



**Jefferson County Sustainability Commission Regular Meeting
July 8, 2020 • 4:00 p.m.
Minutes**

4:07pm convened

Attendees: Jeff Wong (JW), Rachel Emmer (RE), Sydney Hamilton (SyH), Alex Pray (AP), Eric Harris (EH), Scot Hutchinson (SH), Matt Mines (MM), Kimberly Pardue Welch (KPW), Frank Rukavina (FR)

County Staff: Commissioner Casey Tighe (CT), Jabez Meulemans (JM), Deborah Churchill (DC), Steve Snyder (SS)

Public: Jasmina Petrovic

Public Comment

n/a

Approval of Minutes - June 10, 2020

SH made motion to approve with amendment to eliminate wording that there are 3 more stations in the work re: charging stations at county building. EH seconded motion. All agreed.

County Update

No new updates

Sustainability Foundation

SyH/MM developed a timeline/outline for creation. Looking at first finding a fiscal sponsor option versus creating a 501c3. Initial funding needs to be in place, so then can make a call for sponsorship. SH let group know Waste Management has froze all donations for 2020. Did commit to donating in 2021.

Looking to a call for projects. Discussion regarding who would actually “do” the project – commission members, outside entity, etc.

CT is ready to make calls to several folks to gauge level of interest of involvement, funding, etc. CT clarified that the funding would go to the Foundation.

FR has reached out to Rooney Road and they are open to consider providing sponsorship. Rooney Road good example of Foundation that could accept funding on behalf of the Commission. SS agrees they could serve as sponsor, given Rooney Road agrees that project is within their purpose. He clarified that an agreement between parties would need to be signed to facilitate agreement.

CT asked group to keep projects more general not necessarily directly inline of entity that we would call upon. Conceptual ideas is enough. Need to convey big picture of commission, what commission is about and initiatives members want to pursue. Articulate what they are supporting, have enough of a vision to help support. Does not want us to limit ourselves with just unincorporated Jeffco.

Next Steps:

CT, SyH will connect offline over next month in order to develop 2-3 projects list and game plan to call upon businesses. SyH would also like SS included in phone call. FR would assist as well.

Partners in Energy

Residential updates

JW met this week, try promoting on multiple channels that Home Energy is free right now. Working on a business campaign. Will send a common messaging to DC to dist'b to group.

C-PACE updates

JW wants to develop one-pager that local EDC groups can use to assist with promotion of C-PACE.

JM 290 kits are available for dist'b. Working with Jeffco Human Services staff who are interested in dist'b kits to customers in HS lobby. Brendle Group is working on posters and small note cards to go along kits when dist'b. JM will start with 100 kits and then reevaluate future dist'b w/Human Services.

CT provided an update on Action Center. They have reduced number of items they handle since COVID. Still cannot dist'b kits. Mountain Resource Center in same situation. CT said to move forward with other dist'b channels.

AP offered there are some community share tables and may be an option to dist'b kits. AP will look into and let group know details.

Project Updates

2019 Summary Report

JW sent draft to SyH to help finalize. Goal would be to have final report to present to BCC. Deb to send final document to JW to include.

Climate Action Plan

FR provided an update to commission members. Green gas inventory completed. FR will dist'b to group. DC/SS shared deadline with group regarding presentation to the Commissioners, at least 2 weeks prior to presentation to DC/SS to review. DC asked for group to clarify what would presentation include: Plan overview, including Table of Contents that layout topics the Plan would incorporate; answers to questions BCC had at last meeting; share green gas inventory; sustainability big

topic and why CAP addresses certain topics. Resolution would be first item of discussion.

FR preparing PP and climate resolution.

JW will create one slide highlighting Sustainability Awards and one slide highlighting 2019 Summary Report. Will provide the year-end as part of packet to read ahead of Briefing.

RE will also have example resolutions should it come up and examples of what others have done.

DC to pull all documents together and send to group.

Ask of Commissioners will be to adopt resolution and move forward on next steps for CAP development.

Docs to SS and DC by July 28 for BCC Briefing August 11.

FR will send July 23-24 draft PP for JW/RE review prior to sending to DC/SS.

2020 Sustainability Awards

JW/EH reviewed nominations. 3 community and 1 employee award. DC ordering award and name plate. JW sent summary to CT/DC yesterday for review. KPW will prepare press release for inclusion in Engage Jeffco near award date. JW will send details on award winners to KPW in hopes to get a quote to include in release.

Other Projects

AP working on carbon impact reporting since commissioner has been holding meetings virtually. AP sent survey to members regarding their miles saved by going virtually.

Membership Terms: Expiration and Open Application Timeline

DC shared expiring terms with commission and advised of deadlines should any members want to reapply.

Remote Participation Recommendation

Group will write letter of support. DC will include in internal conversations as county moves forward with discussions re: hybrid-meetings.

Wrap Up/Next Steps

Adjourned: 5:34pm