

MINUTES
OF THE
BOARD OF HEALTH

JEFFERSON COUNTY, COLORADO

On November 19, 2019, at 4:00 p.m., President Greg Deranleau called the meeting to order. Lindsey Gonzales took roll call. The following additional Board members were present: Cheri Jahn, Dr. Kimberley Krapek, Dr. Dawn Comstock and Lane Drager. Amanda Crusier, counsel for Jefferson County Public Health, was also present.

A quorum was established.

Staff Members Presenting

Dr. Mark Johnson, Executive Director
Jody Erwin, Deputy Director
Jim Rada, Director of Environmental Health Services
Joseph Badalpour, Administrative Services
Roy Laws, Environmental Health Services
Mitch Brown, Environmental Health Services
Jon Vickery, Environmental Health Services
Marissa Silverberg, Health Promotion and Lifestyle Management

Acceptance of Agenda

Mr. Drager made a motion to approve the agenda with the following change: add Mr. Erwin to agenda item 10 (New Business) and remove agenda item 12 (Executive Director Hiring Process Update) for the agenda. Dr. Comstock seconded the motion.

Motion Passed

Acceptance of the Minutes

Dr. Krapek made a motion to approve the meeting minutes from the October Board of Health meeting. Ms. Jahn seconded the motion.

Motion Passed

Mr. Drager and Dr. Comstock abstained

Employee of the Month

The Board of Health presented the November Employee of the Month to Allyson Howe, with Health Promotion and Lifestyle Management.

New Employee Introductions

Jody Erwin, Deputy Director, introduced Georgia Archuleta who is currently working in health IT.

Kelly Conroy, Associate Director of Community Health Services, introduced Greg Ellsworth who is working as a public health nurse.

Public Comment

N/A

Variance Case

Jon Vickery, with Environmental Health Services, presented Variance Case Number 19-122-636 OW to the Board.

The engineer, Drew Schneider gave testimony regarding this case. Heidi Ely, potential buyer of property, also made a comment.

Linda Frizzell, Pat Jurgens and Beverly Rhodes all gave testimony in opposition to Variance Case Number 19-122-636 OW.

After review and discussion from the Board, Mr. Drager made a motion to approve Variance Case Number 19-122-636 OW as presented. Dr. Krapek seconded the motion.

Motion Approved

Financials

Mr. Badalpour presented the financial report for October. Dr. Comstock made a motion to approve the report as presented. Mr. Drager seconded the motion.

Motion Passed

Contracts and Agreements

Mr. Badalpour presented the contracts and agreements. Mr. Drager made a motion to approve the contracts and agreements as presented. Dr. Krapek seconded the motion.

Motion Passed

Approval of Warrants

Dr. Krapek made a motion to approve the warrants. Ms. Jahn seconded the motion.

Motion Passed

New Business

Mr. Erwin discussed with the Board an amendment to the Overdose to Action grant through the Colorado Department of Public Health and Environment. The funding will be for 2.5 years and will largely support the work of the Jefferson County Substance Use Partnership and its workgroups. The activities will include 1) provider education 2) community awareness and de-stigmatization 3) support for better data collection and availability. Mr. Erwin asked for the Board's approval of the discussed amendment before the December 6, 2019 deadline. After review and discussion, the Board approved the amendment to the Overdose to Action grant.

Ms. Silverberg, with Health Promotion and Lifestyle Management, presented to the Board the work being done surrounding the Food in Communities Grant. This grant is a collaborative project that engages community members, organizations, and public agencies to identify opportunities to increase equitable access to healthy, affordable and cultural food at the neighborhood level.

Regional collaboration is funded by the Cancer, Cardiovascular, and Chronic Pulmonary Disease Grants Program at the Colorado Department of Public Health and Environment through June 2021.

Ms. Silverberg, also discussed with the Board the work being done through the Jefferson County Food and Nutrition Task Force. The School Food and Nutrition Task Force (Task Force) was formed in December of 2018, consisting of community members, parents, school staff, and public health professionals. Members of the Task Force attended numerous learning events from December 2018 through May 2019, where Jefferson County Public School staff shared pertinent information and provided experiences so that the Task Force could provide input and recommendations on improving the current practices of Jefferson County School District' Nutrition Program. After one year of meeting, the Task Force has submitted a report to the Board of Education at Jefferson County Schools that includes recommendations, with support from the Food and Nutrition Service administration, for improvements in the following areas: Dining Environments and Facilities, Menu Options and Environmental Impact and Sustainability. Ms. Silverberg requested Board support of a letter to the Food and Nutrition Services Task Force outlining the recommendations for improving the school nutrition program.

Mr. Drager made a motion for the Board to sign the letter in support to the Jefferson County Food and Nutrition Task Force letter, dated November 19, 2019. Dr. Comstock seconded the motion.
Motion approved

Old Business

Mitch Brown, with Environmental Health Services, updated the Board regarding four of the March 2018 directives made by the Board of Health to Environmental Health Services. Mr. Brown discussed the current property size and minimum size requirements and the rule for a minimum 200-foot set-back from a well. Mr. Brown and Mr. Rada also noted that Mr. Craig Sanders has been working closely with Jefferson County Information Technology Services and the Clerk and Recorder's office in developing a system of determining the on-site waste water use permit compliance rate. Mr. Brown also updated the Board regarding the directive to evaluate training opportunities for licensed contractors, engineers and designers.

Roy Laws, Professional Engineer with Environmental Health Services, updated the Board on the directive which asked for a review of the minimum property size requirements in Table 4-1 of the Onsite Wastewater Treatment System (OWTS) Regulations to ensure that any property size limitations are based on sound science and adequately address the carrying capacity of the land. Mr. Laws shared information about several computer models that predict the amount of land needed to provide for adequate nitrogen dilution related to OWTS and other sources. Please see attached presentation and notes from Mr. Laws.

- [Nitrate Mixing Model](#)
- [Groundwater Carrying Capacity](#)

Executive Director Comments

Dr. Johnson, updated the Board regarding Proposition 1A not passing in Jefferson County and what that means for the 2021 budget. The elected officials will discuss potential solutions at the Jefferson County Elected Officials meeting in December.

2020 Board of Health Meeting Calendar and Time

The Board of Health discussed a Memo from Kelly Keenan regarding the meeting and survey data results about the Board of Health meeting time. After Board discussion, they have approved the proposed 2020 Board of Health meeting schedule. The Board will continue to meet every third Tuesday of each month.

The study session section of the meeting will begin at 3:30 pm and the business meeting portion will start at 4:00 pm. Dr. Comstock made a motion to approve the 2020 Board of Health Meeting Schedule. Ms. Jahn, seconded the motion.
Motion Approved

Due to the trend of prolonged meetings, the Board has requested staff evaluate possible ways to improve the flow of the meeting agenda. Mr. Drager, Board of Health Vice President, requested looking into replacing the more routine agenda items with a consent agenda. Dr. Krapek, Board of Health Secretary, suggested having standard guidelines around staff presentations.

Adjournment:

There being no further business to come before the Board of Health, the meeting was adjourned at 7:33 p.m.