



**Jefferson County Sustainability Commission Regular Meeting
December 8, 2021 • 4:00 p.m.
Microsoft Teams**

1. **Call Meeting to Order – Meeting convened @ 4:04 pm**

2. **Attendance and Determination of Quorum**

Commission Members Present: Cedar Blazek, Emily Beliveau, Frank Rukavina, Jeffrey Wong, Kevin Morse, Leigh Schmidt, Jasmina Petrovic, Conor Merrigan, Julia Patrick

County Staff Present: Jabez Meulemans, Kate Newman, Doris Allen, Mark Danner, Steven Snyder, Ciarra Thompson. (Absent: Andy Kerr, James Rada).

Guests: J. J. Fraser, Phil Nelson (Citizens Climate Lobby), Randy Moorman (Eco Cycle)

3. **Public Comments: None**

4. **Approval of Minutes:** Leigh motioned to approve the minutes from November 10, 2021. Seconded by Emily. Minutes were approved with no changes needed.

5. **County Updates**

County Representatives

Kate: On yesterday, Colorado Cares had a mix-up of email address to use for donations. The list they used was created for updates and newsletter purposes only. Kate deleted the list to stop the messaging.

Donations have not yet been processed through Community First Fund, so cannot see current balance.

6. **JeffCo Innovation Team**

Ericka Bremmer

Project presentation will be presented in the future.

7. **Communications Plan + Sustainability Tips**

Patrick/Merrigan

Jeff provided the committee's December Tip (Reduce Your Holiday Waste).

Julia and Emily are working to create future communications. Julia received a list of energy saving tips and ideas from Xcel Energy, which she will drop into SharePoint.

Leigh: Working on a list of Jeffco recycling locations that people can donate non-working holiday lights.

8. **Project Updates**

a. **Sustainability Fund/ Climate Action Plan**

i. **Fund Update**

Morse/Wong

ii. **Colorado Gives Day**

Beliveau/Patrick

Information was seen on Twitter.

iii. **Climate Action Plan Updates**

Wong/Newman/Meulemans

Jeff: A couple of items were modified in the scope of work and were shifted to potential add-ons later, as we fund raise. Jeff asked everyone to review the RFP in SharePoint and re-familiarize with the role of the steering committee. Think about what your expertise can bring to the table.

A couple of toolkits will be created along with this process for additional opportunities for community engagement. One will be geared towards disproportionately impacted communities and another toward students.

Steve: We have a few things we're working through with the CAP contract but are pretty much done at this point. Now ready to get insurance and get it signed!

Ciarra Thompson (Health Equity Coordinator for Public Health) joined and introduced herself.

Jeff: The plan is to incorporate health equity and environmental justice into the CAP dev process, so hoping Ciarra and Jim continue to be a part of that process.

b. Partners in Energy

i. Residential – HOA Energy Efficiency

Blazek

Over 130 HOA kits were mailed out this week; residents can learn about opportunities that are available to them for energy efficiency and renewable energy. Online version is at <https://bit.ly/JeffcoHOAKit>.

ii. Residential – Holiday Lights Campaign

Wong/Schmidt

Jeff: Spoke with Sustainability Recycling Center in Arvada a few weeks ago and they agreed to be a distributor for free LED lights in exchange for used, non-working lights. Will use the remainder of the Partners and Energy funding to purchase the LED lights.

Julia will work with Jeff to help with consolidating all the info/research received from this campaign. A draft copy to be sent to Leigh for reviewing.

iii. Commercial

Morse

Had conversation with Zach Owens (CO Energy Office/Xcel) and discussed ways to work together to create programs around EV commercial fleets in Jeffco.

c. Carbon Weight Loss Challenge

Patrick/Merrigan

Julia: The need for a landing page was discussed with PA employees. Will reconnect with Kate/Jeremy.

9. Eco-Cycle presentation: Compost transfer

Randy Moorman

Randy gave an oral overview on possibility of a potential composting and transfer station in Jeffco and how Jeffco could increase its composting efforts. He will follow up on upfront costs, ongoing costs of a project like this, the cost of putting in a concrete bunker and what kind of operational staffing would be needed. **The State of Recycling & Composting in Colorado** report can be found at: https://ecocycle.org/files/pdfs/2021_State_of_Recycling_and_Composting_in_Colorado_Report.pdf

There were many unknowns, and the project is too big for this volunteer committee to take on. Regardless, Jabez will mention the topic at tomorrow's Rooney Road Recycling Center meeting.

10. 2022 Planning

i. ICLEI Membership renewal

The Local Governments for Sustainability membership expires the end of this month, and the dues will be increasing by \$500. In the past, we've split the membership dues 50-50 with Dept of Health. The services are currently under-utilized by county staff because we do not have the capacity to dive in and take advantage of the resources. Is the membership worth renewing? The committee will make a decision in January.

Office Elections—Elections will happen next month for Chair (Jeff) and Vice Chair (Frank) positions. Contact Jeff/Frank with questions and expectations of the positions.

ii. Federal infrastructure funding recommendations

Kate: Haven't seen the information on infrastructure yet come out from our team. We have a limiting factor for the infrastructure bill because we first need a plan in order to see if it'll fit within our CAP. Hopefully we will have future projects that we can put in for 2022/2023.

Re-entered Commission's budget request for a manager and some salary for 2022.

iii. 2021 Year in Review

iv. Annual Awards / Earth Day

Wong

Jeff: Will need people to step up and take ownership on these two items in Feb/March.

11. Meeting Adjournment - 5:30 p.m.