

**Meeting Minutes**

**RMMA Community Noise Roundtable**

**November 14, 2022 - 9:00 AM**

**Approved at the December 12, 2022 Regular Meeting**

**1. Call to Order, Roll Call**

The November 14, 2022 RMMA Community Noise Roundtable Regular Meeting was called to order by Chairperson Mark Lacin at approximately 9:00 A.M. A quorum (at least 5 Members present) was Present, the roll was as follows:

Town of Superior	Mark Lacin, Mayor Pro-Tem
City of Arvada	John Marriott, Councilmember
Boulder County	Matt Jones, County Commissioner
City and County of Broomfield	Deven Schaff, Councilmember
Jefferson County	Tracy Kraft-Tharp, County Commissioner
City of Lafayette	Tonya Briggs, Councilmember
City of Louisville	Kyle Brown and Maxine Most, Councilmember
City of Westminster	Bruce Baker, Councilmember

**2. Approval of the Agenda**

John Marriott moved for approval of the agenda, seconded by Tracy Kraft-Tharp. The motion passed unanimously.

**3. Approval of the Minutes for October 10, 2022 RMMACNR Regular Meeting**

John Marriott moved for approval of the minutes, seconded by Tracy Kraft-Tharp. The motion passed unanimously.

**4. Public Comment**

Charlene Wiley – City of Westminster  
Orit Ostrowick – Town of Superior

**5. Roundtable Agenda Items**

*a. Airport Director Update*

*i. Update on noise complaints received*

No update was provided given the relevant topic later in the agenda.

*b. RMMACNR Financial Update*

i. *Report on Revenues & Expenditures to Date*

Airport Planner Ben Miller stated that the budget attached in the agenda is accurate.

c. *RFP for Consultant to Assist the RMMACNR*

Mark Lacis reviewed a draft scope-of-work (SOW) that would be used to solicit a consultant to assist the RMMACNR in advancing their work plan in 2023. The SOW identified the potential duties and desired professional background of a consultant. The SOW also sets a not-to-exceed cost of \$100,000. The not-to-exceed cost was identified to demonstrate to potential consultants that the roundtable is prepared to invest substantially in these services.

John Marriott wondered whether the \$100,000 cost would ensure that proposals will come in right at \$100,000. Ben Miller responded that actual defined tasks for the consultant could still be billed at a time and materials basis.

Bruce Baker inquired as to what the roundtable will learn that is already not known. Tracy Kraft-Tharp responded that there is a need for independent, technical knowledge not possessed by roundtable members or airport staff. Mark Lacis further responded that many of the items on the work plan require technical information and advise that can only be provided by an industry expert.

Ben Miller responded that the roundtable has frequently leaned on airport staff's technical aviation knowledge. Paul Anslow and himself both possess pilot's licenses, but there is no requirement or need for airport management to have an in-depth knowledge of FAA airspace regulations and procedures. Airport staff are able and capable to weigh-in on airfield and airport management practices, but FAA airspace experts will better advise the roundtable on many of their desired topics and questions.

Bruce Baker wondered why the airport shouldn't be funding the consultant. Mark Lacis responded that this roundtable was formed for the purpose of addressing community noise concerns through building consensus and developing recommendations. Bruce Baker stated that Westminster's biggest concern is that the public is expecting the roundtable to achieve results while it is Jefferson County who controls the airport. Kyle Brown responded that the FAA has recommended the roundtable process as the means to consider potential changes.

John Marriott clarified that Arvada's vision related to future costs was that this be a one-off cost rather than a continuing commitment at this higher funding level. Kyle Brown made a motion to approve the scope-of-work and direct the chair to work with airport staff to begin the solicitation process, seconded by John Marriott. The motion passed 7-1, with Bruce Baker voting in opposition.

d. *Discussion – Westminster Letter*

Bruce Baker stated that the City of Westminster resigned from the RMMACNR due to the proposed dues for 2023. However, the City of Westminster has elected to rejoin in order to assist the surrounding member government's ability to work

with the FAA. Bruce Baker understands that the City of Westminster's non-participation would be a pretty fatal blow to any recommendations that the RMMACNR proposes. However, Westminster also does not want to mislead their residents as to what the roundtable can achieve. Therefore, the City of Westminster recommends a common statement of purpose that is included on all member's webpages.

Kyle Brown responded that the purpose, rules, and activities of the roundtable are already included in the Intergovernmental Agreement (IGA), as well as the annual work program that was developed and voted on by the members. There was further discussion among the members about the appropriate place to communicate the purpose, roles and expectations of the roundtable. Mark Lacis expressed concerns of publishing another document that might conflict or become redundant with the existing IGA. Airport staff committed to reviewing the roundtable webpage and supplement the existing information with other relevant information from the City of Westminster letter.

Bruce Baker stated that the financial dues for 2023 will still be an outstanding concern for the City of Westminster. Roundtable members expressed the City of Westminster's continued participation in the roundtable, and recognized that the budget for future roundtable years will continue to be discussed and revised.

*e. Update – Pilot Project Data (VFR Arrival/Departure Flight Path Changes)*

Paul Anslow briefly recapped the VFR procedures pilot project, included feedback received so far. There were a few additional data points that came in since the last roundtable meeting. In terms of pilot feedback, what airport staff heard was that there was a lack of buy-in from Air Traffic Control, as well as sporadic participation by the flight schools and individual CFIs.

Paul Anslow also reviewed the available noise complaint data from August to September, although the results appeared inclusive in regard to changes or improvements during the pilot project.

Ultimately, airport staff concluded that successful implementation of VFR corridors would require official review and adoption by the FAA. This would ensure more consistent and thorough implementation by ATC and pilots.

Mark Lacis inquired whether the airport has the ability to conduct a beta test in terms of closing a runway for 30-days. Paul Anslow stated that he would need to gather more data prior to committing to a test of a runway closure, but that there were a lot of considerations that would impact whether a runway could be closed temporarily.

## **6. Committee or Board Member Reports**

Tracy Kraft-Tharp mentioned a visit she and Paul Anslow had with some Rock Creek residents to review airport noise impacts. She also volunteered to visit with the Westbrooke HOA in response to a letter they send to roundtable members.

Finally, she encouraged any roundtable member to take a tour of the airport, as City of Broomfield councilmembers recently did, as a way to better learn about the operations and impacts of RMMA. She suggested a tour be included as part of any orientation of new roundtable members.

John Marriott asked whether any of the flight schools would offer a familiarization flight for roundtable members? Paul Anslow responded that McAir Aviation has offered that, and it would be a valuable tool to understand aircraft activity at RMMA.

## **7. Future Agenda Items**

- a. Chair/Vice Chair Elections - last meeting of the year (2 year term) - Section 5.1 of Bylaws
- b. FAR Part 150 Noise Study (does CNR wish to make any formal recommendations to Jefferson County/RMMA to pursue an FAR Part 150)
- c. Panel Discussion with Flight Schools, Pilots, and ATC on practical noise mitigation strategies
- d. Aircraft Landing Fees (what general aviation airports use them and why)
- e. Discussion re: Remaining Recommendations from ABCx2 Report & RMMA Response (does CNR wish to make further recommendations to RMMA as proposed by ABCx2)
- f. Review of requested additional data/visualizations related to the RMMA aircraft activity “heat map”
- g. Guest Speakers:
  - i. National Renewable Energy Laboratory (NREL), re: energy storage; electric aircraft
  - ii. Bye Aerospace - re: development and marketing of electric aircraft for flight training
- h. Development of App for noise complaints

## **8. Adjourn**

Mark Lacis adjourned at 10:30 a.m.