



## OFFICE OF THE DISTRICT ATTORNEY

Jefferson and Gilpin Counties

Peter A. Weir, District Attorney

### **POLICIES AND PROCEDURES FOR OBTAINING DISCOVERY IN JEFFERSON AND GILPIN COUNTIES**

All discovery will be provided upon defense e-filing an entry of appearance with the courts and it being accepted. This office is usually notified within 7 business days of the court having accepted the entry of appearance.

Defendants representing themselves will need to pick up discovery in person with government issued ID. Call 303-271-6808 to make a request.

If an entry of appearance has not been properly filed, with the courts and our office, a request for discovery will not be processed. Our office will only release discovery to the attorney of record via the statewide eDiscovery portal (<https://ediscovery.state.co.us>).

There is an option of either picking up the evidentiary media (local pick-up notification) from our office or sending a self-addressed stamped envelope to be mailed. If you have questions regarding these policies contact the discovery office at 303-271-6808, **between the hours of 8:00 a.m. and 4:00 p.m. The Discovery Unit is CLOSED between noon -1 p.m.**