

MINUTES
OF THE
BOARD OF HEALTH

JEFFERSON COUNTY, COLORADO

On October 15, 2019, at 4:00 p.m., President Greg Deranleau called the meeting to order. Lindsey Gonzales took roll call. The following additional Board members were present: Cheri Jahn, Dr. Kimberley Krapek and Lane Drager. Amanda Cruser, counsel for Jefferson County Public Health, was also present.

Dr. Dawn Comstock was absent. A quorum was established.

Staff Members Presenting

Dr. Mark Johnson, Executive Director
Dr. Margaret Huffman, Director of Community Health Services
Jim Rada, Director of Environmental Health Services
Joseph Badalpour, Administrative Services
Nikki Work, Health Promotion and Lifestyle Management
Karen Wiggins, Administrative Services
Elise Waln, Administrative Services
Matthew Nii, Administrative Services

Acceptance of Agenda

Mr. Drager made a motion to approve the agenda with the following change: move agenda item 11 (Executive Director Hiring Process Update) under Old Business. Dr. Krapek seconded the motion.
Motion Passed

Acceptance of the Minutes

Dr. Krapek made a motion to approve the meeting minutes from the September Board of Health meeting. Mr. Drager seconded the motion.
Motion Passed

Employee of the Month

The Board of Health presented the September Employee of the Month to Duane Dominguez with Environmental Health Services.

New Employee Introductions

Jody Erwin, Deputy Director, introduced Martha Heinze who currently is working as a temporary hire with the Epidemiology and Planning Team.

Elise Lubell, Health Promotion and Lifestyle Management Director, introduced Mindy Brown, a student from Metro State.

Public Comment

Cheryl Touryan expressed her concern and frustration to the Board regarding her believed inaction from the Board of Health regarding water quantity and water quality related issues in Indian Hills, Colorado.

Mike Johnson expressed his concern regarding his family's well and high nitrite levels. Mr. Johnson believes the recent new construction around his neighborhood is the reason for the high nitrite levels in his well. Mr. Johnson asked for the Board to put a moratorium in place on any new builds near the Inca Basin area in Indian Hills, Colorado until further research has been completed.

Chris Arnold expressed his concern to the Board regarding the high nitrite levels around the new builds in the Indian Hills community near the Inca Basin area.

Financials

Mr. Badalpour presented the financial report for August and September. Mr. Drager made a motion to approve the report as presented. Dr. Krapek seconded the motion.

Motion Passed

Contracts and Agreements

Mr. Badalpour presented the contracts and agreements. Dr. Krapek made a motion to approve the contracts and agreements as presented. Mr. Drager seconded the motion.

Motion Passed

Approval of Warrants

Dr. Krapek made a motion to approve the warrants. Mr. Drager seconded the motion.

Motion Passed

Old Business

Karen Wiggins updated the Board on the Executive Director hiring process. The Board discussed edits to the draft job posting. Ms. Wiggins will make recommended edits to the job posting and send to the Board of Health and Jefferson County Human Resources for review by October 17th. The Executive Director job posting is expected to be posted on the county's website and public health related websites in early November. Mr. Deranleau requested Ms. Wiggins and new Board of Health member, Cheri Jahn, meet to discuss the Executive Director hiring process thus far. Ms. Wiggins discussed with the Board the revised timeline. After Board discussion, Ms. Wiggins will update the timeline and share with the Board at the November Board of Health meeting.

The Board discussed if they would like to add to the schedule a Board of Health meeting in December. After discussion, the Board agreed to have a Board meeting on December 17th with the following caveat, to only hear the first eight business agenda items and immediately go into Executive Session to review applications for the Executive Director position. Ms. Wiggins discussed a request from staff for the Board to make a video addressing where the Board is at currently in the hiring process. This communication would help with the change management process and let staff know the Board has heard their concerns and priorities. After discussion, the Board agreed to work with health communications to put together either a video or a memo outlining the current situation in the Executive Director hiring process.

Ms. Wiggins informed the Board that she and the Clerk from the Board of Health will meet with Jefferson County Public Library's Human Resources Director to get more information on how the library recently handled their Executive Director hiring process. The Board also discussed the process by which staff will provide feedback after the final candidate's presentations.

For the record: Lane Drager needed to leave early. A quorum is established.

