

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

**Goal 1: Individuals and Families with low-incomes are stable and
achieve economic security.**

Employment Services

Name of CSBG Eligible Entity Reporting: _____

Employment Services (SRV 1)	Unduplicated Number of Individuals Served
Skills Training and Opportunities for Experience (SRV 1a-f)	
SRV 1a Vocational Training	1
SRV 1b On-the-Job and other Work Experience	0
SRV 1c Youth Summer Work Placements	0
SRV 1d Apprenticeship/Internship	0
SRV 1e Self-Employment Skills Training	0
SRV 1f Job Readiness Training	0
Career Counseling (SRV 1g-h)	
SRV 1g Workshops	0
SRV 1h Coaching	1
Job Search (SRV 1i-n)	
SRV 1i Coaching	1
SRV 1j Resume Development	1
SRV 1k Interview Skills Training	1
SRV 1l Job Referrals	1
SRV 1m Job Placements	1
SRV 1n Pre-employment physicals, background checks, etc.	1
Post Employment Supports (SRV 1o-p)	
SRV 1o Coaching	0
SRV 1p Interactions with employers	0
Employment Supplies (SRV 1q)	
SRV 1q Employment Supplies	3

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Education and Cognitive Development Services

Name of CSBG Eligible Entity Reporting: _____

Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served
Child/Young Adult Education Programs (SRV 2a-j)	
SRV 2a Early Head Start	0
SRV 2b Head Start	0
SRV 2c Other Early-Childhood (0-5 yr. old) Education	0
SRV 2d K-12 Education	0
SRV 2e K-12 Support Services	0
SRV 2f Financial Literacy Education	0
SRV 2g Literacy/English Language Education	0
SRV 2h College-Readiness Preparation/Support	0
SRV 2i Other Post Secondary Preparation	0
SRV 2j Other Post Secondary Support	0
School Supplies (SRV 2k)	
SRV 2k School Supplies	5
Extra-curricular Programs (SRV 2l-q)	
SRV 2l Before and After School Activities	0
SRV 2m Summer Youth Recreational Activities	0
SRV 2n Summer Education Programs	0
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)	0
SRV 2p Mentoring	0
SRV 2q Leadership Training	0
Adult Education Programs (SRV 2r-z)	
SRV 2r Adult Literacy Classes	0
SRV 2s English Language Classes	0
SRV 2t Basic Education Classes	0
SRV 2u High School Equivalency Classes	0
SRV 2v Leadership Training	0
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)	0
SRV 2x Applied Technology Classes	0
SRV 2y Post-Secondary Education Preparation	0
SRV 2z Financial Literacy Education	0
Post-Secondary Education Supports (SRV 2aa)	
SRV 2aa College applications, text books, computers, etc.	0
Financial Aid Assistance (SRV 2bb)	
SRV 2bb Scholarships	1
Home Visits (SVR 2cc)	
SRV 2cc Home Visits	15

**Module 4, Section B: Individual and Family Services -
Data Entry Form**

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Income and Asset Building Services

Name of CSBG Eligible Entity Reporting: _____

Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served
Training and Counseling Services (SRV 3a-f)	
SRV 3a Financial Capability Skills Training	0
SRV 3b Financial Coaching/Counseling	35
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)	0
SRV 3d First-time Homebuyer Counseling	0
SRV 3e Foreclosure Prevention Counseling	0
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes	0
Benefit Coordination and Advocacy (SRV 3g-l)	
SRV 3g Child Support Payments	0
SRV 3h Health Insurance	3
SRV 3i Social Security/SSI Payments	0
SRV 3j Veteran's Benefits	0
SRV 3k TANF Benefits	6
SRV 3l SNAP Benefits	6
Asset Building (SRV 3m-o)	
SRV 3m Saving Accounts/IDAs and other asset building accounts	0
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)	0
SRV 3o VITA, EITC, or Other Tax Preparation programs	0
SRV 3p Loans And Grants (SRV 3p-q)	
SRV 3p Micro-loans	0
SRV 3q Business incubator/business development loans	0

