



## **Job Description**

### **Delivery Driver/Warehouse**

**Benefits in Action** is a non-profit organization in Colorado dedicated to the understanding, access, and utilization of health-related benefits to enhance health and wellbeing of those in the community. In 2019, Benefits in Action provided services to more than 3000 individuals by assisting them with Medicaid, Medicare, Connect for Health, and food assistance.

#### **About the Role:**

The Delivery Driver/Warehouse individual will build connections with households who are food insecure. The position consists primarily of loading delivery vehicles and making food box deliveries in Jefferson, Denver, Adams, and Arapahoe counties. The position will also be working in the warehouse for any task that needs completion such as picking/packing boxes, organizing, cleaning, shipping/receiving and re-packaging as needed. This position will develop strong relationships with local food pantries and food suppliers.

#### **Requirements:**

- **Positive attitude and self-motivation critical**
- Ability to lift 60lb. regularly and safely
- Delivery driving and customer service experience preferred.
- Vehicle in good operating condition – mileage reimbursed

#### **COVID-19 considerations:**

Standard PPE and Social Distancing practiced.

#### **Education and Qualifications:**

- Driver's license and clean driving record
- Preferred: Delivery driving one year
- Demonstrated experience working with diverse populations
- Basic Computer skills and program proficiency

**Position Type/ Work Schedule:** This is a part or full-time, hourly position, requiring occasional evening and weekend work and the ability to be flexible and responsive to emergent needs of Benefits in Action.

**Compensation & Benefits:**

- Starting wage is \$16.00-\$18.00 based on experience

**Eligibility Requirements:**

- This is a grant funded position to address the COVID-19 pandemic
- This position can last between 3-6 months
- You must meet certain eligibility requirements which include: having been laid off through no fault of your own or being unemployed for 27 weeks or longer

**To apply:**

- Complete the information in this link <https://forms.jeffco.us/lkukreja/temporary-job-application>

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