Nikki Work, from Jefferson County Public Health's (JCPH) communications team, provided a quarterly update to the Board. The JCPH communication team secured over 50 original news stories including; Dr. Johnson's winning the Lifetime Achievement Award, homelessness, Title X, rabies, vaccinations and The End Overdose Jeffco event. Major website additions include climate change and health in July. Examples of top performing posts included: fire updates, vaping disease, breastfeeding fair live video, blue green algae and Dr. Johnson's lifetime achievement award. Health communications also held several community outreach events including: the wellness expo during the Colorado Classic, Everitt Middle School Carnival, Arvada Safety Fair and Jefferson County Fair. During this quarter, the new website SexFactsJeffco and JCPH Blog both went live. Quarter Four milestones include: a media push around flu season, MMR campaign with regional partners, Root Cause Coalition work at the National Summit poster presentation and health communications planning for 2020-2022.

New Business

Ms. Waln, with Administrative Services, discussed with the Board the performance management system. Performance management is an industry standard practice and is used to monitor and assess operational and population health data to more effectively and efficiently accomplish JCPH's mission, engage in continuous improvement and make data-driven decisions. Ms. Waln discussed how JCPH currently implements performance management and how it can provide better customer service, improve employee engagement, help the department be better stewards of Jefferson County's resources and make data-driven decisions.

Matthew Nii, with Administrative Services, discussed with the Board JCPH's quality improvement process. JCPH currently is working to build momentum and reach a tipping point through lots of involvement, small projects, and quick wins throughout the department. JCPH currently has a Quality Improvement Council and a Quality Improvement Coordinator who work on promoting a culture of quality improvement. Mr. Nii discussed ways the Board can actively champion quality improvement efforts throughout the department as well.

Executive Director Comments

N/A

Director Comments

Dr. Huffman, with Community Health Services, shared that the Hepatitis A outbreak response, at the Jefferson County jail, resulted in 1,125 encounters with inmates who are experiencing homelessness and/or substance use issues, as well as being incarcerated for criminal offenses. Of these, over 725 received a vaccination, and 400 more were screened. Those screened either refused a vaccination or were previously vaccinated, as indicated in the Colorado Immunization Information System (CIIS).

Dr. Huffman also discussed that the Bright Futures Roadmap Steering Committee adopted four cornerstones and strategies for moving the work forward:

- Cornerstone #1: Families in Jeffco have a variety of high quality early care and education options that meet their needs and are provided through a mixed delivery system.
- Cornerstone #2: Families in Jeffco are supported in their roles as children's first and most important teachers through an array of home visitation services that meet their diverse needs.
- Cornerstone#3: Programs and providers in Jeffco have access to mental health consultation to fully support families' social and emotional well-being.
- Cornerstone#4: Jeffco has a robust screening, assessment, and referral system that addresses physical, social-emotional, behavioral, and the social determinants of health.

The work of the Bright Futures Roadmap team includes building public awareness of the importance and value of supporting social-emotional health of young children and their families. This also includes the pairing of mental health consultants with families and adults who work with infants and young children, to strengthen both adults' capacity to strengthen and support healthy social and emotional development of children before interventions are needed.

Mr. Rada shared with the Board that the recent open house to discuss upcoming retail food establishment enforcement statute changes was well attended with over 100 participants. Environmental Health Services will continue to do more community outreach until the new regulation implementation date of January 1, 2020. Mr. Rada shared the CDPHE final 2019 ozone data report with the Board.

Mr. Deranleau asked Mr. Rada if the Board can receive an update from Roy Laws, with Environmental Health Services, at the November Board of Health meeting regarding Indian Hills.

Board of Health Comments

Dr. Krapek noticed Narcan is being stored with all the AED kits throughout JCPH buildings again. Dr. Johnson credited Dr. Huffman, the Director of Community Health Services, for putting Narcan back with the AED kits after a request from the county to take them out temporarily. Dr. Krapek also asked for the Board to consider re-evaluating the time of the Board of Health meetings in 2020. Dr. Johnson asked Kelly Keenan's team to conduct a survey of staff who have attended the Board of Health meetings and the JCPH Leadership Team regarding their preference of Board of Health meeting start time. Ms. Keenan will have the data back to the Board for their review before the November meeting.

Mr. Deranleau welcomed Cheri Jahn, Jefferson County Public Health's new Board of Health member to the Board.

Adjournment:

There being no further business to come before the Board of Health, the meeting was adjourned at 7:00 p.m.