Module 4, Section B: Individual and Family Services - Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Housing Services

Name of CSBG Eligible Entity Reporting: _____

Housing Services (SRV 4)	Unduplicated Number of Individuals Served
Housing Payment Assistance (SRV 4a-e)	
SRV 4a Financial Capability Skill Training	0
SRV 4b Financial Coaching/Counseling	60
SRV 4c Rent Payments (includes Emergency Rent Payments)	165
SRV 4d Deposit Payments	29
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	5
Eviction Prevention Services (SRV 4f-h)	
SRV 4f Eviction Counseling	15
SRV 4g Landlord/Tenant Mediations	14
SRV 4h Landlord/Tenant Rights Education	114
Utility Payment Assistance (SRV 4i-l)	
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	46
SRV 4j Utility Deposits	0
SRV 4k Utility Arrears Payments	14
SRV 4l Level Billing Assistance	0
Housing Placement/Rapid Re-housing (SRV 4m-p)	
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	0
SRV 4n Transitional Housing Placements	0
SRV 4o Permanent Housing Placements	80
SRV 4p Rental Counseling	36
Housing Maintenance & Improvements (SRV 4q)	
SRV 4q Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	23
Weatherization Services (SRV 4r-t)	
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)	0
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)	5
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	5

Module 4, Section B: Individual and Family Services -

Data Entry Form

Goal 1: Individuals and Families with low incomes are stable and achieve economic security.

Health and Social/Behavioral Development

Name of CSBG Eligible Entity Reporting: _____

Health and Social/Behavioral Development Services (SRV 5)	Unduplicated Number of Individuals Served
Health Services, Screening and Assessments (SRV 5a-j)	
SRV 5a Immunizations	0
SRV 5b Physicals	0
SRV 5c Developmental Delay Screening	0
SRV 5d Vision Screening	0
SRV 5e Prescription Payments	0
SRV 5f Doctor Visit Payments	0
SRV 5g Maternal/Child Health	0
SRV 5h Nursing Care Sessions	0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)	0
SRV 5j Health Insurance Options Counseling	0
Reproductive Health Services (SRV 5k-o)	
SRV 5k Coaching Sessions	0
SRV 5l Family Planning Classes	0
SRV 5m Contraceptives	0
SRV 5n STI/HIV Prevention Counseling Sessions	0
SRV 5o STI/HIV Screenings	0
Wellness Education (SRV 5p-q)	
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)	0
SRV 5q Exercise/Fitness	0
Mental/Behavioral Health (SRV 5r-x)	
SRV 5r Detoxification Sessions	0
SRV 5s Substance Abuse Screenings	0
SRV 5t Substance Abuse Counseling	0
SRV 5u Mental Health Assessments	0
SRV 5v Mental Health Counseling	0
SRV 5w Crisis Response/Call-In Responses	0
SRV 5x Domestic Violence Programs	0
Support Groups (SRV 5y-aa)	
SRV 5y Substance Abuse Support Group Meetings	0
SRV 5z Domestic Violence Support Group Meetings	0
SRV 5aa Mental Health Support Group Meeting	0
Health and Social/Behavioral Development Services (Cont'd.)	
Unduplicated Number of Individuals Served	
Dental Services, Screenings and Exams (SRV 5bb-ee)	
SRV 5bb Adult Dental Screening/Exams	0
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)	0
SRV 5dd Child Dental Screenings/Exams	0
SRV 5ee Child Dental Services (including Emergency Dental Procedures)	0
Nutrition and Food/Meals (SRV 5ff-jj)	
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)	0
SRV 5gg Community Gardening Activities	0
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)	0
SRV 5ii Prepared Meals	0
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	387
Family Skills Development (SRV 5kk-mm)	
SRV 5kk Family Mentoring Sessions	0
SRV 5ll Life Skills Coaching Sessions	0
SRV 5mm Parenting Classes	0
Emergency Hygiene Assistance (SRV 5nn-oo)	
SRV 5nn Kits/boxes	0
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)	0

