

BYLAWS OF THE
JEFFERSON COUNTY FAIR ADVISORY BOARD
ARTICLE I

NAME AND PRINCIPLE OFFICE

Section 1 NAME. The name of the entity shall be the Jefferson County Fair Advisory Board, hereinafter referred to as "the Board".

Section-2 PRINCIPLE OFFICE. The principle office of the Board shall be 15200 W. 6th Ave., Golden, CO 80401.

ARTICLE II

PURPOSE

The purpose of the Board shall be as follows:

- 1) The Board shall advise the Board of County Commissioners in the area of capital construction and fees at the Jefferson County Fairgrounds and other matters as requested by the Commissioners.
- 2) The Board shall coordinate suggestions and ideas, and make recommendations to the Commissioners on proposals concerning the Jefferson County Fairgrounds.
- 3) The Board shall advise the Board of County Commissioners on allowable uses of the Fairgrounds and its facilities, resolve conflicts as to uses, and recommend policies, procedures and regulations as to uses and users of the Fairgrounds and its facilities.
- 4) The Board shall carry out additional duties upon request of the Commissioners.

ARTICLE III

FISCAL YEAR

Section 1. The fiscal year of the Board shall coincide with the calendar year.

¹ADMMENDED 5/97

ARTICLE IV

BOARD MEMBERS

Section 1. COMPOSITION. The Board shall consist of seven (7) members.

Section 2. SELECTION. All members of the Board shall become so by virtue of their appointment by the Board of County Commissioners of Jefferson County.

Section 3. TERM. The Board members shall serve a three-year term, but any member may be removed prior to expiration of their term by the Board of County Commissioners for cause or without cause.

Section 4. MEETINGS. Meetings shall be at such time and place as called by the chairman or any four (4) members by five (5) days written notice unless such notice be waived by all members. Notices shall state the time and place of the meetings, but need not state the purpose. Four (4) members of the Board shall constitute a quorum. Any vote by a majority of those present when there is at least a quorum shall be deemed the act of the Board. In the absence of a quorum, a majority of the members present may adjourn the meeting from time to time until a quorum is present. Except as herein provided proxy ballots or votes will not be permitted. All meetings shall comply with the "Colorado Sunshine Act of 1972" and amendments thereto so long as it or derivative legislation remains in effect.

Section 4.5. ACTIONS OUTSIDE OF MEETINGS. The Board may take action without conducting a meeting provided the action is evidenced by a writing showing assent to the action by the signature of at least four (4) of the members. Any action taken under this section shall be discussed and reaffirmed at the next regularly scheduled meeting.

Section 5. PROCEDURES. Agendas for regular meetings will be prepared and distributed to the Board prior to each meeting whenever possible.

Minutes will be distributed prior to the next regular meeting whenever possible.

Section 6. COMPENSATION. No Board member may receive any property or funds, or be lawfully entitled to receive, any pecuniary profit from the operations of the program. Any Board Member may, from time to time, be reimbursed for actual or reasonable expense incurred in connection with the administration of the affairs of the Fairgrounds, as approved by the director of the Public Works.

Section 7. ABSENCES FROM MEETINGS. A vacancy on the Board shall occur when any member shall fail to be present at three (3) consecutive meetings of the Board or at four (4) regular meetings during a calendar year, unless such absence is formally excused by a two-thirds majority of the voting members present.

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ARTICLE V

OFFICERS

Section 1. NUMBER AND TYPE. Officers of the Board shall consist of a chairman, vice-chairman, and a secretary.

Section 2. TERM. Officers shall serve for two years, and are eligible to run for consecutive terms.

Section 3. SELECTION. Nomination of officers shall be made by the Board at the regular meeting in November. Selection of officers shall be made at the regular meeting in December, where a simple majority of those voting shall elect the officers.

Newly elected officers will take office at the regular meeting in January.

Section 4. VACANCIES. Officers vacancies due to termination or resignation, shall be filled by a majority vote of the Board; the newly elected officer shall serve in that office only the remainder of the term, but shall be eligible to then run for a full term said office.

Section 5. DUTIES. Duties of the officers shall be as follows:

1) The Chairman shall preside at all meetings of the Board.

The Chairman shall appoint chairmen of all committees and shall serve as an ex-officio member of all committees.

The Chairman shall perform other duties designated by the Board.

The Chairman shall serve as the official spokesperson for the Board.

2) The Vice-Chairman shall perform such duties as the Chairman and/or the Board may designate. In the absence of the Chairman, the Vice-Chairman shall perform his/her duties.

3) The Secretary or his/her designee shall be responsible for maintaining all official records of the Board, preparing agendas and notices, and answering correspondence as directed by the Chairman.

ARTICLE VI

COMMITTEES

Section 1. The Board's Chairman will appoint ad hoc committees to deal with problems and actions.

Section 2. All standing committee chairmen will be established by a majority vote of the Board.

ARTICLE VII

AMENDMENTS

Section 1. Board members shall be given five (5) days written notice prior to any vote amending these Bylaws.

Section 2. Amendments to these Bylaws shall take effect when they have been approved by not fewer than two-thirds of the Board members present at a meeting of which notice was properly given.

Section 3. These bylaws and any amendments thereto shall be consistent with the authority conferred on the Board by the Board of County Commissioners of Jefferson County.

ADOPTED by the Jefferson County Fair Advisory Board on this 3th day of January 1997.

Stan Sours
Chairman

Michael Skelton

Mary Wood

Wm Russell Scott

Ray A Petersburg

Charles Riebe

As secretary of the Jefferson County Fair Advisory Board, I hereby certify that this is a true and accurate copy of the Bylaws of said Board, adopted and effective June 3, 1997.

Secretary