

Placing a Sign on a Property

Most signs require a permit from Jefferson County Planning and Zoning. Please submit the required application documents and ensure the sign follows all sign regulations.

REQUIRED APPLICATION ITEMS

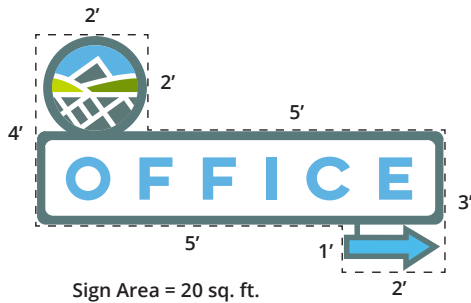
- **A scaled site plan – include all lot lines, buildings, and the proposed and all existing sign locations**
- A scaled elevation of signs – include the height and dimensions
- A sign permit application – applications can be found at jeffco.us
- Process fee – fees can be found at jeffco.us

GENERAL RULES

- Prohibited signs include:
 - Off-premise, roof, or pole signs
 - Billboards, balloons, “lighter than air” objects, “feather” signs, search lights, or signs emitting any sound
 - Animated parts or lighting except approved Electronic Message Centers
- Signs exempt from the Sign Permitting Process can be found in the **Signs section of the Jefferson County Zoning Resolution**.
- Freestanding signs cannot be placed in easements*, waterways or floodplains.
- Additional details about sign regulations can be found in the Signs section of the Jefferson County Zoning Resolution.

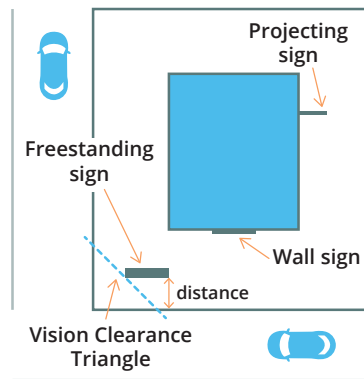
* Unless expressly permitted by Jefferson County regulation or holder of the easement.

SIGN FACE MEASUREMENT



Sign Area: the area that encloses the limits of text and graphics of a sign along with any integral part of the display used to distinguish the message from the background (the 8-sided, right-angle measurement). Additional details can be found in the Signs section of the Zoning Resolution.

LOCATION AND SIZE REQUIREMENTS



No sign over 42" in height shall be placed in a vision clearance triangle (VCT).



When signs are placed on a berm, the berm height is included in the measurement.

| Zone District | Total Sign Area | Sign Type | Number of Signs Permitted | Size Permitted | Max Height | Setbacks |
|--|---|-----------|--|---|------------|----------|
| Single Tenant Commercial, Industrial, and Mineral Conservation | Based on Building Frontage (if a wall sign) | Wall | Any number of signs; not to exceed total allowable sign area. | Based on Building Frontage. Max: 150 sq. ft. | wall | |
| | | Ground | 1 sign with 2 faces | 50 sq. ft. per face | 12' | 8' |
| Multiple Tenant Commercial, Industrial, and Mineral Conservation | Based on Building Frontage (if a wall sign) | Wall | Same as Single Tenant but tenants with no Building Frontage will be allowed up to 50 sq. ft. of signage. | Based on Building Frontage. Max: 350 sq. ft. Tenants with no Building Frontage will be allowed up to 50 sq. ft. | wall | |
| | | Ground | 1 sign with 2 faces | 50 sq. ft. per face | 12' | 8' |
| Accessory Buildings Commercial, Industrial, and Mineral Conservation | 50 sq. ft. | Wall | 3 | 50 sq. ft. total | wall | |
| Planned Development | Sign regulations and standards can be found in the applicable Official Development Plan | | | | | |
| Agricultural and Conservation | 200 sq. ft. per lot | Wall | * | 50 sq. ft. | wall | |
| | | Ground | 1 sign with 2 faces | 50 sq. ft. per face | 12' | 10' |

* Any combination of other authorized signs subject to Total Sign Area per Lot requirements.

** **Building Frontage:** the longest single building wall with a customer entrance.