport Planner Ben Miller stated that the budget as discussed last month remained the same with no new revenues or expenditures.

c. Update – RFO for Consultant to Assist the RMMACNR

Ben Miller stated that a requisition with the approved scope-of-work (SOW) is being worked through Jefferson County Purchasing. A sample contract has been developed, and Jefferson County Purchasing anticipates being able to publish a Request for Proposals (RFP) in later December with responses due back in January. He recommended that the RMMACNR members be prepared to form a subcommittee in order to review proposals in later January.

Ben Miller explained that per Jefferson County Purchasing requirements, the roundtable would need to go back out for additional RFPs if it was desired to break the approved SOW into smaller tasks. Therefore, proceeding with one RFP for the entire approved scope would likely secure a qualified firm more quickly and reduce procurement delays going forward over the year.

Bruce Baker inquired as to what the scope-of-work would achieve in regards to noise reduction. Ben Miller responded that a consultant performing this scope-of-work would be able to take existing noise reduction recommendations from the Superior/Louisville airport noise study and develop any promising recommendations for consideration by the roundtable and the FAA. Furthermore, the scope-of-work charges the consultant to identify any other potential noise mitigation measures that may be effective at RMMA. Finally, an aviation consultant dedicated to the roundtable can act as a sounding board for any further ideas the roundtable may have.

Deven Schaff mentioned that Centennial Airport had taken a similar path of studying potential noise solutions prior to submitting to the Federal Aviation Administration (FAA) for approval. Bruce Baker asked why the roundtable would not just ask the FAA directly. Ben Miller responded that the FAA identified the roundtable process as their preferred venue for studying potential changes, and FAA staff had previously stated that they were willing to review and react to proposals but would not work directly with a roundtable to develop proposals.

John Marriott also mentioned that the key with a consultant was to develop valid ideas that are then vetted by all stakeholders in the process, including aviation stakeholders. Maxime Most acknowledged that the current process is not perfect, but that it was important to get expertise in the door and then adjust as needed. Bruce Baker stated that the City of Westminster would not be paying the 2023 dues as they did not support the consulting work.

John Marriott made a motion to proceed with the RFP, seconded by Tonya Briggs. The motion passed 4-2 with Maxine Most and Bruce Baker voting no. Tonya Briggs made a motion to establish a subcommittee to review the responses to the RFP, seconded by John Marriott. The motion passed 5-1 with Bruce Baker voting no.

d. Discussion – Meeting Dates/Times

Deven Schaff reviewed the results of a doodle poll sent to RMMACNR members regarding acceptable meeting dates and times. The two dates/times with the most votes were either the 2nd Monday or 4th Monday of the month at 9am. Maxine Most suggested that the roundtable keep the same date and time for now and revisit the topic when the membership changes in 2023. Tracy Kraft-Tharp stated that the reason the roundtable was considering other meeting times was in order to be more available for public comment. She suggested that the roundtable consider quarterly community engagement meetings that rotate among the communities in order to take more public comment. John Marriott made a motion to retain the monthly RMMACNR meetings on the 2nd Mondays of the month at 9am, seconded by Tonya Briggs. The motion passed unanimously.

e. Chair/Vice Chair Elections

Deven Schaff noted that per the roundtable by-laws, a new chair and vice-chair should be elected at the end of the first two-year term. After thanking Mark Lacis for his service as chair, he opened the floor for nominations.

John Marriott nominated Deven Schaff to serve as the next chair of the RMMACNR.

Maxine Most noted that a few roundtable members were absent today, and there may be new appointments to the roundtable in the new year. She also stated that it was important to have either a member of Louisville or Superior serve as the chair or vice-chair as the two communities receive the most impacts for aircraft operations. Maxine Most made a motion to table the chair and vice-chair elections until 2023, seconded by Bruce Baker. The motion failed 2-4, with the roll call as follows:

City of Arvada (John Marriott)	No
City and County of Broomfield (Deven Schaff)	No
Jefferson County (Tracy Kraft-Tharp)	No
City of Lafayette (Tonya Briggs)	No
City of Louisville (Maxine Most)	Yes
City of Westminster (Bruce Baker)	Yes

John Marriott made a motion to elect Deven Schaff to serve as the next chair of the RMMACNR, seconded by Tonya Briggs. The motion passed 5-1, with the roll call as follows:

City of Arvada (John Marriott)	Yes
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City and County of Broomfield (Deven Schaff)	Yes
Jefferson County (Tracy Kraft-Tharp)	Yes
City of Lafayette (Tonya Briggs)	Yes
City of Louisville (Maxine Most)	No
City of Westminster (Bruce Baker)	Yes

Deven Schaff nominated John Marriott to serve as vice-chair. Maxine Most nominated Kyle Brown to serve as vice-chair. Deven Schaff, John Marriott, and Tracy Kraft-Tharp voted for John Marriott as vice-chair. Tonya Briggs, Maxine Most, and Bruce Baker voted for Kyle Brown as vice-chair. Maxine Most stated that she felt it was important to have a chair or vice-chair from a member in Boulder County. Tracy Kraft-Tharp made a motion to table the vice-chair election until January, seconded by Tonya Briggs. The motion passed unanimously.

f. Annual Work Program Update

Deven Schaff reviewed the 2022 work program and asked whether there was any input or feedback on the work program. Maxine Most emphasized that the gathering of data and updating the noise reporting mechanism be a priority for 2023. Tracy Kraft-Tharp suggested that the roundtable consider the noise complaint issue and make a recommendation to the airport. Maxine Most responded that the roundtable should be willing to undertake the effort itself if the airport is unwilling to revise the noise reporting process. Tonya Briggs agreed that the noise complaint process and would be interested in hearing from members of the community who have worked on the noise complaint issue.

g. Commissioner Jones Acknowledgement

Deven Schaff recognized the service of term-limited Boulder County Commissioner Matt Jones, both for the Boulder County and on the RMMACNR. Deven Schaff also thanked Mark Lacin for his service as chair of the RMMACNR. John Marriott also recognized the service of Mark Lacin as chair, acknowledging his fair and reasonable approach to considering the issues.

6. Committee or Board Member Reports

Tracy Kraft-Tharp mentioned that with a few potential new RMMACNR members, the airport schedule another tour, as well as invite the Federal Aviation Administration to present again at the roundtable. Airport staff committed to reaching out to the FAA and in scheduling another airport tour.

Tonya Briggs suggested the need to compile all of the information and presentations the RMMACNR has received as an orientation resource for new members. Airport staff offered to help compile this information.

Nick Robles of the Boulder County Commissioner’s office introduced himself and mentioned that Commissioner Matt Jones will still be in office for the January 9th meeting prior to representation changing to Ashley Stolzmann.

7. Future Agenda Items

- a. Look into closing South Runway at night
- b. FAR Part 150 Noise Study (does CNR wish to make any formal recommendations to Jefferson County/RMMA to pursue an FAR Part 150)
- c. Panel Discussion with Flight Schools, Pilots, and ATC on practical noise mitigation strategies
- d. Aircraft Landing Fees (what general aviation airports use them and why)
- e. Discussion re: Remaining Recommendations from ABCx2 Report & RMMA Response (does CNR wish to make further recommendations to RMMA as proposed by ABCx2)
- f. Review of requested additional data/visualizations related to the RMMA aircraft activity “heat map”
- g. Guest Speakers:
 - i. National Renewable Energy Laboratory (NREL), re: energy storage; electric aircraft
 - ii. Bye Aerospace - re: development and marketing of electric aircraft for flight training
- h. Development of App for noise complaints

8. Adjourn

Deven Schaff adjourned at 10:12 a.m.