

Jeffco Fairgrounds Facility, Equipment & Service Rates

Facility Rates Revised 1/1/14

Equipment & Service Rates Revised 2/6/19

All rates are for reference only. To receive a true estimate and to confirm date availability, please complete a Request for Proposal (RFP) at jeffco.us/Fairgrounds.

FACILITIES

Unless noted, facilities include use of facility space and shared common parking, guest Wi-Fi, basic utilities and an on-call team member for on-site needs. The basic rental fees do not include restrooms, storage rooms, event rentals, catering, security, parking control, insurance, materials, exhibits or equipment. Unless noted, all rates listed are full day rates (7 a.m. - 10 p.m.).

| Facility | Description | Youth Rate | Standard Rate | Commercial Rate |
|--------------------------------------|--|------------|---------------|-----------------|
| EXHIBIT HALL I & EXHIBIT HALL II | Approximately 7,000 sq. ft. (approx. 3,500 sq. ft. each). Rooms can be divided. Shared common lobby and entrance, podium, projection screen, stage with basic lighting wash, limited tables and chairs arranged per advanced plan. | \$250 | \$550 | \$800 |
| EXHIBIT HALL III | Approximately 3,000 sq. ft. Shared common lobby and entrance, podium, projection screen, limited tables and chairs arranged per advanced plan. | \$125 | \$275 | \$400 |
| EXHIBIT HALL I, II & III | Approximately 10,500 sq. ft. (3,500 sq. ft. each). Rooms can be divided. Dedicated common lobby and entrance, podium, projection screen, stage with basic lighting wash, limited tables and chairs arranged per advanced plan. | \$375 | \$825 | \$1,200 |
| EXHIBIT HALL NORTH KITCHEN | 341 sq. ft. commercial kitchen. | \$35 | \$80 | \$125 |
| EXHIBIT HALL SOUTH KITCHEN | 324 sq. ft. concession kitchen. | \$35 | \$80 | \$125 |
| GREEN MOUNTAIN CONFERENCE ROOM A | 30 classroom style or 50 auditorium style. Shared common entrance, podium, projection screen, dry marker board, limited tables and chairs arranged per advanced plan. | \$75 | \$175 | \$250 |
| GREEN MOUNTAIN CONFERENCE ROOM B | 40 classroom style or 50 auditorium style. Shared common entrance, podium, projection screen, dry marker board, limited tables and chairs arranged per advanced plan. Snack bar with refrigerator and microwave. | \$75 | \$175 | \$250 |
| GREEN MOUNTAIN CONFERENCE ROOM A & B | 70 classroom style or 100 auditorium style. Rooms can be divided. Shared common entrance, podium, projection screen, limited tables and chairs arranged per advanced plan. | \$110 | \$275 | \$350 |
| GREEN MOUNTAIN CONFERENCE ROOM C | 9 classroom style or 12 auditorium style. Shared common entrance, podium, projection screen, limited tables and chairs arranged per advanced plan. | \$35 | \$80 | \$125 |
| GREEN MOUNTAIN CONFERENCE ROOM D | 9 classroom style or 12 auditorium style. Shared common entrance, podium, projection screen, limited tables and chairs arranged per advanced plan. | \$35 | \$80 | \$125 |
| EVENT CENTER | Indoor, heated arena (100'x205') with dedicated metal bleacher seating for 400. Arena will be groomed and watered before event. One additional groom and water is included in rental. Arena surface can be hard-packed upon request (additional fees apply). Office and overhead announcer's booth. 28 shared livestock pens with loading dock. | \$200 | \$450 | \$900 |
| RODEO ARENA | Outdoor arena (250'x140') with outdoor lighting and grandstand seating for approximately 3,500. 28 shared livestock pens with loading dock, vendor pads and announcer's booth. Arena will be groomed and watered before event. One additional groom and water included in rental. No restrooms with rental unless concession stand added to reservation. | \$180 | \$400 | \$800 |
| RODEO ARENA CONCESSION STAND | Concession kitchen with restrooms for general public. | \$35 | \$80 | \$125 |
| SILVER SPUR ARENA | Outdoor arena (225'x100') with outdoor lighting, a small announcer's booth and bleacher seating. Arena will be groomed and watered before event. One additional groom and water is included in rental. No restrooms with rental. | \$75 | \$175 | \$250 |
| TABLE VIEW ARENA | Outdoor arena (215'x100') with outdoor lighting, a small announcer's booth and bleacher seating. Arena will be groomed and watered before event. One additional groom and water is included in rental. No restrooms with rental. | \$75 | \$175 | \$250 |

