



JEFFERSON
COUNTY COLORADO

**Jefferson County (Colo.). Clerk to the Board
Official Bonds and Oaths of Office, 1861-1969**

Series #227

Processed by: Ronda Frazier
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Overview of Records

Creator:	Jefferson County Clerk and Recorder, Clerk to the Board
Title:	Official Bonds and Oaths of Office
Dates:	1861-1969
Series Number:	227
Quantity:	6 boxes (6 legal document boxes), 2.70 cubic ft.
Arrangement:	Arranged chronologically within each elected or appointed position
Abstract:	This collection contains official bonds and oaths of office for Jefferson County's elected and appointed officials filed for the record with the Clerk and Recorder, Clerk to the Board. Collection also includes official notices of appointment; letters of application, citizen petitions and letters of recommendations to the BCC regarding appointed positions; and resignation letters and notices of revocation of appointment.

Administrative Information

Access Restrictions:	Archives collection material is non-circulating, requires staff retrieval and is available for use by appointment in the Reading Room.
Use Restrictions:	None
Preferred Citation:	[Item Description], Official Bonds and Oaths of Office, Series #227, Jefferson County Archives, Golden, Colorado.
Provenance:	Transferred to the Jefferson County Archives by the Clerk and Recorder's Office in 1998 and in 2010.
Related Records:	Recorded Documents Book 18: Record of Official Bonds, 1877-1915 Series 227: Citizen Petitions Series 205: Golden-Littleton Irrigation District Files Series 228: Town of Edgewater Trustee Oaths of Office

History Note

According to the Colorado Revised Statutes (C.R.S. 30-10-110), before performing any duties of the office, every county officer must execute and deposit an official bond on or before the day of commencement of the term for which the officer was elected. The officer must also take an oath or

affirmation in front of an officer authorized to administer oaths, and deposit it with the official bond.

In lieu of a bond, a county may purchase crime insurance coverage of behalf of county officers and county employees to protect the people of the county from any malfeasance on the part of the officer while in office or employees.

A deputy appointed to office, before entering upon the deputy's duties under such appointment, must also take the like oath of office as that required to be taken by the appointing officer and shall deposit it in the office where the oath of such officer is deposited. In Jefferson County, these oaths are deposited with the Clerk to the Board.

Scope and Content Note

Collection mainly contains bonds and oaths of office for Jefferson County's elected and appointed officials that were filed for the record with the Clerk and Recorder. Collection is arranged in each sub-series by name of office then chronologically within that office.

Sub-series 1, Bonds and Oaths of Office for Elected and Appointed Officials (1861-1957), contains official bonds and oaths of office as well as letters requesting withdrawal or release from bonds, a list of bonded officials and a record book recording bonds of elected officials, appointments, and a few listings of school bonds issued.

Sub-series 2, Appointments (1862-1969), contains official notices of appointment to various positions within the County. Some may include salary information.

Sub-series 3, Applications for Appointment (1906-1951), contains letters of application addressed to the Board of County Commissioners by people seeking an appointed position. These may include citizen petitions and letters of recommendation for applicants. Those seeking a position as Water Commissioner are requesting a recommendation to the Governor from the Board of County Commissioners.

Sub-series 5, Resignations and Revocations (1862-1956), contains resignation letters of elected or appointed officials and notices of revocation of appointment.

This collection is not complete and has many gaps, especially 1870s-1880s, 1902-1915 and 1930s-1940s.

Name index available.

Container List	Box	Folder
Sub-series 1. Bonds and Oaths of Office for Elected and Appointed Officials		
Assessor, 1862-1872, 1893-1901, 1918-1929, 1955	1	1
Assistant Water Commissioner, 1891	1	2
Chief Clerk, Justice of the Peace, 1959	1	3
Clerk/Clerk and Recorder, 1861-1869, 1883-1895, 1916-1967	1	4
Clerk of County Court, 1950-1959	1	5
Clerk of District Court, 1893-1895, 1919-1929, 1957	1	6
Commissioner, 1862-1867, 1893-1929, 1953-1957	1	7
Constable, 1861-1871, 1893-1907, 1916-1929, 1955-1957	1	8-11
Coroner, 1861-1869, 1893-1901, 1918-1928, 1955	2	1
County Attorney, 1862-1867	2	3
County Judge, 1895-1902, 1920-1928, 1953-1957	2	4
Deputy Assessor, 1862-1871, 1893	2	5
Deputy Clerk/Clerk and Recorder, 1862, 1929, 1959	2	6
Deputy County Superintendent, 1904	2	8
Deputy Road Overseer, 1894-1895	2	9
Deputy Sheriff, 1861-1862, 1894-1895	2	10
Deputy Treasurer, 1862-1863, 1926-1929	2	11
General Road Overseer, 1894-1895	2	13
Horticultural Inspector, 1898-1899	2	14
Justice of the Peace, 1861-1870, 1893-1903, 1916-1929, 1955-1957	2	16-20

