

**Meeting Minutes**

**RMMA Community Noise Roundtable**

**May 9, 2022 - 9:00 AM**

**Approved at the June 13, 2022 Regular Meeting**

**1. Call to Order, Roll Call**

The April 11, 2022, RMMA Community Noise Roundtable Regular Meeting was called to order by Chairperson Mark Lacis at approximately 9:00 A.M. A quorum (at least 5 Members present) was Present, the roll was as follows:

Town of Superior	Mark Lacis, Mayor Pro-Tem
Town of Arvada	John Marriott, Councilmember
Boulder County	Matt Jones, County Commissioner
City and County of Broomfield	Deven Shaff, Councilmember
Jefferson County	Tracy Kraft-Tharp, County Commissioner
City of Westminster	Lindsey Emmons, Councilmember
City of Louisville	Kyle Brown, Councilmember
City of Lafayette	Tonya Briggs, Councilmember

**2. Approval of the Agenda**

John Marriott moved for approval of the agenda, seconded by Tracy Kraft-Tharp. The motion passed unanimously.

**3. Approval of the Minutes for April 11, 2022 RMMACNR Regular Meeting**

John Marriott moved for approval of the minutes, seconded by Mark Lacis. The motion passed unanimously.

**4. Public Comment**

Bri Lehman, City of Lafayette  
Charlene Wiley, City of Westminster  
Babette Andre, City and County of Broomfield  
Brad Walker, Town of Superior  
Jay McBurney, Countryside

**5. Roundtable Agenda Items**

*A. Airport Director Update*

Airport Director Paul Anslow updated that approximately 13% of noise complaints occur via the phone line. He also discussed upcoming events and the return of public air charter service with the launch of JSX in August of 2022.

RMMA staff also reached out to Centennial Airport to inquire about the origin of their Part 150 study. Centennial Airport had existing residences within the 65dnl contour of the airport, which is one of the criteria that makes an airport eligible for FAA funding for a Part 150 study. The current (2011) RMMA Airport Master Plan does not project a 65DNL contour onto residential properties.

*B. RMMACNR Financial Update*

Airport Planner Ben Miller stated that Primacy Strategy Group have sent their final invoice for their work for 2021, for a total of \$20,000. There is a remaining fund balance of \$5,200 from the RMMACNR's 2021 budget. Airport staff have not yet invoiced RMMACNR members for their 2022 member dues due to the ongoing conversations over a potential increase in dues.

*C. Consideration and Adoption of Dues for 2023*

Mark Lacis reviewed the current budget situation, with \$5,200 in dues remaining from 2021, and eight members expected to pay \$5,200 each in dues for 2022. There was a motion made at a previous meeting to apply a one-time member dues of \$7,810 for a total of \$11,410 for the purposes of engaging an aviation consultant for VFR ingress/egress and ongoing funding of a facilitation consultant. CDR Associates has opted-out of providing facilitation services, and the VFR study is on pause for the moment. Mark Lacis proposed that dues remain at \$3,600 for 2022 and increase the dues in 2023 to \$12,000 per member. The RMMACNR IGA and by-laws require that the following year's dues be adopted by July, and the following year's budget be adopted by November.

Matt Jones stated that he supports the \$3,600 in dues for 2022 but did not support the increase to \$12,000 in 2023 unless he has a clear understanding of what it will pay for. He stated that the facilitation services were needed, but he had concern over the VFR wayfinding study with HMMH due to a conflict of interest as well as that it may lock in the existing problem. Mark Lacis clarified that the increase in dues does not commit the roundtable to specific services or studies and can be reviewed and set on an annual basis.

John Marriott stated that he supports keeping the 2022 dues at \$3,600 but suggested additional conversation on desired work tasks prior to setting dues for 2023. Lindsey Emmons agreed and stated a need for further clarity on what the \$12,000 in member dues would achieve. Mark Lacis stated that, in hindsight, the initial dues set in the by-laws was insufficient to effectively operate the roundtable. Preferably, the roundtable would be adequately capitalized and able to spend time addressing issues. The recently adopted work plan illustrates the need for ongoing consultant support to achieve those objectives.

