



**Jefferson County Sustainability Commission Regular Meeting  
August 12, 2020 • 4:00 p.m.  
Minutes**

4:03 pm convened

Attendees: Jeff Wong (JW), Sydney Hamilton (SyH), Alex Pray (AP), Eric Harris (EH), Matt Mines (MM), Kimberly Pardue Welch (KPW), Frank Rukavina (FR)

Members absent: Scott Hutchinson (SH) and Rachel Emmer (RE)

County Staff: Jabez Meulemans (JM), Deborah Churchill (DC)

**Public Comment**

n/a

**Approval of Minutes - July 8, 2020**

FR motion to approve with correction, add FR name to list of attendees. AP seconded motion. All in favor.

**County Update**

JM shared with group, Board of County Commissioners sent letter to PUC regarding CSG Rules proceeding 19R-0608E on August 3. JM has real time data regarding EV usage and will send latest data to group via email.

**Sustainability Foundation**

SyH shared with group, internal commission working group met with Commissioner Tighe. Two meetings are scheduled for next with potential donors, Community First and Molson Coors. Commissioner Tighe has asked for a list of projects for the meetings. SyH made a call for ideas and asked they are emailed to her. JW will send list of potential projects continued in the Climate Action Plan to SyH. KPW suggested a source reduction program with the target audience being school aged children. Group agreed to pursue KPW's suggestion. SyH clarified the difference between a fiscal sponsor versus donor. Fiscal sponsor will lend their 501c3

status to the effort. Donors will donate dollars to the fiscal sponsor. FR asked meeting invites be sent to him as well as has potential contacts at NREL and Terumo BCT. DC will forward invite to FR.

### **2019 Summary Report**

JW advised group, Report is completed and will be included in the August 25 Board of County Commissioners' Briefing Packet. DC advised group. Plan is now on website.

### **Climate Action Plan**

Briefing scheduled for August 25. JW clarified meeting will be virtual. DC asked those that would like to participate in discussion vs listen only to notify her so she can advise Agenda Coordinator and invites can be sent accordingly. Once finalized, DC will send Briefing packet, estimated timing, along with meeting links to members prior to meeting. JW advised group presentation still needs some minor adjustments based on feedback from Steve Snyder and DC. JW will schedule time for working group to talk prior to presentation to iron out details.

### **Partners in Energy - Residential**

JW advised members Brendle Group is working on marketing collateral regarding Home Energy Squad to send to local homeowner associations. KPW will help with contacting HOAs. Have teamed up with Human Services to distribute Home Energy Kits to clients coming into Human Services. 81 kits in two days were distributed and plans on being made to distribute another 200 in coming weeks. JW would like to highlight this effort and positive reception in the presentation scheduled for August 25 with Board of County Commissioners. JM working with Public Affairs to create a press release and post on website and social media platforms.

### **Partners in Energy – Commercial**

JW working with Jeffco Workforce and Development to reach businesses to let them know about C-PACE program and ways to partner with Xcel. JW made call for assistance with case study project with Jeffco businesses who have taken advantage of C-PACE to-date. EH will assist.

JW shared with group, Xcel has agreed to extend the MOU until end of year. Opportunity to extend through 2021 and offer staff time for projects focused on energy usage in Climate Action Plan.

## **Budget**

DC will send remaining budget balance to JW. JW said to include renewal of ICLEI membership in 2021 budget. Hopes that Public Health will continue to split membership, even increase from their 50% split.

## **Sustainability Awards**

Presentation currently scheduled for September 1 hearing. DC confirmed meeting will be virtual and will arrange for delivery/pick up of award with award winners. Once award date is confirmed, DC will send email to winners notifying them and inviting them to Hearing to accept award.

## **Virtual meeting carbon impact**

AP has data based on doodle poll results from members. JW would like an infographic created, 1-pager to use and share with other volunteer boards and commissions. SyH will assist with graphics and DC will distribute once completed.

## **Website resources section**

JW, AP, KPW and MM working on creating a Resource section for website. JW would like residential and commercial resources be broken out on page. Team will have an initial list available for members to review at September meeting. DC will update website once group decides on details, specifics.

## **Remote Participation Recommendation Letter**

DC confirmed she was responsible for drafting a letter. DC suggested to include data AP has gathered regarding carbon impact of members since meeting have been moved to virtual only each month. DC will send draft letter for review prior to September meeting.

5:30pm adjourned