

## Helpful Hints on Using the Interactive ARPA Dashboard

This document contains information on how to best use the interactive dashboard to be able to best find the information you are looking for. The areas outlined go from left to right, top to bottom on the dashboard.

### ***Totals Area (top left corner)***

This area provides the total number of projects and dollars based on what you have selected within the dashboard:

- **Approved Projects:** Total projects approved by Board of Community Commissioners. If you have selected a task force project from the “Projects by Task Force” area, it will show the numbers for that area only.
- **Obligated Funds:** These are assigned to the total approved projects out of the ARPA funds. If you have selected a task force project from the “Projects by Task Force” area, it will show the numbers for that area only.
- **ARPA Funds:** At the high level, this shows the total ARPA funds that Jefferson County received as part of the American Rescue Plan Act. If you have selected a task force project from the “Projects by Task Force” area, it will show the numbers for that area only.
- If Obligated Funds or Total ARPA Funds is blank, select the “clear filters” button under the ARPA Funds number to clear all selected filters and try another selection.

### ***Current Funding Status Area***

This is a stacked bar chart divided into the three categories that are defined to the right – Spent, Obligated and Remaining

- The slider below the stacked bar chart changes the view of the bars by moving the circles to the right or left. Use your mouse to hover over the bars to view details on that amount.
- These numbers also change when you select a task force project from the “Projects by Task Force” area - it will show the numbers for that area only.

### ***Filters Area***

You can choose to filter the information you see within the dashboard by task force, project name or both. To do so, you:

- Select one or more from the drop down of your choice. Hold the “Ctrl” button on your keyboard and click the checkbox to make more than one selection from each filter category.
- To clear the filters you have selected, hover your mouse over the heading of the filter category and click on the eraser icon to only remove those filters.
- If you select more than one category or project that are unrelated it could result in Approved Projects, Obligated Funds or ARPA Funds to be blank. Please clear your filters and try another selection.

**Clear Filters button**

This will remove all filters from each area on the dashboard and return it to the original view.

**Projects by Task Force Area**

This is a tree map to show all the projects that have been approved within each task force

- Each color represents a Task Force
  - Economic Recovery Task Force is represented in the boxes shaded in yellow
  - County Services & Operations Task Force is represented in the boxes shaded in light blue
  - Public Health & Safety Task Force is represented in the boxes shaded in light purple
  - Food Insecurity Task Force is represented in the boxes shaded in orange
  - Housing Task Force is represented in the boxes shaded in pink
- There are boxes within that color that represent the projects and the size of that box represents the dollar amount of that project.
- Use your mouse to hover over each box to get a preview of details for that project.
- Click on that box to interact and get the full details within the dashboard for each project.

**Project Detail Area**

Select an individual box in Projects by Task Force Area to see the specific details for that project to appear under Project and Project Description.