Container List	Box	Folder
Sub-series 1. Bonds and Oaths of Office for Elected and Appointed Officials (cont.)		
Notary Public, 1867	3	2
Probate Judge, 1866-1869	3	4
Public Administrator, 1951	3	5
Public Trustee, 1894-1924, 1954-1957	3	6
Road Overseer, 1865-1875, 1886, 1896-1906, 1910-1927	3	7-10
Road Supervisor, 1868, 1920	3	11
Sheriff, 1861-1869, 1893-1901, 1916-1929, 1955-1957	3	12
Superintendent of Schools, 1862-1869, 1893-1901, 1917-1929, 1955	4	1
Surveyor, 1861-1869, 1893-1904, 1918-1928, 1955	4	2
Treasurer, 1861-1869, 1893-1899, 1916-1928, 1947-1954	4	3
Undersheriff, 1928	4	4
List of Bonded County Officials, 1951	4	5
Record of Bonds for Elected Officials, Appointments and School Bonds Issued, 1881-1902	4	6
Withdrawal/Release from Bond, 1881-1894	4	7
Sub-series 2. Appointments		
Assessor, 1870-1879	4	8
Assistant Water Commissioner, 1880-1889	4	9
Bailiff of District Court, 1925-1938	4	10
Chief Deputy Sheriff, 1941	4	11
Clerk of County Court, 1925, 1928, 1950	4	12
Clerk of District Court, 1925, 1937	4	13

Container List	Box	Folder
Sub-series 2. Appointments (cont.)		
Commissioner, 1873, 1946	4	14
Constable, 1874	4	15
Constable of Justice Court, 1961	4	16A
Corresponding Secretary, Board of Immigration, 1872-1873	4	16B
County Attorney, 1867, 1873, 1903	4	17
County Physician, 1874	4	18
Court Reporter for District Court, 1925-1951	4	19
Deputy Assessor, 1863-1879, 1902-1937	4	20
Deputy Clerk and Recorder, 1862-1939, 1950-1951	4	21
Deputy Clerk of County Court, 1895-1898	4	22
Deputy Clerk of District Court, 1878, 1952	4	23
Deputy Constable/Deputy Clerk of Justice Court, 1960-1969	4	24
Deputy Coroner, 1902-1908, 1926, 1939	4	25
Deputy District Attorney, 1909, 1915	5	1
Deputy Jury Commissioner, 1951	5	2
Deputy Public Trustee, 1894-1937	5	3
Deputy School Superintendent, 1892	5	4
Deputy Sheriff, 1862-1951	5	5-7
Deputy Surveyor, 1869-1872, 1919-1925	5	8
Deputy Treasurer, 1875, 1896-1931	5	9
Flour Inspector, 1865	5	10
Honorary Deputy Sheriff, 1937	5	11

Container List	Box	Folder
Sub-series 2. Appointments (cont.)		
Jury Commissioner, 1951, 1955	5	12
Justice of the Peace, 1865, 1874, 1918	5	13
Master in Chancery, 1877	5	23
Matron/Special Deputy Sheriff, 1949	5	14
President, School District No. 16 (Montana & Midway)	5	24
Probation Officer, County Court, 1952	5	15
Regional Planning Commission, 1935	5	16
Road Overseer, 1874	5	17
Road Supervisor, 1873, 1875	5	18
Sheep Inspector, 1872	5	19
Special Deputy Sheriff, 1876-1879, 1937-1949	5	20-22
Special Deputy Sheriff, 1950-1951	6	1
Special Marriage License Clerk, 1910-1923	6	2
Surveyor, 1865, 1883	6	3
Undersheriff, 1862-1907, 1939-1949	6	4
Sub-series 3. Applications for Appointment		
Coroner, 1931	6	6
County Attorney, 1913, 1936	6	7
Custodian, Courthouse, 1906-1909, 1937-1939	6	8
Custodian, North School, 1938	6	9
Health Officer, 1907-1909, 1936	6	10
Justice of the Peace, 1907, 1937, 1939, 1951	6	11

Container List	Box	Folder
Sub-series 3. Applications for Appointment (cont.)		
Nurse, 1928, 1939	6	12
Other Positions, 1936-1939	6	13
Road Overseer, 1906-1939	6	14
Water Commissioners, 1903, 1907, 1909, 1950	6	15
Welfare Department Positions, 1937-1939	6	16
Sub-series 4. Resignations and Revocations		
Resignations, 1867-1956	6	17
Revocations, 1862-1941	6	18