Kyle Brown also stated a need for greater resources in order to accomplish the objectives of the roundtable. Deven Shaff stated he was in favor of keeping the 2022 dues at \$3,600 but also believed that the RMMACNR would continue to need and benefit from an aviation-specific consultant. He would be in favor of increasing the 2023 dues to \$12,000 to retain this consultant. Tonya Briggs agreed with Deven Shaff. John Marriott stated that future dues at \$12,000 per year would be a tough ask for the Town of Arvada without knowing specifically what it would achieve.

Mark Lacis suggested that learning from other inter-governmental organizations, such as Rocky Flats Stewardship Council, DRCOG, or the Centennial Airport Community Noise Roundtable would be beneficial. John Marriott suggested that, without any specific information on costs and projects, the roundtable should consider setting roundtable dues at \$5,000 per member. Tracy Kraft-Tharp stated that Jefferson County approved a dues increase based on a specific task that was proposed.

Mark Lacis proposed a motion to repeal the motion made in February for an increase in dues, and retroactively set the 2022 dues at \$3,600 per member. The RMMACNR can then seek out additional information, such as from the Centennial roundtable, prior to setting the 2023 dues at the July meeting. John Marriott made a motion to repeal the previously adopted dues in February. Seconded by Matt Jones. The motion passed unanimously.

John Marriott made a motion to set the 2022 dues at \$3,600 per member. Seconded by Matt Jones. Matt Jones also requested that the RMMACNR solicit new quotes for facilitation services and was prepared to increase the dues to \$5,000 if it would retain a facilitation firm like CDR Associates. John Marriott stated that given that we were nearly half way into 2022, the \$3,600 may be enough to pay for facilitation services for the remainder of the year. Tracy Kraft-Tharp inquired whether the facilitation consultant needed aviation expertise. Kyle Brown responded that he believed the RMMACNR would need both. Ben Miller also inquired as to the specific skills desired for the facilitation consultant. The motion passed unanimously.

*D. Work Plan Items Prioritization Discussion*

The RMMACNR adopted the current work plan at the April 11 meeting. Mark Lacis suggested that members discuss prioritization of the adopted items. His suggestion was that the roundtable prioritize “Informational Reports/Presentations” so that the RMMACNR can learn from other groups and avoid reinventing the wheel.

Tracy Kraft-Tharp agreed and suggested that the “Review of Local Agency Land Use and Development Plans” also be prioritized. John Marriott suggested that each member government could present about their comprehensive plans and development projects where relevant to airport impacts. Kyle Brown mentioned that Louisville is mostly built out, with an outdated comp plan, and would be focused on rebuilding from the Marshall Fire. Mark Lacis said the same was true of Superior. Paul Anslow stated that communities should be seeking aviation easements from any development that may be impacted by aircraft operations. Tracy Kraft-Tharp also suggested a presentation of what other surrounding airports are doing to address noise issues.

Airport staff offered to invite Centennial Airport to present at the next RMMACNR meeting. RMMACNR members determined that each community should be requested to present on their development and land use plans, as well as what actions communities take with regards to airport impacts. Mark Lacis proposed that if the RMMACNR had four communities present at each of the following two meetings.

There was also a discussion about the airport's position on and ability to get aviation easements as part of new developments. Airport staff explained the typical airport referral comments and aviation easements requested from new development.

RMMACNR members discussed prioritizing community planning issues versus airport/aircraft operation issues. Members also recognized that some of the communities are still developing while others are largely built out.

Mark Lacis also acknowledged that some of the work plan items would be dependent on additional consulting assistance while the land use discussions could take place immediately. He proposed that at the following month's meeting, Arvada, Boulder County, Broomfield, and Jefferson County present on their community land use plans. Lafayette, Louisville, Superior and Westminster could then present at the subsequent meeting. Also to be discussed at the next meeting is the funding for 2023 and an update on the meeting facilitation consultant.

## **6. Committee or Board Member Reports**

## **7. Future Agenda Items**

## **8. Adjourn**

Mr. Lacis adjourned at 11:07 a.m.