Module 4, Section B: Individual and Family Services - Data Entry Form
Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Civic Engagement and Community Involvement

Name of CSBG Eligible Entity Reporting: _____

Civic Engagement and Community Involvement Services (SRV 6a-f)	Unduplicated Number of Individuals Served
SRV 6a Voter Education and Access	0
SRV 6b Leadership Training	0
SRV 6c Tri-partite Board Membership	0
SRV 6d Citizenship Classes	0
SRV 6e Getting Ahead Classes	0
SRV 6f Volunteer Training	0

Module 4, Section B: Individual and Family Services - Data Entry Form
Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Services Supporting Multiple Domains

Name of CSBG Eligible Entity Reporting: _____

Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served
Case Management (SRV 7a)	
SRV 7a Case Management	142
Eligibility Determinations (SRV 7b)	
SRV 7b Eligibility Determinations	111
Referrals (SRV 7c)	
SRV 7c Referrals	36
Transportation Services (SRV 7d)	
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	44
Childcare (SRV 7e-f)	
SRV 7e Child Care subsidies	0
SRV 7f Child Care payments	0
Eldercare (SRV 7g)	
SRV 7g Day Centers	0
Identification Documents (SRV 7h-j)	
SRV 7h Birth Certificate	8
SRV 7i Social Security Card	0
SRV 7j Driver's License	0
Re-Entry Services (SRV 7k)	
SRV 7k Criminal Record Expungements	0
Immigration Support Services (SRV 7l)	
SRV 7l Immigration Support Services (relocation, food, clothing)	0
Legal Assistance (includes emergency legal assistance) (SRV 7m)	
SRV 7m Legal Assistance	0
Emergency Clothing Assistance (SRV 7n)	
SRV 7n Emergency Clothing Assistance	48
Mediation/Customer Advocacy Interventions (debt forgiveness, negotiations or issues with landlords, coordinating with other services or government) (SRV 7o)	
SRV 7o Mediation/Customer Advocacy Interventions	0

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	680
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	469
	0

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender	Number of Individuals
a. Male	242
b. Female	437
c. Other	0
d. Unknown/not reported	1
e. TOTAL (auto calculated)	680

2. Age	Number of Individuals
a. 0-5	67
b. 6-13	88
c. 14-17	34
d. 18-24	23
e. 25-44	196
f. 45-54	104
g. 55-59	50
h. 60-64	51
i. 65-74	43
j. 75+	24
k. Unknown/not reported	0
l. TOTAL (auto calculated)	680

3. Education Levels	Number of Individuals	
	[ages 14-24]	[ages 25+]
a. Grades 0-8	13	4
b. Grades 9-12/Non-Graduate	30	46
c. High School Graduate/ Equivalency Diploma	2	185
d. 12 grade + Some Post-Secondary	0	130
e. 2 or 4 years College Graduate	0	59
f. Graduate of other post-secondary school	0	22
g. Unknown/not reported	12	22
h. TOTAL (auto calculated)	57	468

4. Disconnected Youth	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	0

5. Health	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	90	511	79
	Yes	No	Unknown
b. Health Insurance*	557	122	1

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

c.1. Medicaid	471
c.2. Medicare	68
c.3. State Children's Health Insurance Program	10
c.4. State Health Insurance for Adults	0
c.5. Military Health Care	1
c.6. Direct-Purchase	29
c.7. Employment Based	61
c.8. Unknown/not reported	40
c.9. TOTAL (auto calculated)	680

6. Ethnicity/Race	Number of Individuals
a. Ethnicity	
a.1. Hispanic, Latino or Spanish Origins	137
a.2. Not Hispanic, Latino or Spanish Origins	535
a.3. Unknown/not reported	8
a.4. TOTAL (auto calculated)	680

b. Race	
b.1. American Indian or Alaska Native	34
b.2. Asian	8
b.3. Black or African American	46
b.4. Native Hawaiian and Other Pacific Islander	0
b.5. White	528
b.6. Other	8
b.7. Multi-race (two or more of the above)	48
b.8. Unknown/not reported	8
b.9. TOTAL (auto calculated)	680

