

## NAMING CONVENTIONS

### FIRST LEGAL PACKAGES

**NED**=Notice of Election and Demand for sale

**NOTE**=Original Note (evidence of debt)

**NOTEASSIGN**=Original indorsement or assignment of the note (evidence of debt)

**NOTEMOD**=Original Note Modification

**CNOTE**=Copy of note (evidence of debt) certified to be a true and exact copy by a Qualified Holder or their attorney.

**CNOTEASSIGN**=Copy of indorsement or assignment of the note (evidence of debt)

**CNOTEMOD**=Copy of Note Modification

**CERTCNOTEMOD**= Copy of Loan Modification Agreement certified to be a true and exact copy by the Clerk & Recorder of Jefferson County

**LOANMOD**=Original loan modification

**CLOANMOD**=Copy of loan modification certified by a Qualified Holder or their attorney

**LOANAGREEMENT**=Original loan agreement

**CLOANAGREEMENT**=Copy of loan agreement

**CERTJUD**=Certified copy of a monetary judgment entered by a court

**DOT**=Original Deed of Trust

**DOTASSIGN**=Assignment of Deed of Trust

**DOTMOD**=Original Deed of Trust Modification

**CDOT**=Copy of Deed of Trust certified to be a true and exact copy by a Qualified Holder or their attorney

**CDOTASSIGN**=Copy of Assignment of Deed of Trust older or their attorney

**CERTCDOTASSIGN**= Copy of Assignment of Deed of Trust certified to be a true and exact copy by the Clerk & Recorder of Jefferson County **CDOTMOD**=Copy of Deed of Trust Modification

**CERTDOTMOD**= Copy of Deed of Trust Modification certified to be a true and exact copy by the Clerk & Recorder of Jefferson County

**CERTDOT**=Copy of Deed of Trust certified to be a true and exact copy by the Clerk & Recorder of Jefferson County

**CERTQH**=Statement by a Qualified Holder or their attorney that copies of the EOD and DOT are being submitted pursuant to CRS 38-38-101

**CERTQHEOD**=Statement by a Qualified Holder or their attorney that copies of the EOD are being submitted pursuant to CRS 38-38-101t

**CERTQHDOT**=Statement by a Qualified Holder or their attorney that copies of DOT are being submitted pursuant to CRS 38-38-101t

**PRL**=Original partial release

**CPRL**=Copy of a partial release certified to be a true and exact copy by a Qualified Holder or their attorney

**CERTPRL**=Partial release certified to be a true and exact copy by the Clerk & Recorder of Jefferson County

**COVER**=Cover Letter

**ACO-SLS**= Cover letter with a statement identifying the name and address of the current owner of the property and a statement identifying the name of the loan servicer

**ML**=Initial Mailing List (must be submitted in Word and Tiff file format)

**POA**=Power of Attorney

**SCV**=Affidavit affecting the Deed of Trust (Affidavit Scrivener's Error )

**SLS**=A statement identifying the name of the loan servicer

**ACO**=A statement identifying the name and address of the current owner of the property

**AGC**=Agricultural Certificate

**ALLONGE**=Allonge

**AFFIDAVIT**=Affidavit for Discrepancy

**EXHIBITA (all caps )** =Legal description in excess of 4 lines must be submitted as an exhibit in Word and tiff file format

**DATADOC**=DATADOC in Word format

### **PT DOCUMENTS**

**CN**=Combined Notice

**CNCOR**=Corrected Combined Notice

**NEWS**=Combined Notice for publication

**MAILINIT**=Certificate of Mailing

**Invoice** = initial invoice

### **2<sup>ND</sup> MAILING**

**MLA**=First Amended Mailing List

**MLA2** =Second Amended Mailing List

**Invoice 2**=Cost to mail to additional names, COP and DEED

**MAILSEC**=Certificate of 2<sup>nd</sup> Mailing

### **AMENDED MAILING AFTER DEADLINE**

**MLA-MD**=Late Amended Mailing List

**CNMD**=Combined Deadline Missed Deadline

**MAILMD**=Certificate of Mailing Missed Deadline

**InvoiceMD**=Additional charges for mailing

### **CURE**

**ICURE**=Intent to Cure

**CSINITIAL**=Cure Statement from Attorney

**CSLTR**=Cure Letter from PT

**CSCOR**=Cure Statement corrected by Attorney

**CSLTRCOR**=Corrected Cure Letter from PT

**CSFINAL**=Reconciled Cure Statement from Attorney after cure payment is received from the homeowner

## **BANKRUPTCY**

**BKNTC** =Notice of Automatic Stay

**BKRELIEF**=Order Granting Relief from Bankruptcy

**BKDISCHARGE**=Discharge of debtors debts

**BKTERMINATION**= Bankruptcy Termined

## **WITHDRAWAL**

**WDRL** =Withdrawal document submitted by attorney

**Invoicewd**=Final Fees and Costs

**WDRLA**=Administrative Withdrawal

**AWDNTC**=Administrative Withdrawal Notice to Attorney

**WDREQUEST**=Attorney notice that file will be withdrawn and request for fees and costs

## **RESTART**

**CNR**=Combined Notice Restarted

**MLR**=Mailing List Restarted

**NEWSR**=Combined Notice Publication Restarted

**MAILNITR**=Certificate of Mailing Restarted

**ACOR**= A statement identifying the name and address of the current owner of the property Restarted

**SLSR**= A statement identifying the name of the loan servicer  
Restarted

**RESTARTREQ**=Restart request or Cover Letter

## **SALE**

**OAS**=order Authorizing Sale

**BID**=Bid

**BIDA**=Amended Bid

**OB**=Overbidder Contact Information and Bid Form

**COP**=Certificate of Purchase

**ACP**=Assignment of Certificate of Purchase

## **OVERBIDS**

**OBNotice of Possible Overbid**=Letter sent to the homeowner immediately after the sale

**OBCheckReqHO**=Request for check to the homeowner

**OBCheckReqLien Holder**=Request for check to lien holder

**OBClaimFormHO**=Claim made by homeowner for overbid funds

**OBClaimFormHO PR Will revised**=Claim made by the Personal Representative of the estate of the homeowner

**OBClaimFormHO revised**=Claim form if information changed

**OBClaimFormHO revised-after publication**=Claim made by homeowner for overbid funds after publication costs have been deducted

**OBClaimFormLien Holder**=Claim made by junior lien holder for overbid funds

**OBNoticeLienor**=Notice sent to lien holders who have filed an intent to redeem that there are overbid funds to collect

**OBNOTICEHO**=GTS generated notice to the homeowner that there are funds available

**OBPUBLISH**=Publication of Notice to the homeowner

### **POST SALE**

**NNA**=Notice of No Assignment

**PTD**=Confirmation Deed issued to COP holder

### **REDEMPTION**

**IREDLnn**=Intent to Redeem filed by a junior lien holder

**REDEMPTION STATEMENT-COP**=Statement of Redemption provided by the holder of the Certificate of Purchase

**REDEMPTION STATEMENT-PT**=Statement of Redemption prepared by the PT

**COL**=Certificate of Lienor

**COR**=Certificate of Redemption

**ACP**= Assignment of Certificate of Purchase

### **MISCELLANEOUS**

**SOC**=Substitution of Counsel

**TOD**=Transfer of Debt

**CTO**=Court Order

**J1800244 CONTINUANCE 02-14-19** = Sale continuation