

MINUTES
OF THE
BOARD OF HEALTH

JEFFERSON COUNTY, COLORADO

** This meeting was held via Zoom **

On December 15, 2020 at 4:00 p.m., President Greg Deranleau called the meeting to order. Lindsey Gonzales took roll call. The following additional Board members were present: Dr. Harriet Hall, Cheri Jahn, Dr. Kimberley Krapek and Lane Drager. Amanda Cruser, counsel for Jefferson County Board of Health, was also present.

A quorum was established.

Staff Members Presenting:

Dr. Margaret Huffman, Director of Community Health Services & Interim Executive Director Team Member

Elise Lubell, Director of Health Promotion and Lifestyle Management & Interim Executive Director Team Member

Jody Erwin, Deputy Director & Interim Executive Director Team Member

Jim Rada, Director of Environmental Health Services & Interim Executive Director Team Member

Joseph Badalpour, Administrative Services

Acceptance of Consent Agenda:

Mr. Deranleau added an Executive Session to the agenda. Mr. Drager made a change to the proposed 2021 Board of Health meeting schedule. The June Board of Health Retreat currently scheduled may need to be pushed to a later date and would be via Zoom. Dr. Krapek made a motion to approve the consent agenda with above changes. Mr. Drager seconded the motion.

Motion Passed

Employee of the Month

Mr. Deranleau presented LaKia Thomas, from Environmental Health Services with the December Employee of the Month award.

Public Comment

N/A

-Note: Public Comment is a time for the community to provide comment on issues they would like the Board of Health to be aware of. The Board does not provide feedback to comments during this agenda item. However, Jefferson County Public Health staff are standing by to address any data questions.

New Employee Introduction:

Christine Billings, Dr. Huffman and Elise Lubell, introduced new staff with Administrative Services, specifically the Office of Pandemic Response (OPR) team, Community Health Services and Health Promotion and Lifestyle Management.

Approval of 2021 Fee Schedule

Mr. Drager made a motion to approve the 2021 Jefferson County Public Health Fee Schedule as submitted. Ms. Jahn seconded the motion.

Motion Passed

Financial Report:

Mr. Badalpour presented the November financial statements to the Board. Mr. Drager made a motion to approve the presented financial reports. Dr. Krapek seconded the motion.

Motion Passed

Interim Executive Director Team Comments:

Elise Lubell, Director of Health Promotion and Lifestyle Management thanked the Office of Pandemic Response team for their continued support and hard-work related to the COVID-19 response. Ms. Lubell discussed with the Board how the Interim Executive Team is attending several different community meetings with; Elected Officials, Jefferson County Public School leadership, city and county managers, mayors and local public health agency executive directors and teams. Ms. Lubell also discussed vaccine rollout efforts; including, community and Jefferson County staff allocation as well as how this relates to equity and community engagement work.

Dr. Huffman, Director of Community Health Services, discussed with the Board how Jefferson County Public Health is working with the Jefferson County Public School leadership team for advisement as to when schools will be opening in 2021 and how Jefferson County Public Health can support the schools with their decision-making process.

Jim Rada, Director of Environmental Health Services, discussed the framework of the Five Star Program. Mr. Rada also discussed the challenges with the latest guidance from the Colorado High School Sports Association (CHSAA) surrounding COVID-19. Mr. Rada will continue to keep the Board updated regarding CHSAA and the Five Star Program and give an update at the January 19th Board of Health meeting.

Executive Director Hiring Process:

Mr. Deranleau expressed the hiring committee's gratitude to the Jefferson County Public Health staff members with the hiring process, by completing surveys and reviewing interviews. Mr. Deranleau stated the Board is not prepared to give an update on the hiring process at this time and will provide one within the next few weeks.

Staff Comments

Roy Laws, from Environmental Health, discussed with the Board a memo he shared with the Board of Health regarding a property in Indian Hills. Mr. Laws' recommendations from the Board of Health included: based on input from concerned citizens, staff will work with Planning and Zoning, the Clerk and Recorder and the Assessor's Office to implement a practice to record the appropriate Board of Health OWTS permit conditions against the title of a property when the property does not have an address. It should be noted that our standard practice for addressed properties is to record the applicable OWTS conditions, such as Limited Occupancy Agreements, Easement Agreements, Compliance, Sampling and Maintenance Agreements, and Higher-level Treatment OWTS Maintenance Agreements against the title of the property to run with the land.

Mitchell Brown, from Environmental Health Services updated the Board regarding a stakeholder group meeting held in November to discuss onsite wastewater regulation updates. Table 4.1 was the most discussed topic. The follow up from the stakeholder meeting will include future targeted stake holder meetings. A technical advisory committee will be developed with Roy Laws as the lead.

Paulina Erices discussed Whole Community Inclusion updates with the Board. Ms. Erices discussed setting up language interpretations during the Board of Health meetings to include a more diverse population and participation. Ms. Erices will work with the clerk to the Board of Health to set up the service.

Adjournment:

There being no further business to come before the Board of Health, the meeting was adjourned at 5:40 p.m.