



**Jefferson County Sustainability Commission Regular Meeting
Meeting Minutes
June 9, 2021 • 4:00 p.m.**

Convened: 4:00pm

Commission Members Present: Conor Merrigan, Julia Patrick, Jasmina Petrovic, Frank Rukavina, Jeff Wong

Commission Members Absent: Kevin Morse, Kimberly Pardue Welch, Matt Mines, Cedar Blazek

County Staff Present: Andy Kerr, Steve Snyder, Jabez Meulemans, Judi Anaya, Doris Allen

County Staff Absent: Kate Newman, Janice Mayer, Mark Danner, James Rada, Deborah Churchill,

Guest: Harv Teitelbaum

1. Public Comment

Harv:

-How does the public get in touch with committee members? Jeff: Contact the coordinator, Jabez, or BCC at their general number and they can direct them to proper person. We do not have a specific email address for the entire board.

-New construction and sustainability in Jeffco - Does Jeffco have anything in place where developer has requirements to incorporate sustainable practices in construction? Jeff: the commission is not involved in building code processes. Jabez: Contact Building Safety division for any effective, adopted building codes. Also have energy conservation code current (2018 International Code).

2. Approval of Minutes – May 12, 2021

Julia Patrick made motion to approve. Frank Rukavina second motion. All in favor.

3. County Updates

County Representative

Andy: Recently attended CCI (Colorado Counties Incorporated) meeting and more people are more comfortable with in-person meetings. Jeffco still working on what our meetings will look like. Staff looking at a hybrid environment and having virtual options available as well.

Rooney Road Slash Facility

Kate's update: The county has opened its general slash program with the next event happening this weekend at Beaver Ranch Park. This is NOT at the new slash facility. The link for the slash schedule is: <https://www.jeffco.us/2493/Slash-Collection>.

--Jabez: No update other than program transferred over from Facilities to Open Space.

--Frank: Things are still moving along according to info from Rooney Road Authority group.

--Steve: First phase of agreement has been completed. Parks now needs to finalize scope of work.

4. Communications Plan

Patrick

a. Calendar – No update

b. Engagement Analytics

Our online presence has received 729 views between Jan 1-May 17, the Sustainability Program page has had 265 views and Engage Jeffco/Sustainability Tips page has gotten 56 clicks for Jan-March.

Julia will check with Kate to see if it's possible to link directly from the website to the tips. Also, if its possible to meet directly with the PA team. It might be easier to explain things rather than sending info through Deb/Kate. Jeff and Julia will put together an outline to present to PA.

Connor has taken the lead for tips and provided some for the next few months.

5. Project Updates

a. Sustainability Awards

Wong

BCC acknowledged the awarded recipients, there was a press release and Jeff just received photos of 2 of the 4 winners. He will add info to Dropbox, which will be a part of the 2021 Year-In-Review.

b. Sustainability Foundation / Climate Action Plan

Morse

- i. Fund Update:** Kevin had no update. Have not received any new donations since last meeting.

- ii. CAP Updates**

Wong/Newman/Meulemans

Jabez: RFP has been drafted and the next step is to enter requisition into Workday. Snyder will make a sample contract and then purchasing will do the logistics for publishing info online for consultants to see what we need from them to submit a proposal to us. Once published, a link will be provided in order to share to outsiders.

Jeff: Moving forward with Greenhouse Gas Inventory, which will be performed by ICLEI (International Council for Local Environmental Initiatives). The Consultant that the county engages will be using this data to inform decision making moving forward. Hoping baseline inventory will be completed within a couple of months.

--The group currently share ICLEI membership with Public Health Department. Jabez, Tom and Jeff can get together to talk about what other county departments that might benefit from the existing membership.

--The committee has started to build out the Equity Task Force item. While the RFP is being processed, we can focus more on this project. Might be good to schedule a meeting with someone in Public Health to start figuring out who we should be engaging and if there are any community organizations that they already work with. Jasmina and Frank will be a part of the group to create a list.

--Reminder that Kate mentioned that the county will be submitting a business case for a Sustainability Coordinator position in 2022. They will be responsible for administering the Climate Action Plan.

c. Partners in Energy

- i. Commercial**

Morse

No update from Kevin or Cedar. Connor is representing and if there is an upcoming regular meeting, he can call in. Jeff: meetings are quarterly and the next one will be in July.

- ii. Residential Renewable Energy – No update**

Blazek

- iii. Residential HOA Outreach – No update**

Pardue-Welch

- iv. Energy Savings Kits (Human Services)**

Wong/Meulemans

Jabez: Human Services is ok with distributing more kits. We need to decide how many to distribute and when. In the future we may be able to distribute through other organizations (i.e. PorchLight and Community Action Center). For now, we will give 200 kits to Human Services for distribution. Jabez will deliver them before month-end.

d. Carbon Weight Loss Challenge

Patrick

We have a monthly tip in place for June. Can launch Carbon Weight Loss challenge for June-August.

Ecological Footprint.com is an easy exercise/activity that can be used to encourage people to get a feel for what their current carbon footprint is. In August maybe reward an energy kit to participants that have reduced their carbon footprint.

e. Monthly Sustainability Tips

Merrigan/Petrovic

Connor: Prepared a few additional tips in case they are needed (electric vehicles, farmer's market, etc.). Maybe focus in on a few major actions that are impactful, and people can relate to while offering guidance/link for more detailed information.

6. Other Projects and Updates

Wong

a. Low-income weatherization and solar program

While we're waiting to get a consultant chosen for CAP, we can focus on an educational campaign, which focuses on low-income residents and household support. Colorado Energy Office administers a free weatherization program throughout the state. They contract with Energy Resource Colorado to provide free energy upgrade (insulation, HVAC, etc.). They currently are not well publicized and are excited about a potential partnership.

Jeff will contact Human Services and ERC, and then get together with Jasmina and Jeff to brainstorm and work on putting a plan in place to help with engagement in getting the word out.

The Commission has four terms expiring in September (Matt, Kevin, Frank, Jeff). Doris will find out if the volunteer applications are currently opened, and if not, when they will be.

Meeting adjourned at 5:18PM