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| | | | | |
|------------------------|---|-------|-------|-------|
| ROUND RING | Outdoor round pen (60' diameter) for equine exercising and lunging. | \$30 | \$70 | \$110 |
| LIVESTOCK ARENA | Indoor arena (40'x70') with grandstand seating for 350. Arena will be groomed and watered before event. One additional groom and water is included in rental. Arena surface can be hard-packed upon request (additional fees apply). | \$100 | \$210 | \$325 |
| BARN 1 | Indoor arena (60'x100'). Space comes with an overhead door and tie-outs. Arena will be groomed and watered before event. One additional groom and water is included in rental. Arena surface can be hard-packed upon request (additional fees apply). No restrooms with rental. | \$75 | \$175 | \$225 |
| POLE BARN | Approximately 6,000 sq.ft (60'x100'). Dirt floor will be groomed and watered before event. One additional groom and water is included in rental. Arena surface can be hard-packed upon request (additional fees apply). No restrooms with rental. Space comes with a stage, bistro lights and comes styled with basic western and saloon décor and scenery. | \$75 | \$175 | \$225 |
| PARKING LOTS | Collectively, our lots can hold approximately 1,000 vehicles. A variety of gravel, paved and other surface lots exist to support events, but also play host to a variety of other uses. No restrooms with rental. | \$90 | \$225 | \$300 |

FACILITIES (cont.)

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| Facility | Description | Youth Rate | Standard Rate | Commercial Rate |
|------------------------------|--|------------|---------------|-----------------|
| PICNIC AREA (1-20) | Covered pavilion (50'x80') with a capacity (seated) for 500. Playground and festival grass area. | NA | NA | NA |
| PICNIC AREA (21-50) | Covered pavilion (50'x80') with a capacity (seated) for 500. Playground and festival grass area. | \$75 | \$180 | NA |
| PICNIC AREA (51-100) | Covered pavilion (50'x80') with a capacity (seated) for 500. Playground and festival grass area. | \$150 | \$350 | NA |
| PICNIC AREA (101-500) | Covered pavilion (50'x80') with a capacity (seated) for 500. Playground and festival grass area. | \$350 | \$775 | NA |
| PICNIC AREA (500+) | Covered pavilion (50'x80') with a capacity (seated) for 500. Playground and festival grass area. | \$750 | \$1,600 | NA |

ADDITIONAL FACILITY CHARGES

| Charge | Description | Rate |
|----------------------------------|---|--------|
| OUTSIDE OF NORMAL HOURS | Per hour earlier than 7 a.m. or later than 10 p.m. | \$300 |
| HOLIDAY | Charges for holiday dates or holiday weekends. | \$300 |
| EVENT SET-UP MODIFICATION | Any modifications requested to an event setup/layout, made by Applicant/Event Manager, within three (3) calendar days of the event load-in will incur a charge of \$100 plus a \$100-per-hour fee necessary to accommodate the requested modification(s). | \$200+ |
| ADDITIONAL ARENA WORK | Arena facilities rented include two arena groomings and watering (one before event and one as requested during the event). Any additional arena work will be invoiced per arena work requested. | 100+ |

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ADDITIONAL FACILITY CHARGES (cont.)

| | | |
|---|--|--------------|
| BEVERAGE ORDERS | Only Coca-Cola products are allowed to be served/sold/displayed on Fairgrounds property. Event-related needs and supplies in this category must be purchased through the Fairgrounds office/account. | VARIES |
| ICE | 10lb. bag of ice. | \$4 |
| NON-APPROVED VENDOR | Any vendor used that is not part of the Fairgrounds Approved Vendor Program must sign a Temporary Vendor Agreement, pay the applicable fee(s) (\$200 per vendor type, per event) and provide the appropriate insurance documents. | \$200 |
| DEPOSIT | All facility reservations require a Retainer Fee and a (refundable) Damage Deposit. The Retainer Fee is (at least) 50% of the total facility rental fee and does not include the Damage Deposit. | VARIES |
| CANCELLATION FEE - YOUTH RATE | Applicant may cancel up to 15 days prior to the first day of the event without penalty. A fee of \$250 applies for any cancellations within 14 days of the event date. | \$250 |
| CANCELLATION FEE - JEFFCO DEPARTMENT | A fee of \$250 applies for any cancellations within 72 hours of the event date. | \$250 |
| CANCELLATION FEE - ALL OTHERS | Any Applicant who cancels 90 days or more prior to their event will receive a full refund of any rental fee(s) paid. Any Applicant who cancels their event 89 or fewer days from the scheduled event date shall receive NO refund. | VARIES |
| LATE FEE | A late fee of (at least) \$10-per day will be imposed for any payment (Retainer Fee and/or Damage Deposit) not received by the due date shown on the Reservation Agreement. | \$10 per day |

