

RESOLUTION NO. PT19-1  
OFFICE OF PUBLIC TRUSTEE  
COUNTY OF JEFFERSON, STATE OF COLORADO

RESOLUTION TO ADOPT AND APPROPRIATE THE 2020 BUDGET

WHEREAS, Office of the Public Trustee of the County of Jefferson, State of Colorado, pursuant to Colorado Revised Statutes CRS 38-37-104(6) that the public trustee of each county shall adopt a budget pursuant to the Colorado Local Government Budget Law, CRS 29-1-104; and

WHEREAS, the public trustee of each county shall submit that budget to the Board of County Commissioners for its review; and

WHEREAS, the Office of the Jefferson County Public Trustee, State of Colorado, pursuant to statute designated and appointed Holly Ryan, Public Trustee, to prepare and submit a proposed budget for the year 2020; and

WHEREAS, Holly Ryan, Public Trustee, did submit a proposed budget for 2020 and

WHEREAS, pursuant to the notice published February 27, 2020, in accordance with CRS 29-1-106, the proposed 2020 budget has been open for inspection by the public since November 12, 2019; and

WHEREAS, a public hearing was held by the Public Trustee on November 12, 2019, in order to provide interested citizens an opportunity to file or register any objections, and to review evidence and hear testimony as presented to the Office on the proposed 2020 budget; and

WHEREAS, up to and including this date, said proposed budget has been open for inspection by the public and interested citizens, and the electors have been given the opportunity to file or register any objections to said proposed budget pursuant to CRS 29-1-107; and

WHEREAS, Attachment A outlines the revenue and expenditure details of the 2020 budget; and

WHEREAS, the Public Trustee, upon appropriation of the 2020 budget, pursuant to CRS 38-37-104(8) will be required to follow the Procurement Policy and Procedures adopted by the Board of County Commissioners for any purchase of \$20,000 or more and for any multiple year purchase agreement to the extent that such rules require an open and competitive bidding process, and be required to follow the state "Procurement Code," articles 101 to 112 of Title 24 CRS for such purchases if the County Procurement Policy does not require an open and competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED THAT:

A. The Office of the Public Trustee is prohibited from expending or obligating funds in excess of the total amount budgeted for 2020.

B. All approved changes as presented to the Public Trustee have been incorporated into these budgeted figures.

C. The 2020 budget as shown in Attachment A is hereby adopted by the Office of the Public Trustee.

BE IT FURTHER RESOLVED that pursuant to Section 29-1-111, CRS, the sums listed in the adopted budget shown in Attachment A are hereby appropriated out of revenues now held or to be collected by the Public Trustee during 2020; and

BE IT FURTHER RESOLVED that pursuant to Section 29-1-113, CRS, a certified copy of this budget, including the budget message, shall be filed with the Colorado Department of Local Affairs, Division of Local Government, no later than March 5, 2020.

DONE this 5<sup>th</sup> day of March, 2020, at Golden, Colorado

OFFICE OF THE PUBLIC TRUSTEE  
JEFFERSON COUNTY, COLORADO

By: \_\_\_\_\_  
Holly Ryan Public Trustee

OFFICE OF THE TREASURER  
JEFFERSON COUNTY, COLORADO

By: \_\_\_\_\_  
Jerry DiTullio Treasurer

Subscribed and sworn to before me this 5<sup>th</sup> day March 2020, Holly Ryan, Public Trustee and Jerry DiTullio, Treasurer.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Business Unit/Object Account	Adopted Budget 2020
<b>Public Trustee</b>	
<b>22050 - Public Trustee</b>	
<b>Revenue</b>	
<b>Charges for Services</b>	
341260 - Foreclosures	\$ 170,000
341290 - Releases	\$ 600,000
<b>Total - Charges for Services</b>	<b>\$ 770,000</b>
<b>Investment Income</b>	
361100 - Interest Revenue	\$ 1,000
<b>Total - Investment Income</b>	<b>\$ 1,000</b>
<b>Total - Revenue</b>	<b>\$ 771,000</b>
<b>Expenditures</b>	
<b>Salaries &amp; Benefits</b>	
411110 - Regular Salaries (Perm)	\$ 293,110
412810 - Medicare	\$ 6,005
412820 - OASI	\$ 25,789
412840 - Worker's Compensation	\$ 352
412910 - Dental Insurance	\$ 6,015
412925 - Benefits Administration	\$ 1,972
412930 - Health Insurance	\$ 105,484
412940 - Life Insurance	\$ 1,703
412950 - Long Term Disability	\$ 1,453
412970 - Retirement	\$ 32,228
412975 - Vision Insurance	\$ 979
412980 - Deferred Comp Match CCOE	0
412990 - Short Term Disability	\$ 592
<b>Total - Salaries &amp; Benefits</b>	<b>\$ 475,682</b>
<b>Supplies</b>	
426127 - PC Supplies/Software/Equip	\$ 10,000
426137 - Office Supplies	\$ 10,000
426162 - Postage	\$ 10,000
426162 - Postage-Foreclosure	0
426162 - Postage-Release	0
426927 - Computer Hardware & Softw	\$ 1,000
<b>Total - Supplies</b>	<b>\$ 31,000</b>
<b>Services &amp; Charges</b>	
434110 - Telephone	\$ 500
434330 - Equipment Maintenance	\$ 200
434420 - Equipment Rental	\$ 1,586
435110 - Contract Services	\$ 360
435130 - Printing Services	\$ 5,000
435615 - Computer Training	\$ 1,000
435620 - Meetings & Seminars	\$ 500
435630 - Professional Dues & Membe	\$ 1,000
435635 - Business Meals	\$ 250
435640 - Training And Education	\$ 500
435685 - PT Operating Expenses	\$ 38,000
<b>Total - Services &amp; Charges</b>	<b>\$ 48,896</b>
<b>Interdepartmental</b>	
475730 - Facilities Bldg Maint Chgs	\$ 31,000
475754 - ITS Technology Replacement	\$ 3,394
475910 - Accounting	\$ 19,010
475915 - Budget	\$ 1,112
475920 - County Attorney	\$ 2,341
475945 - Human Resources	\$ 1,331
475946 - Public Information	\$ 616
475949 - ITS Indirect Charges	\$ 26,986
475950 - Purchasing	\$ 51
475970 - Treasurer Indirect Costs	\$ 140
478750 - Intra-County Transfers	\$ 124,741
478760 - Liability Insurance	\$ 3,300
478761 - Property Insurance	\$ 1,400
<b>Total - Interdepartmental</b>	<b>\$ 215,422</b>
<b>Total - Expenditures</b>	<b>\$ 771,000</b>