



# SAFER-AT-HOME

## Guidance for ALL Businesses

The following guidance has been prepared to help businesses safely transition to the Safer-at-Home level of our community's COVID-19 response. We greatly appreciate your partnership as we work together to keep our community healthy and safe.

### PROTECTING WORKSITES

- Deputize workplace coordinator(s) charged with addressing COVID-19 issues.
- Maintain six-foot distancing when possible and discourage shared spaces.
- Frequently sanitize all high-touch areas.
- Post signage for employees and customers on good hygiene.
- Ensure proper ventilation. (Refer to [OSHA guidance](#).)
- Avoid gatherings (meetings, waiting rooms, etc.) of more than 10 people.
- Implement [symptom monitoring protocols](#) (including workplace temperature monitoring and symptom screening questions) where possible.
- Eliminate or regularly sanitize any items in common spaces (e.g., break rooms) that are shared between individuals (e.g., condiments, coffee makers, vending machines).
- Provide appropriate protective gear like gloves, non-medical masks and face coverings and encourage appropriate use.

### PROTECTING EMPLOYEES

- Require employees showing any symptoms or signs of sickness, or who have been in contact with known positive cases to stay home.
- Connect employees to company or state benefits providers.
- Provide flexible or remote scheduling for employees who need to continue to observe Stay-at-Home, who may have child or elder care obligations, or who live with a person who still needs to observe Stay-at-Home due to an underlying condition, age, or other factors.
- Encourage and enable remote work whenever possible.
- Minimize all in-person meetings.
- Provide hand washing facilities/stations and hand sanitizer.
- Encourage breaks to wash hands or use hand sanitizer.
- Phase shifts and breaks to reduce employee density.
- Wear appropriate protective gear like gloves, non-medical masks and face coverings and encourage appropriate use.
- Refer to [additional guidance from CDPHE](#) to keep employees and customers safe.

### PROTECTING CUSTOMERS

- Create special hours for people at higher risk of severe illness from COVID-19.
- Encourage and facilitate six-foot distancing inside of the business for all patrons.
- Encourage use of protection like gloves, and non-medical masks and face coverings.
- Provide hand sanitizer at entrance.
- Install shields or barriers where possible between customers and employees.
- Use contactless payment solutions, no touch trash cans, etc. whenever possible.
- Refer to [additional guidance from CDPHE](#) to keep employees and customers safe.



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### RESOURCES FOR BUSINESSES FROM JEFFERSON COUNTY PUBLIC HEALTH

- [Stop the Spread of Germs Poster \(English\)](#)
- [Stop the Spread of Germs Poster \(Español\)](#)
- [Three Simple Steps for Cleaning & Disinfecting Signage](#)
- [How to Safely Use a Face Covering Poster](#)
- [Caring for Your Mental Health During COVID-19 \(English\)](#)
- [Caring for Your Mental Health During COVID-19 \(Español\)](#)
- [Signage for Business Storefronts/Entrances](#)

**For additional information about COVID-19, visit [www.jeffco.us/safer-at-home](http://www.jeffco.us/safer-at-home), or CDPHE's website at [covid19.colorado.gov/safer-at-home](http://covid19.colorado.gov/safer-at-home).**

Do you pledge to follow public health guidelines to protect your worksite, employees and customers from COVID-19? Let the community know by displaying this decal at your location, on your website or on social media!

[Click here to download the decal and other communications tools.](#)

