

MINUTES
OF THE
BOARD OF HEALTH

JEFFERSON COUNTY, COLORADO

On February 18, 2020 at 4:00 p.m., President Greg Deranleau called the meeting to order. Lindsey Gonzales took roll call. The following additional Board members were present: Cheri Jahn, Dr. Dawn Comstock and Lane Drager. Amanda Cruser, counsel for Jefferson County Public Health, was also present.

For the record Dr. Kimberley Krapek was absent and a quorum was established.

Staff Members Presenting

Dr. Mark Johnson, Executive Director
Elise Lubell, Director of Health Promotion and Lifestyle Management
Dr. Huffman, Director of Community Health Services
Joseph Badalpour, Administrative Services
Mitchell Brown, Environmental Health Services
Jim Rada, Director of Environmental Health Services
Dr. Bing Walker, Health Promotion and Lifestyle Management

Acceptance of Consent Agenda

Mr. Drager made a motion to approve the consent agenda with the following changes: add an Executive Session to the agenda. Dr Comstock seconded the motion.
Motion Passed

Employee of the Month

Mr. Drager presented the February Employee of the Month to Bing Walker, with Health Promotion and Lifestyle Management.

New Employee Introductions

Jim Rada introduced Alexis Bonilla and Sage Sellers, with Environmental Health Services.

Elise Lubell introduced Jenny Roussel, with Health Promotion and Lifestyle Management.

Financial Report

Mr. Badalpour presented the unaudited December 2019 financials and the January 2020 financial statements to the Board. Mr. Drager made a motion to approve the presented financial reports. Dr. Comstock seconded the motion.
Motion Passed

Old Business

Jim Rada, Director of Environmental Health Services, presented a postponed burn permit fee waiver request to the Board. Mr. Drager made a motion to approve the burn permit fee waiver request in the amount of \$40.00 for the calendar year 2020. Ms. Jahn seconded the motion.

Motion Passed

Dr. Bing Walker with Jefferson County Public Health, Fran Taffer with Jeffco Public Schools and Whitney Israel with the Colorado School of Public Health presented on the Healthy Kids Colorado Survey. In 2019, 23 schools participated in this survey. The schools will set goals based off the 2019 data as baseline measurements. The Healthy Kids Colorado Survey will be offered again in 2021.

Dr. Johnson presented the final draft of Jefferson County Public Health's 2020-2023 Strategic Plan. After Board review and discussion, Mr. Drager made a motion to approve the 2020-2023 strategic plan. Ms. Jahn seconded the motion.

Motion Passed

Executive Director Hiring Process Update

Mr. Deranleau discussed the second-round interview process on February 28th at the Jefferson County Courts and Administrative office in Hearing Room One beginning at 8:30 a.m. Mr. Drager also discussed that due to reviewing staff and community feedback from the February 28th second -round interview process, it is possible that the new executive director will not be announced at the all staff meeting on March 5th as planned.

Executive Director's Comments

Dr. Johnson updated the Board on the Covid-19 virus and the steps that Jefferson County Public Health's Emergency Preparedness team are continuing to work on. There are currently no positive cases within Colorado. Dr. Johnson and the Emergency Preparedness Team at Jefferson County Public Health will continue to keep the Board of Health, the Board of County Commissioners and the County Manager up to date on any new developments regarding the virus. Dr. Johnson also discussed the budget and discussions taking place about centralizing IT services and purchasing and the county attorney representing the Board of Health instead of private counsel. The County Commissioners have also discussed putting in a 2.6 salary increase in the 2021 budget. The Elected Officials and the County Manager are currently discussing the possibility of moving toward a 10-hour, four-day work week. Jefferson County staff have been encouraged to participate in a survey to provide feedback on this proposed plan. Dr. Johnson will continue to update the Board as these discussions progress.

The Board would like to meet with the County Commissioners before the scheduled meeting in September to discuss Jefferson County Public Health's 2021 budget. The Clerk to the Board of Health will reach out to the Board of County Commissioners office to schedule a joint meeting in April or May.

Staff Comments

Mitch Brown with Environmental Health Services shared 2019 survey results from industry stakeholders (contractors, engineers, etc.) regarding Jefferson County Public Health's onsite wastewater program.

Jim Rada the Director of Environmental Health shared an update regarding Jefferson County's retail food establishment license renewals for 2020.

Elise Lubell the Director of Health Promotion and Lifestyle Management reminded the Board about the CSA (Community Supported Agriculture) event coming up in February.

Dr. Margaret Huffman the Director of Community Health Services shared the Turn the Curve event in early February was very successful. Dr. Huffman also updated the Board regarding the work being done around SHE (Social Health Exchange) Colorado.

Executive Session

Mr. Deranleau requested the Board convene into Executive Session. The request was voted upon and approved by all members of the Board.

Adjournment:

There being no further business to come before the Board of Health, the meeting was adjourned at 5:45 p.m.