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| <b>Title:</b> Administrative Policy<br>Annexation Petitions | <b>Policy No.</b><br>Part 7, Planning and Land Use<br>Chapter 5, Miscellaneous<br>Section 6 |
|   | <b>Effective Date</b><br>August 6, 2019   |
| <b>Policy Custodian</b><br>Planning and Zoning Division     | <b>Adoption/Revision Date</b><br>August 6, 2019   |

**Adopting Resolution(s):** CC19-284

**References (Statutes /Resos/Policies):** Municipal Annexation Act of 1965, C.R.S. § 31-12-101 *et seq*, as amended; CC05-392, CC88-129, CC07-251

**Purpose:** To set standards for the review of annexation petitions.

**Policy:** Annexation Petitions

A. Review

1. The Planning and Zoning Division shall review any petition for annexation, notice of city council hearing, or annexation impact report, for compliance with the Municipal Annexation Act of 1965, C.R.S. § 31-12-101 *et seq*, as amended.
2. The Planning and Zoning Division shall determine the appropriate internal and external referral agencies and provide a response to the annexing jurisdiction.
3. The Director of Planning and Zoning shall determine if the annexation request should be presented to the Board of County Commissioners.