

Jefferson County Sustainability Commission Regular Meeting*
November 13, 2019 • 4:00 p.m.

Attendees

In-Person: Jeff Wong (JW), Alex Pray (AP), Rachel Emmer (RE), Erich Harris (EH), Matt Mines (MM), Jabez Meulemans

By Phone: Kimberly Pardue Welch (KPW), Frank Rukavina (FR), Scott Hutchings (Sch), Sydney Hamilton (SyH)

Members of the Public: Jasmina Petrovic [sp]

Meeting Called to order 4:05

1. Public Comment
 - No public comment
2. Approval of Minutes - October 2019
 - RE motioned to approve, EH seconded
3. Confirm Completion of Sexual Harassment Training by any remaining members
 - RE, MM confirmed. Still need KPW to confirm in person
4. Budget Update - EH
 - a. No Recent Expenses
 - b. Upcoming Expenses
 - Banner is upcoming expense. Waiting for Deborah Churchill (DC) for update. Potential expense to buy second banner.
 - Potential for climate action plan (CAP) to spend for organizational costs for benchmarking services. These services have not been solicited yet; expected cost is relatively unknown
 - SyH: no push educational exhibit materials before year end. Need to spend more time to discuss what this exhibit would be first
 - c. Next year, DC to apply for same amount. EH to ask if unspent money can be carried forward.
5. 2020 Officer Terms Discussion and Vote
 - a. Idea to extend terms to 2 years.
 - JW suggested the following language: existing terms for officers be extended from 1 to 2 years. This has the potential to add complexity as commission member appointments might not align with officer appointments
 - RE moved: “that we formalize annual elections corresponding with calendar year. Officer terms to have expectations of two years.” MM seconds, passes 5-0

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6. Partners in Energy update/next steps

a. Residential - JW

- JW had call with Brendle, kick off with residential team. Shelby to continue as contact, Lynn is new main contact w/Brendle.
- Brendle will be organizing bi- monthly (every other month) calls and monthly email check ups.
- JW spoke w/ Applewood. Invited to annual HOA meeting in April, and family event in August
- Brendle to reach out to Governor's Ranch for home energy festival
- HHS and CSU-ext is interested in partnership
- RE to touch base with Ginny to see if there is an event opportunity in January in Evergreen.
- Commission/JM still have energy conservation kits and single LEDS

b. Commercial - EH

- C-PACE event held on Oct 24. About 25 people attended, mostly commercial contractors. JM forwarded on C-PACE information for the county via email to commission members. This can be used when asked about the effectiveness of C-PACE in the county.
- Another workshop is being planned for March. The intent is to allow contractors to dig into more details on how to make a project happen.
- Planning and zoning and building safety received stack of C-PACE flyers
- C-PACE success should be communicated during December meeting with county commissioners.

c. County - JM

- No specific PIE updates
- In 2020 Jabez planning on looking at Natural Gas delivery services. Could use Brendle as a resource to analyze.
- JM provided update on EV chargers. The stats are collected by chargepoint. Chargers were installed on 9/10/19. 95 charges to date. M-F average is 46 charging sessions/month for all stations. It is expected that this will increase as more drivers are aware of the stations

7. Marketing Materials - KPW

- Banner design and expense have been approved by the commission. Cost is \$310+Tax, KPW to check with DC to see if she ordered yet
- Energy Conservation Kits stickers have been designed. KPW to work with DC or Jabez to have stickers printed at JeffCo.
- Engage JeffCo posts have not been added to the newsletter in the last few months. KPW created single document to have posts pulled from, but there has been some disconnect with Public affairs. KPW to work with DC to make sure it is not missed in the future.

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8. Events
 - a. Upcoming Jefferson County Meetup
 - Rescheduled to 11/20

9. Internal Projects
 - a. 2018 Summary Document
 - JW and SyH to finalize document prior to meeting with county commissioners
 - b. Climate Action Plan - Work Session moved to December
 - RE requested an hour at 2:15PM on 12/16 to work with BCC
 - Commissioner Tighe (CT) has input on future funding. Focus on funding from TABOR exempt and federally funding sources.
 1. EV charging stations: Library and Open space and airport has their own fund. Library has applied for grant already.
 2. CT: county has talked about 4-day week. Can this or similar opportunities be quantified for a savings/efficiency standpoint?
 3. JW: Commission should look into external grant funding for planning, benchmarking, or implementation FR DORA funding next year. Seperate for JeffCo municipalities database project. State grant hit TABOR cap, federal or private do not count against CAP
 4. All hard materials, presentation, etc. is due to DC on 12/6
 5. RE, MM, FR to meet with CDPHE on 11/21
 - c. Sustainability Awards to be given out on Earth Day. Commission to continue brainstorming award ideas.
 - d. Waste Diversion education update - Sydney
 - Waste Management. Need initial set of data from ScH to extrapolate. WM is generally about 30% of the market, can extrapolate from there. AP to help with initial analysis of data. Ballot initiative in lakewood failed, but give idea of what residences are thinking. Arvada has had different motivations, includes roads/traffic. AP to work with Leila at WM on data
 - SyH no update on materials. Had conversation with Laura at Recycle Colorado and Front Range Waste Diversion.
 - JeffCo Schools Recycle: one school to get rid of styrofoam trays and move to compostable. Are there other opportunities. ScH to connect with waste connections
 - Jabez county diversion: County is now receiving monthly report from WM. All trash and recycling will have update data in coming months
 - e. Educational Exhibit
 - SyH: CSU-ext have many exhibits. When event scheduled we can work with them to get materials
 - f. WebEx meeting proposal

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- Issue with county employee needed as WebEx hosts. AP to add this to proposal. This proposal is still pending as the commission continues to test the webex capabilities.
- g. Discuss moving to Advisory Commission
 - Not formalized in commission charter. CT is comfortable with what makes sense moving forward for the commission. Commission could provide advising on the sustainability impacts of BCC initiatives and discussions. This can be discussed at work session with BCC in December
 - Questions from CT: What does it look like? When would the commission get involved? Does the commission have the bandwidth?

Adjourned 5:35

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