

**Jefferson County Sustainability Commission Regular Meeting**  
**Webex Virtual Meeting**  
**April 8, 2020 • 4:00 p.m.**

Convened: 4:00pm

Attendees: Alex Pray (AP), Erich Harris (EH), Jeff Wong (JW), Kimberly Pardue Welch (KPW), Matt Mines (MM), Rachel Emmer (RE), Sydney Hamilton (SyH), Frank Rukavania (FR), Scott Hutchings (SH)

Jeffco Staff: Commission Casey Tighe (CT), Deborah Churchill (DC)

1) Public Comment

a) n/a

2) Approval of Minutes: February 12 and March 11, 2020

a) MM motioned for approval; EH second motion; All in favor

3) Sustainable Neighborhoods Program – POSTPONED

4) Partners in Energy

a) JW let members know, still have energy boxes for distribution. Opportunities to distribute to local non-profits and local food banks. CT will coordinate with staff to distribute. CT asked that staff provide number of boxes available and how many group would want to distribute. DC will work on printing stickers and affixing to boxes prior to distribution.

b) PIE call scheduled for May. At that time, group will discuss plans for remainder of year.

c) PIE events are on hold. JW working with Brendle Group on next steps to determine what PIE events will look like moving forward. JW wants to follow PH orders and taking the County's lead regarding community events.

i) Events: Genesee: May 2 – POSTPONED; Applewood: August 21

- 5) C-PACE Update CPACE events on hold until further notice
  
- 6) Project Updates
  - a) WebEx initiative testing will continue April – June. DC will continue to take the lead for Sustainability Commission. Meeting attendance policy will need to address both virtually and in-person attendance and challenges associated.
  
- 7) 2019 Summary Report
  - a) JW received first report draft today from Brendle Group. Waiting on final before sharing with the group. Will include as part of the 2019 summary report.
  - b) EH will send out questions to both members and external participation to include in final report.
  
- 8) Climate Action Plan
  - a) RE sent draft resolution to CT/DC for review.
  - b) CT opinion at this time that declaring an emergency currently, given COVID-19, is too much right now. Suggested the language be changed and would have better support in the summer. Asked what kind of resources is the group looking for, keep in mind to balance resource needs with folks heading back to work to insure not diverting from that focus.
  - c) FR came up with list allocating hours/resources to tasks. Has found an intern that could help with greenhouse emissions tasks. JW asked FR to check in with Jim Rada, Public Health, on their interest and commitment at this point.
  - d) CT would not push out initiative to far but would not recommend in the next few weeks.
  - e) FR will draft something now in order to update the Commissioners and keep them up to speed on the initiative. JW would like to see language on how this Plan is complementary to what is happening currently. JW will send draft to CT/DC for review,
  - f) RE received email from ILECI on workshop. Asked if that would be helpful for Commissioner Dahlkemper's Wildfire Task Force? DC suggested sending it to Commissioner Dahlkemper to gauge interest.

- g) FR asked group if okay to have intern begin to work on greenhouse gas inventory, associated costs for work and timeline and commitment. Members agreed.
- h) RE coordinate ICLEI cohort training details, opportunities for members to choose from and start attending as members. JW suggested members get a login.

9) Sustainability Foundation

- a) SyH sent documents to Steve Snyder, County Attorney, for review. He requested that they come up with a project and run it thru the process.
- b) Fundraising efforts could be impacted now. SH, on behalf of Waste Management, good donating \$5,000. SH will contact Xcel Energy for donation tomorrow.
- c) JW suggested to talk with suggested folks that CT had offered.
- d) SyH need to identify partners who would be sponsor as first to do in the process.
- e) JW asked members to come up with smaller scale projects that benefit entire County, in the next week that could be funded without financial support to provide tangible efforts for future funding.

10) Earth Day: Event and Awards – POSTPONED

11) Other Projects – none at this time

12) Wrap Up/Next Steps

Adjourned: 5:03pm