

ONSITE WASTEWATER TREATMENT SYSTEM ABANDONMENT

INSTRUCTIONS

Submit this form and any required photos to PublicHealthOWTSDocs@jeffco.us to report the abandonment of an OWTS and connection to public sewer. The owner shall report the abandonment of any system to the Department within 30 days.

Please provide:

- Photos of showing proper abandonment (please see below of requirements that should be photographed);
- Receipt of pumping; and
- Signature from representative of public sewer service indicating they are providing sewer service.

PROPER TANK ABANDONMENT

1. A tank or vault may be completely removed and the parts disposed of safely.
2. If the tank or vault will remain in place:
 - The tank or vault must be pumped to remove as much waste as possible;
 - The bottom of the tank or vault must be broken so the tank neither floats nor fills with water;
 - The top must be collapsed and the sides may be broken into the void;
 - The remaining void must be filled with gravel, sand or compacted soil; and
 - The filled excavation will be graded to surroundings, allowing for settling.

PROPER ABANDONMENT OF OTHER OWTS COMPONENTS

1. An absorption bed or trench, mound, or evaporation system may be abandoned in place by disconnecting and capping the inlet line.
2. A seepage pit, cesspool or other system that contains a large internal void shall be abandoned by pumping out the liquid contents, capping or removing the inlet line, then either collapsing the void or filling with soil or other inert materials to prevent subsidence or collapse.
3. A non-vaulted privy shall be abandoned by pumping any liquid material from the privy pit, treatment with quicklime or other disinfectant, then back-filling the pit with soil or inert materials. The privy structure may remain in place provided the stool is removed or covered, or a solid floor placed in the structure.

| SEWER SERVICE AVAILABILITY | |
|-------------------------------------|-------------|
| Property Address: _____ | |
| Public Sewer (District Name): _____ | |
| _____ | |
| Sewer Agency Representative | Date |
| JCPH Use Only: | |
| OWTS Permit No: | |