

Meeting Minutes

RMMA Community Noise Roundtable – Regular Meeting No. 12

December 13, 2021 - 9:00 AM

Approved at the February 14, 2022 Regular Meeting

1. Call to Order, Roll Call

The December 13, 2021, RMMA Community Noise Roundtable Regular Meeting was called to order by Chairperson Mark Lacis at approximately 9:00 A.M. A quorum (at least 4 Members present) was Present, the roll was as follows:

Town of Superior	Mark Lacis, Mayor Pro-Tem
Town of Arvada	John Marriott, Councilmember
Boulder County	Matt Jones, County Commissioner
City and County of Broomfield	Deven Shaff, Councilmember
Jefferson County	Tracy Kraft-Tharp, County Commissioner
City of Westminster	David DeMott, Mayor Pro-Tem
City of Louisville	Kyle Brown, Councilmember

2. Approval of the Agenda

Kyle Brown made a motion to approve the agenda, seconded by Deven Shaff. The motion passed unanimously.

3. Approval of the Minutes for November, 2021 RMMA Community Noise Roundtable Regular Meeting No. 10

Matt Jones clarified that “he further noted there is a fairness factor here.” He noted that he was noting a fairness factor related to the distribution of flights.

Matt Jones moved for approval with that change, seconded by Kyle Brown. The motion passed unanimously.

4. Public Comment

Brad Walker, Town of Superior
Bree Lemen, City of Lafayette
Charlene Wiley, City of Westminster
Elizabeth Heidl, Skystone
Gordon Felliciano, City of Thornton

5. Roundtable Agenda Items

A. Election of Vice-Chair of RMMACNR

Jeff Lipton was the former vice-chair of the RMMACNR, but his last meeting was at the November meeting. Matt Jones nominated Deven Shaff as the new vice-chair of the RMMACNR, seconded by Kyle Brown. Deven Shaff was elected unanimously.

B. Lafayette Request and Presentation

City Manager Fritz Sprague, Mayor JD Mangat, and Councilmember Tonya Briggs provided a presentation on the impacts of RMMA operations on the City of Lafayette. The City of Lafayette is formally requesting to join the RMMACNR due to being located partially within the Class D airspace of RMMA, as well as the amount of aircraft activity experienced over the city.

Jeffco County Attorney Kourtney Hartmann advised that the City of Lafayette can join by executing a Joinder Agreement. A motion was made by Matt Jones, seconded by Deven Shaff, to allow the City of Lafayette to join the RMMACNR. The motion passed unanimously.

C. Update on 2021-2022 RMMACNR Work Plan

Mark Lacis mentioned that the by-laws require the development of a work plan. The chair and vice-chair worked with Primacy Strategy Group to develop a draft work plan, but the process was delayed by the retirement of David Carbone of Primacy Strategy Group. Emily Tranter of Primacy Strategy Group briefly summarized the draft work plan, and noted that the RMMACNR should have a better sense after one year of operation as to the priorities of the group. Tracy Kraft-Tharp requested that this be added to a future agenda and that RMMACNR members work in collaboration with a consultant to set the draft work plan. Mark Lacis agreed, and noted no action needed to take place today. The work plan can provide the public with a tool to understand what the RMMACNR has been and will be working on going forward.

D. Presentation for Moderating Services from CDR Associates

Daniel Estes and Tracy Winfree provided a presentation on their proposed facilitation services to the RMMACNR. CDR Associates recommended a two-phase approach that included a first “Process Assessment and Planning” phase that would further define the scope of work for the second phase of work. This second phase would include monthly facilitation and assistance to the roundtable. The first phase of work was proposed to occur over 2 months at a cost of \$15,000, while the cost of the second, ongoing phase might range from \$25,000-\$50,000.

Ben Miller of RMMA explained that staff reached out to CDR Associates as they were the second choice for facilitation in 2021. Their local presence and familiarity with local members will allow them to assist in roundtable workshops and regional collaboration as necessary. In terms of budget, member dues were \$3,700 per member, or \$25,200 for the year. Primacy Strategy Group is under a not-to-exceed scope of \$20,000. Airport staff

would also prefer the certainty of a facilitation consultant that will be actively following up on assignments and the general back-end duties of running a roundtable.

RMMACNR members discussed the implication of this proposal, as well as other potential RMMACNR efforts, to the RMMACNR budget. Ben Miller of RMMA emphasized that if there is a desire to undertake the development of noise abatement routing, there will be a cost there to engage one of the few firms in the country that are experienced in the work. CDR Associates acknowledged that there is a range of potential services and deliverables, and the cost will range accordingly.

Mark Laxis closed by suggesting he would be happy engaging CDR Associates as the facilitation consultant and was also happy with the services of Primacy Strategy Group. Deven Shaff made a motion to engage CDR Associates as the facilitation consultant going forward. Matt Jones expressed his concerns over the necessary of a cap on expenses, as well as the unknown costs of the next agenda item. John Marriott suggested waiting until the next agenda items to get a full understanding of costs. Deven Shaff withdrew his motion.

E. Presentation from ABDx2 on VFR procedure consulting needs

Ben Miller of RMMA was provided with three recommendations for firms that are qualified to undertake a study on identifying noise abatement procedural routing and work with the FAA on execution. Two of the three responded to a request for a quote.

Jim Allerdice of ABDx2 summarized their professional background and their proposal for Developing Preferred VFR Routing Procedures for RMMA. ABCx2 performed the City of Louisville/Town of Superior Airport Noise Study in 2019. ABCx2 undertook similar work in the Washington DC area, and those procedures are in production now. The estimated timeline for developing the routes is six months, at a cost of between \$14,050 and \$17,050.

F. Presentation from HMMH on VFR procedure consulting needs

Eugene Reindel of HMMH summarized his firm's professional background and proposal for Developing Preferred VFR Routing Procedures for RMMA. HMMH recommends a substantial investment in modeling to quantify the problem and potential solutions. The estimated timeline for developing proposed routes would be sixteen months at a cost of approximately \$66,280.

RMMACNR members discussed the wide range of potential costs and requested the airport provide a recommendation at a future meeting. Ben Miller of RMMA emphasized that the goal would be to select a firm that will not waste the time of airport staff, airport stakeholders, and the RMMACNR by ensuring that the work is acceptable to the FAA.

6. Committee or Board Member Reports

- John Marriot – Provided an update on the activities of the Airport Advisory Board, which recently included a tour of Sheltair.

- Tracy Kraft-Tharp – Recently attended an airport tour with Westminster staff. She has requested that Paul Anslow organize another tour for new RMMACNR members. She also encouraged members to listen to the Centennial Roundtable as a model for an exceptional roundtable meeting. Requested that the Airport Director Update (10 minutes) be included back on the agenda every month, and also requested that a financial report be provided every month.

7. Future Agenda Items

8. Adjourn

Mr. Lacin adjourned at 11:25 a.m.