

**Jefferson County Sustainability Commission
Partners in Energy Jeffco Team Meeting Minutes
September 3, 2020 • 1:30 p.m.**

1. Updates
 - a. Rachel and Alex will not be returning to Sustainability Commission
2. Conservation kits distribution
 - a. Channing was able to get the cards translated into Spanish through Xcel Energy
 - b. Prefer to print double sided, bilingual
 - c. Print 200
 - d. Same shipping address (Jabez office)
 - e. Will send to Jabez and Jeff for review for printing
 - f. Aim to get the cards shipped before October 14 (next Sustainability Commission meeting)
3. Telecommuting flyer
 - a. Going through Jeffco leadership approval
 - b. TBD if it will be internally only, or have a public aspect
4. HOA outreach kit
 - a. Initial thoughts?
 - i. Might be too long for HOAs to distribute to residents
 - ii. Could we create condensed version?
 1. If we forward to HOAs, they might view it as work to pick and choose, rather than something simple to forward
 - iii. Jeff will send comments to Lynn once reviewed
 - iv. Ok to keep Jabez's email in the kit
 - v. Important to consider alternative units for attached units
 1. Depends on how building is classified (can be nuanced) to determine which program (Home Energy Squad vs. Multifamily) is most applicable
 2. Both programs are run by same implementer, so they will direct the customer to the correct program when they contact
 3. Better to just have Home Energy Squad to avoid confusion
 - b. Identifying HOA contacts
 - i. Still have initial contact list
 - ii. Jeff has a Sustainability Commission volunteer to help him with this
 - c. Can drop off extra Specialty LED Conservation Kits at HOA offices
5. Potential MOU extension: Climate Action Plan support on energy topics
 - a. Briefing was held a few weeks ago to answer questions
 - b. Assume resolution will pass the public hearing on Sept. 15

- c. After public hearing, the work plan will be formalized, which will inform the extension development
 - d. Won't know the exact support available through Partners in Energy until the workplan is developed and the ask is made
6. Other
- a. Metro Denver Green Home Tour is October 3rd
 - i. Nancy will send information
 - ii. Opportunity to promote this through Jefferson County Sustainability, along with Dark Skies initiative
 - 1. Dark skies benefits energy use (turning off external lights when not needed) and sound pollution
 - 2. Consider this during Climate Action Plan process
 - b. Next meeting in November, Lynn will send out invite
 - i. Coordinate by email in October/December
 - ii. Adjust meeting invites after extension MOU is complete