

## MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:** Donald J. Davis, County Manager

**RE:** 2021 Budget – October Supplementary Budget and Appropriation

**DATE:** October 26, 2021

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### **Staff Recommendation:**

RESOLVED, that the 2021 Budget adopted by the Board of County Commissioners on November 17, 2020, is hereby amended as follows:

1. The budget and appropriation of the General Fund for the Assessor's Office, are hereby increased in the amount of \$23,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
2. The budget and appropriation of the General Fund for the Board of County Commissioners' Office, are hereby increased in the amount of \$4,000 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
3. The budget and appropriation of the General Fund for the Business Innovation and Technology Department, are hereby increased in the amount of \$56,000 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
4. The budget and appropriation of the General Fund for the Clerk and Recorder's Office, are hereby increased in the amount of \$39,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
5. The budget and appropriation of the General Fund for the Coroner's Office, are hereby increased in the amount of \$7,200 for

administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.

6. The budget and appropriation of the General Fund for the Coroner's Office, are hereby increased in the amount of \$50,000 for a Center for Disease Control and Prevention toxicology grant; to be offset by a like amount of federal grant revenue.
7. The budget and appropriation of the General Fund for the Coroner's Office, are hereby increased in the amount of \$5,000 for a Colorado Department of Public Health and Environment suicide prevention grant; to be offset by a like amount of state grant revenue.
8. The budget and appropriation of the General Fund for the County Attorney's Office, are hereby increased in the amount of \$24,000 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
9. The budget and appropriation of the General Fund for the County Manager's Office, are hereby increased in the amount of \$4,800 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
10. The budget and appropriation of the General Fund for the Development & Transportation Department, are hereby increased in the amount of \$48,800 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
11. The budget and appropriation of the General Fund for the District Attorney's Office, are hereby increased in the amount of \$111,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
12. The budget and appropriation of the General Fund for the Human Resources Department, are hereby increased in the amount of \$11,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
13. The budget and appropriation of the General Fund for the Justice Services Department, are hereby increased in the amount of \$19,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.

14. The budget and appropriation of the General Fund for the Operations Department, are hereby increased in the amount of \$27,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
15. The budget and appropriation of the General Fund for the Parks and Conservation Department, are hereby increased in the amount of \$3,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
16. The budget and appropriation of the General Fund for the Public Affairs Department, are hereby increased in the amount of \$4,000 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
17. The budget and appropriation of the General Fund for the Sheriff's Office, are hereby increased in the amount of \$260,800 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
18. The budget and appropriation of the General Fund for the Strategy, Innovation and Finance Department, are hereby increased in the amount of \$19,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
19. The budget and appropriation of the General Fund for the Treasurer's Office, are hereby increased in the amount of \$5,600 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the General Fund.
20. The budget and appropriation of the General Fund, are hereby increased in the amount of \$628,800 for transfers to other county funds; to be offset by a like amount of unrestricted fund balance from the General Fund.
21. The budget and appropriation of the Airport Fund for the Development & Transportation Department, are hereby increased in the amount of \$11,200 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
22. The budget and appropriation of the Community Development Fund for the Human Services Department, are hereby increased in the amount of \$1,600 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.

23. The budget and appropriation of the Fleet Services Fund for the Operations Department, are hereby increased in the amount of \$10,400 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
24. The budget and appropriation of the Head Start Fund for the Human Services Department, are hereby increased in the amount of \$23,200 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
25. The budget and appropriation of the Head Start Fund for the Human Services Department, are hereby increased in the amount of \$155,510 the Office of Head Start COLA and COVID Relief grant funding; to be offset by a like amount of federal grant revenue.
26. The budget and appropriation of the Inmate Welfare Fund for the Sheriff's Office, are hereby increased in the amount of \$3,200 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
27. The budget and appropriation of the Insurance Fund for the Operations Department, are hereby increased in the amount of \$2,400 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
28. The budget and appropriation of the Library Fund for the Jefferson County Public Library, are hereby increased in the amount of \$209,600 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
29. The budget and appropriation of the Open Space Fund for the Parks and Conservation Department, are hereby increased in the amount of \$55,200 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
30. The budget and appropriation of the Patrol Fund for the Sheriff's Office, are hereby increased in the amount of \$178,400 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
31. The budget and appropriation of the Public Health Fund for the Jefferson County Public Health Department, are hereby increased in the amount of \$94,400 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.

32. The budget and appropriation of the Road & Bridge Fund for the Development and Transportation Department, are hereby increased in the amount of \$75,200 for administrative salary adjustments; to be offset by a like amount of unrestricted fund balance from the Road & Bridge Fund.
33. The budget and appropriation of the Social Services Fund for the Human Services Department, are hereby increased in the amount of \$234,400 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
34. The budget and appropriation of the Worker's Compensation Fund for the Operations Department, are hereby increased in the amount of \$800 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.
35. The budget and appropriation of the Workforce Development Fund for the Human Services Department, are hereby increased in the amount of \$13,600 for administrative salary adjustments; to be offset by a like amount of transfer revenue from the General Fund.

FURTHER RESOLVED, that a copy of this Resolution shall be transmitted immediately to the affected spending agencies; and

FURTHER RESOLVED, that a certified copy of this Resolution shall be filed by the Director of Strategy, Planning, and Analysis with the Division of Local Government in the State of Colorado Department of Local Affairs.

#### **Resolution No. CC21-284**

**Background:** Departments have identified and briefed programs or grants that were not identified or awarded prior to budget adoption.

**BCC Briefing Presented on:** April 27, 2021, September 21, 2021, and October 18, 2021

**Fiscal Impact:** This resolution will increase the 2021 budget and appropriations in various funds by a net total of \$2,421,710. This supplemental identifies \$210,510 in expenditures with offsetting revenues, \$838,400 in interfund transfers, and \$1,372,800 in expenditures in the use of available fund balance. The specific funds and departments are identified on the attachment.

**Original returned to:**

Micah Badana, Strategy, Innovation & Finance, x8594

**Distribution:**

Daniel Conway, Strategy, Innovation & Finance, x8507

Ian Shows, Strategy, Innovation & Finance, x8103

Stephanie Corbo, Strategy, Innovation & Finance, x8542

Kourtney Hartmann, County Attorney's Office, x8964