

Jefferson County Sustainability Commission Regular Meeting*
Jefferson County Admin & Courts Facility
March 11, 2020 • 4:00 p.m.

Meeting convened at 4:00pm

Attendees

In-Person: Jeff Wong (JW), Erich Harris (EH), Sydney Hamilton (SyH)

By Phone: Alex Pray (AP), Rachel Emmer (RE), Kimberly Pardue Welch (KPW), Frank Rukavina (FR), Scott Hutchings (ScH)

Jeffco Staff: Deborah Churchill (DC), Jabez Meulemans (JM)

1) Public Comments

a) n/a

2) Approval of Minutes: February 12, 2020

a) Due to no quorum, will be placed on April's meeting agenda

3) Genesee PIE Event: May 2, 2020

a) JW, SyH and KPW confirmed to attend. JW told group they could use one more person

b) Brendle group working on logistics, which will be similar to last year's

4) PIE News

a) JW shared info - Applewood event, August 21, part of summer movie night. Will have two tables

i) Home Energy Squad will be there as well

b) JW will share Brendle's Group data he just received

5) C-PACE

a) Two events in April and May

b) Both for C-PACE contractor and will be work session type format

- 6) Sustainable Neighborhoods Program
 - a) Representative was not able to attend.
 - b) Item will be moved to April's meeting agenda.

- 7) 2019 Summary Report
 - a) Brendle Group just released data
 - b) JW and SyH will work on report.
 - c) JW asked commission members to provide 2019 milestones.
 - d) Members agreed to add and highlight report info on webpage and/or Engage Jeffco to go along with sustainability tip.
 - e) EH will be lead to create template or list of questions needed for highlight piece

- 8) Sustainability Foundation
 - a) SyH advised first sub-committee meeting was held on Friday, March 13.
 - b) SyH preparing a draft mission statement and potential projects list.
 - c) SyH will reach out to other counties to see if they have info, contact that will help for this initiative.
 - d) Group agreed to summer deadline for completion

- 9) WebEx Initiative
 - a) DC provided suggestions/recommendations (attached)
 - b) Members ok to conduct testing April – June and make final decision and prepare final recommendation to present to County Commissioners.

- 10) Climate Action Plan
 - a) Resolution - DC will review, make changes, review with Commissioner Tighe, then return to RE and FR
 - b) Group discussed meeting with County Commissioners and decided 30 minutes total including Q&A for length of meeting
 - c) DC will ask for March 31 Briefing, if not then April 14.
 - d) RE and FR will work on presentation and send to group for review.

- e) Group will look at draft resolution and return comments to RE by COB tomorrow.
- f) Agenda items for Commissioners agenda will include:
 - i) Draft resolution
 - ii) Other munis/govt agencies successes, including what they've done; how they measured success, etc.
 - iii) Next steps (focusing on smaller scale/successes initially)
 - iv) Answers to questions asked at the work session with the Commissioners (ie forest fires – climate causes of forest fires)

11) Earth Day

- a) Brendle Group is assisting with event collatera
- b) Group discussed awards for event
 - i) Two awards – Employee and County-Wide
 - ii) Plant in a bowl w/plaque. EH will send details to DC to order plaque
 - iii) JW has created and will nomination form to DC for dist'b to group

12) Other Projects

- a) Waste Diversion/Reduction materials, concept, plan
 - i) JW asked for others to help SyH with project
 - ii) ScH will send AP what Waste Management efforts in unincorporated in Jeffo to assist with benchmarking efforts; Will also connect w/munis who track it already
 - iii) AP will put together plan for PIE events. Brendle Group will will help with production

13) Other

- a) DC will order labels for energy boxes and send to JM. Need approx. 200

Meeting adjourned at 5:22pm