

DATA TEAM



2022 VOLUNTEER INFORMATION PACKET

Assist various teams throughout JCOS by collecting and analyzing information about wildlife and visitor behavior.

APPLICATION DEADLINE: MARCH 4, 2022



JEFFERSON
COUNTY COLORADO
Open Space

JEFFERSON COUNTY OPEN SPACE VOLUNTEER SERVICES TEAM

The purpose of a Jefferson County Open Space (JCOS) volunteer is to assist in preserving open space and parkland, protecting park and natural resources, and providing visitors with healthy, nature-based experiences.

PROGRAM COORDINATOR

Jana Johns, Volunteer Services Supervisor
303.271.5922, jjohns@jeffco.us

SUMMARY OF POSITION

Assist various teams throughout JCOS by collecting information about wildlife and visitor behavior through the use of trail cameras, observation, and intercept surveys. Data Team volunteers will provide support for planning and data-driven decisions by participating in any of the following activities:

- Visitor intercept surveys
- Visitor observation surveys
- Trail camera field support
- Trail camera data collection and analysis



DUTIES

- Visitor intercept surveys: short visitor surveys conducted in JCOS parks around specific, pre-determined topics. Surveys will be developed as needed to provide visitor impressions about ongoing pilot projects or study areas as requested by various JCOS teams. Surveys may be completed utilizing JCOS-provided tablets or on paper.
- Visitor observation surveys: short shifts in determined locations to record information about visitor behavior. Visitor observations may be recorded on paper or by utilizing JCOS provided tablets.
- Trail camera field support: place and maintain trail cameras (provided by JCOS) by replacing batteries and data cards on a weekly basis in pre-determined study areas.
- Trail camera data collection and analysis: use a computer at JCOS or an approved at-home computer, study trail camera images to determine content and record data in spreadsheets and/or analyze content to identify trends.
- Other projects may be developed as pilots to utilize volunteer expertise and assistance in collecting additional types of data.
- Work may include walking trails, bending or crouching (trail camera access), approaching and interacting with park visitors for intercept surveys or sitting for periods of time when making observations. Work may occur year-round in varied weather conditions.

REQUIREMENTS

- Minimum age requirement of 14 (accompanied by responsible adult)
- No prior experience required
- Strong interpersonal skills
- Commitment to the mission and goals of Jeffco Open Space
- Ability to work independently with little direct supervision
- Must possess good decision-making skills and ability to communicate with appropriate staff as needed
- Volunteers must abide by the JCOS Park Regulations and established volunteer policies and procedures outlined in the JCOS Volunteer Handbook
- Volunteers must follow volunteer uniform guidelines
- Attend all required training sessions
- Complete a minimum of 16 volunteer hours per year
- All volunteers must complete a background check before working with visitors

TRAINING

- JCOS Volunteer Orientation for all new volunteers (2 hours)
- Data Team training will occur as needed for individual projects

BENEFITS

- Share experiences with other volunteers, JCOS staff, and park visitors
- Enjoy the outdoors while representing JCOS in a physically active program
- Meet other volunteers with similar interests
- Develop a greater understanding of the role and mission of JCOS

NEXT STEPS

1. Create an Account and Submit an Application by March 4, 2022

Applications are available online at: <https://offeror.jeffco.us/>

2. Attend an Interview

All prospective volunteers will be interviewed. Once you submit your application, you will be contacted by your Program Coordinator to arrange for an interview.

3. Attend a New Volunteer Orientation

All new volunteers are required to attend a JCOS New Volunteer Orientation to become familiar with the entire JCOS system prior to specific program training. Orientation sessions are held at the JCOS headquarters, 700 Jefferson County Parkway, Suite 100, Golden, Colorado, 80401. If unable to attend New Volunteer Orientation, volunteers may contact the Volunteer Services Team to arrange an online makeup session.

You must pre-register for orientation on Offero <https://offeror.jeffco.us/>.

You need attend only one of the following:

Thursday, March 24, 5:30—7:00 P.M.

Saturday, March 26, 8:30—10:00 A.M.

Thursday, March 31, 5:30—7:00 P.M.

4. Attend Data Team Training

Details will be provided at a later date.

5. Get your uniform and start volunteering!