ADDITIONAL LABOR

| Charge | Description | Rate |
|--------------------------|---|-------|
| STAFF | Per person, per hour for additional staff. | \$75 |
| STAFF + EQUIPMENT | Per person, per hour for additional staff and equipment | \$100 |

CAMPGROUND

Unless noted, each site fee includes the use of our sanitary dump station, our restroom and shower facilities as well as complimentary Wi-Fi. Campground check-in is at 12 p.m. and check-out is 11 a.m. All rates listed are full day rates.

| Item | Description | Rate |
|------------------------------------|--|---------|
| CAMPGROUND BUYOUT | Buyout includes RV Sites 1 - 40 and Tent Sites 1 - 5. Picnic Pavilion and Festival Grass area are priced separately. | \$1,445 |
| 50-AMP RV SITE (SITES 1-7) | Back-in, paved site (approx. 72'x16'), 50-amp power, water hookup. 14-day stay limit in a 30-day period. | \$40 |
| 50-AMP RV SITE (SITES 8-12) | Back-in, paved site (approx. 57'x17'), 50-amp power, water hookup. 14-day stay limit in a 30-day period. | \$40 |

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CAMPGROUND (cont.)

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| | | |
|---------------------------------|--|---------------|
| 30-AMP RV SITE (SITES 13-18) | Parallel-parked, paved site (approx. 54'x18'), 30-amp power, water hookup. 14-day stay limit in a 30-day period. | \$35 |
| 30-AMP RV SITE (SITES 19-40) | Pull-through, asphalt sites (approx. 36'x17'), 30-amp power, seasonal water hookup. 14-day stay limit in a 30-day period. | \$30 |
| 20-AMP TENT SITE (SITES 1-5) | 14ft x 14ft sites, no power, no water hookups. 7-day stay limit in a 30-day period. Only available May-October weather permitting. | \$25 |
| DRY CAMPING (PARKING, NO POWER) | When campground full only. | \$20 |
| DRY CAMPING (PARKING, NO POWER) | When campground is not full. | \$25 |
| RV DUMP FEE | | \$20 per dump |

STALLS & PENS

Use of stalls and livestock pens requires that all facilities used be clean of hay, refuse, shavings, other types of bedding and any other waste product. Event holders are responsible for removing all stall/pen refuse from the grounds. Unless noted, all rates are full day rates.

| Item | Description | Rate |
|----------------------------------|--|-------------------|
| STALL | Stall rentals include a 10'x10' stall, access to indoor and outdoor wash racks, manure bins and water hydrant. | \$20 |
| STALL CLEANING | Cleaning fee for dirty stalls. | \$20 |
| LIVESTOCK PEN | | \$10 per head |
| MANURE REMOVAL FEE (30 CUBIC YD) | | \$380 per removal |
| SHAVINGS | | \$20 per bag |

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EQUIPMENT

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| Item | Description | Rate |
|-----------------------------|--|-------------|
| PA SYSTEM (INCLUDES 1 MIC) | PA System options in each Exhibit Hall, Green Mountain Conference A and B, Event Center, Rodeo Arena, Silver Spur Arena and Table View Arena. | \$100 |
| ADDITIONAL MICROPHONES | Microphone options include: wireless handheld, headset and lapel. | 25+ |
| TWO-WAY RADIO | Digital two-way radio with dedicated event channel(s). | \$15 |
| WIRELESS INTERNET | Please contact us for dedicated wireless Internet service. | TBD |
| HARD LINE CONNECTION | Please contact us for dedicated hard line connection for Internet or phone. | TBD |
| BEVERAGE TROUGH | 50 gallon plastic tabletop trough for chilling beverages. | \$25 |
| TICKET BOOTH | 10'x12' booth with three service windows and counters that are ADA height. A/C and electric can be provided as an option. | \$200+ |
| SAFETY BARRICADE | 8' red or yellow safety barricade section. | \$20 |
| STANCHION (INDOOR) | Indoor self-retracting stanchion in black. | \$10 |
| STANCHION (OUTDOOR) | Outdoor stanchion with white chain. | \$10 |
| SAFETY CABLE RAMP/PROTECTOR | 1-channel and 5-channel tread plate surface provides traction for carts and pedestrian traffic. | \$10 |
| PARKING WAND FLASHLIGHT | Great for crowd and traffic control. | \$5 |
| TRAFFIC CONE | Great for crowd and traffic control. | \$5 |
| STAGE DECK | 4'x4' weather resistant stage decks can be configured with other decks in various heights and configurations. Can support weight up to 157lbs per sq. ft. Build a platform or stage from 4'x8' to 24'x48'. | \$30 |
| STAGE STEP KIT | 3 step kit for use with stage decks at heights of 24" and 32" only. | \$35 |