7. Military Status	Number of Individuals
a. Veteran	41
b. Active Military	0
c. Unknown/not reported	340
d. TOTAL (auto calculated)	381

8. Work Status (Individuals 18+)	Number of Individuals
a. Employed Full-Time	106
b. Employed Part-Time	110
c. Migrant Seasonal Farm Worker	0
d. Unemployed (Short-Term, 6 months or less)	85
e. Unemployed (Long-Term, more than 6 months)	17
f. Unemployed (Not in Labor Force)	88
g. Retired	56
h. Unknown/not reported	29
i. TOTAL (auto calculated)	491

Module 4, Section C: All Characteristics Report - Data Entry Form

Goal 1: Individuals and Families with low-incomes are stable and achieve economic security.

Name of CSBG Eligible Entity Reporting:

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type	Number of Households
a. Single Person	164
b. Two Adults NO Children	6
c. Single Parent Female	37
d. Single Parent Male	3
e. Two Parent Household	124
f. Non-related Adults with Children	0
g. Multigenerational Household	2
h. Other	3
i. Unknown/not reported	130
j. TOTAL (auto calculated)	469

10. Household Size	Number of Households
a. Single Person	164
b. Two	198
c. Three	69
d. Four	20
e. Five	7
f. Six or more	11
g. Unknown/not reported	0
h. TOTAL (auto calculated)	469

11. Housing	Number of Households
a. Own	151
b. Rent	246
c. Other permanent housing	1
d. Homeless	16
e. Other	21
f. Unknown/not reported	34
g. TOTAL (auto calculated)	469

12. Level of Household Income	Number of Households
<i>(% of HHS Guideline)</i>	
a. Up to 50%	23
b. 51% to 75%	10
c. 76% to 100%	253
d. 101% to 125%	180
e. 126% to 150%	1
f. 151% to 175%	2
g. 176% to 200%	0
h. 201% to 250%	0
i. 250% and over	0
j. Unknown/not reported	0
k. TOTAL (auto calculated)	469

13. Sources of Household Income	Number of Households
a. Income from Employment Only	22
b. Income from Employment and Other Income Source	4
c. Income from Employment, Other Income Source, and Non-Cash Benefits	14
d. Income from Employment and Non-Cash Benefits	18
e. Other Income Source Only	2
f. Other Income Source and Non-Cash Benefits	16
g. No Income	3
h. Non-Cash Benefits Only	29
i. Unknown/not reported	361
j. TOTAL (auto calculated)	469

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14. Other Income Source	Number of Households
a. TANF	21
b. Supplemental Security Income (SSI)	78
c. Social Security Disability Income (SSDI)	82
d. VA Service-Connected Disability Compensation	0
e. VA Non-Service Connected Disability Pension	0
f. Private Disability Insurance	12
g. Worker's Compensation	8
h. Retirement Income from Social Security	64
i. Pension	2
j. Child Support	37
k. Alimony or other Spousal Support	0
l. Unemployment Insurance	20
m. EITC	0
n. Other	32
o. Unknown/not reported	0

15. Non-Cash Benefits	Number of Households
a. SNAP	171
b. WIC	34
c. LIHEAP	86
d. Housing Choice Voucher	15
e. Public Housing	1
f. Permanent Supportive Housing	0
g. HUD-VASH	0
h. Childcare Voucher	17
i. Affordable Care Act Subsidy	0
j. Other	0
k. Unknown/not reported	0

E. Number of Individuals Not Included in the Totals Above *(due to data collection system integration barriers)*

a. Please list the unduplicated number of INDIVIDUALS served in each program*:

Program Name	Number of Individuals
	0
	0

F. Number of Households Not Included in the Totals Above *(due to data collection system integration barriers)*

a. Please list the unduplicated number of HOUSEHOLDS served in each program*:

Program Name	Number of Households
	0
	0

**The system will add rows to allow reporting on multiple programs.*