

Jefferson County Sustainability Commission Regular Meeting
Webex Virtual Meeting
May 13, 2020 • 4:00 p.m.

Convened: 4:06pm

Attendees: Alex Pray (AP), Jeff Wong (JW), Kimberly Pardue Welch (KPW), Matt Mines (MM), Rachel Emmer (RE), Sydney Hamilton (SyH), Frank Rukavania (FR), Scott Hutchings (SH)

Absent: Matt Mines (MM), Erich Harris (EH)

Jeffco Staff: Deborah Churchill (DC), Jabez Meulemans (JM)

1) Public Comment

a) n/a

2) Approval of Minutes: April 8, 2020

a) RE motioned for approval; AP second motion; All in favor

3) Return to Office Safety

i) DC and JM gave an overview of Jefferson County staff returning to office on June 1, 2020, including the transition to 4-day business week.

ii) JM shared estimated savings from 4-day business week will be approximately 12% annual savings.

iii) JM also shared, Facilities looking at instituting a set point policy in all county buildings. Standard would be 70-74 degrees fahrenheit. Historically, no set point, anyone was allowed to call, request a temperature adjustment and it was done.

4) Partners in Energy

a) JW advised residential meetings will continue on a monthly basis. Group will discuss in June how to move forward given the social distancing rules/regs currently in place.

- b) JW let members know 200 kits have been distributed to local food banks, non-profits and specifically to Dave's House.
 - c) RE offered that Jeffco Eats may want some kits and will reach out.
 - d) JW let members know, to-date, residential group are out of projects.
- 5) C-PACE Update – none available
- 6) Earth Day Update
- a) JM let the group know postponed with no new date as of yet scheduled. More than likely some type of event late summer, fall
- 7) 2019 Summary Report
- a) JW asked those members who have not done so already, send photos to DC.
 - b) Received final document from Brendle Group.
 - c) JW and SyH will work on first draft of report. Final out before June meeting.
- 8) Foundation Update
- a) JW asked if member had ideas on small wins for project funding. Members to send ideas to JW and SyH
- 9) Climate Action Plan
- a) FR sent BCC draft letter to JW, DC and RE.
 - b) DC will follow up with CT on when he suggests group move forward and bring back Plan and resolution to Commissioners for final consideration and approval.
 - c) RE will resend final draft of resolution to Deb.
 - d) FR sent GHG draft inventory.
 - e) Group discussed the idea of inviting municipalities to participate in Climate Action Plan. DC suggested to wait until Commissioners' approval Plan.
- 10) Other Projects
- a) JW asked group if they had ideas on other projects they could advance and push forward

- b) KPW suggested a community compost and food waste reduction project initiative. Grant available from USDA. Webinar in June. Will send DC link to forward onto members.
- c) AP is researching software that would assist tracking projects
- d) RE suggested revisiting Sustainability Award, at least virtually
 - i) JW will email summary of award and timeline to DC to distribute to group.

11) Wrap Up/Next Steps

Adjourned: 5:11pm