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| STAGE GUARD RAIL | Add guard rails to stage decks. Priced per section. | \$15+ |
| STAGE SKIRTING | Black stage skirting for use with stage decks. Priced per section. | \$15+ |
| CONCRETE WEIGHT | Weigh down large tents and other structures. Weights range from 400lbs. to 800lbs. Additional equipment and labor rates may be applied. | \$20+ |
| SANDBAG | 25lb. black canvas bag. | \$10 |
| FEATHER BANNER KIT | 16.5'x3' with flag, pole, base and 25lb. weight. Available in blue, red or yellow. | \$25 |
| WAYFINDING KIOSK | 8' tall kiosk can be placed in select areas to accommodate your event. Includes 5 magnetic points for directional signage, 2 brochure holders and a 24"x36" double sided magnetic signage board. Client/Event provides signage. Additional equipment and labor rates may be applied. | \$100+ |
| VMS BOARD | Programmed messaging on portable digital message boards used for traffic and event messaging. | \$100 |
| SWINGING A-FRAME BOARD | 24"x36" double-sided board with red and black letters on a white background to create a high contrast, eye-catching message. | \$25 |
| STANDARD A-FRAME BOARD | 24"x36" double-sided board for signage placement. Client/Event provides all signage. Available in black or white. | \$15 |
| CHALKBOARD A-FRAME BOARD | 24"x36" double-sided board. Client/Event must provide chalk and eraser. | \$15 |
| DRY-ERASE BOARD EASEL | Client/Event must provide dry erase markers and eraser. | \$15 |
| SOCIAL MEDIA POSTING | Posts or messages you'd like us to share on our platforms. | \$50 per social media post |
| PORTABLE BLEACHERS (50 CAPACITY) | 15'x9'x5' aluminum seating. Additional equipment and labor rates may be applied. | \$100+ |
| PORTABLE BLEACHERS (180 CAPACITY ONSITE) | 34'x10'x9' aluminum hydraulic seating. Additional equipment and labor rates may be applied. | \$250+ |

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|---|---|---------|
| PORTABLE BLEACHERS (180 CAPACITY OFFSITE) | 34'x10'x9' aluminum hydraulic seating. Additional fuel, mileage and labor costs may be applied. | \$1000+ |
| METAL BARSTOOL | Backless stackable modern barstool with square seat. | \$10 |
| WOODEN BARSTOOL | 29" square leg barstool. | \$5 |
| WOODEN WHISKEY BARREL | 35"x10". Additional equipment and labor rates may be applied. | \$35 |
| WOODEN BAR | Various sizes. 7'1" being the smallest and 8'4.5" being the largest. Additional equipment and labor rates may be applied. | \$150 |
| HIGHTOP COCKTAIL TABLE | 30" round wood cocktail table at 42" height. | \$13 |
| SPANDEX LINEN | 30" x 42" banquet fitted highboy cocktail spandex table cover, 8 ft (96" x 30" x 30") rectangular fitted stretch spandex table cover and 6 ft (72" x 30" x 30") rectangular fitted stretch spandex table cover. | \$14 |
| MUSIC STAND | Manhasset model #48 sheet music stand. | \$10 |
| POSTER STAND | Fits for 8.5 X 11" poster, adjustable stand height, and poster frame revolvable to horizontal or vertical view display. | \$10 |
| SWAMP COOLER | Port-A-Cool evaporative air cooler (67"x60"x34") | \$150 |
| FLOOD LIGHTS | 15,000 lumen LED flood light. Comes with a tripod and a 25 lb. black canvas sandbag. | \$30 |
| CUSHION BARSTOOL WITH BACK | Adjustable seat height, foot ring, gas lift, with wheels. Available in grey. | \$12 |
| LOCKABLE COOLER | Available in blue or tan. | \$40 |