

Approved Fully Vaccinated Facility or Event Program Checklist for Application Review December 1, 2021

To expedite review and approval by Jefferson County Public Health (JCPH), please ensure that the following items are addressed in the submitted policy:

- Written policy that applies specifically to the facility/event**
 - Employers must have a policy for employees/staff
 - Facilities/events admitting members, guests or the public (i.e. non-employees) must have a written policy for those individuals

- Process for requiring proof of vaccination for all individuals entering the indoor space**
 - Employees/staff
 - Members, guests, visitors, the public

- Process to verify that at least 95% of the individuals in its indoor space are fully vaccinated**
 - Including children under 5, employees, staff, guests, members, visitors
 - Or indicates that it is not possible to achieve 95% fully vaccinated status (may require additional consultation with JCPH)

- The types of exemptions/exceptions, if any, to the vaccine requirement, and a description of the process for considering such requests**
 - If applicable, address how the exemption/exception process will ensure that at least 95% of the individuals in the indoor space are fully vaccinated

- Additional COVID-19 transmission mitigation strategies, if any**
 - Recommended; not required

- Actions the facility/event will take in response to individuals who refuse to comply with the policy, if any**

****NOTE: Jefferson County Public Health cannot provide legal advice. We encourage you to consult an attorney if you have legal questions regarding your facility/event's policies.*