

# Block Party Permit Application

Larger Special Events are permitted under a separate application from.



100 Jefferson County Parkway  
Suite 3550  
Golden CO, 80419  
303-271-8700  
planning.jeffco.us  
pzpermits@jeffco.us

Permit Number (for Jeffco employee use only): \_\_\_\_\_ SE \_\_\_\_\_ Party Date: \_\_\_\_\_

1. This form is only an application until validated by Jefferson County staff.
2. Fees can be found on our website. Make checks payable to Jefferson County Treasurer.
3. All spaces below must be filled in before turning in application to Jefferson County staff.
4. All applications must submit documentation pursuant to the Jefferson County Zoning Resolution in regard to Special Events (i.e. detailed maps showing all affected streets/roads, letters of approval from emergency services).
5. A vicinity map must be provided by the applicant.

**All permit documents should be emailed to [pzpermits@jeffco.us](mailto:pzpermits@jeffco.us).**

## Applicant and Site Details

Organization or Applicant Name		Contact Person			
Phone Number		Email Address			
Mailing Address		City		State	Zip
Date of Block Party	Start Time	A.M.	P.M.	A.M.	P.M.
End Time					

## Block Party Permit Information

Location of your event: \_\_\_\_\_ Roads affected: \_\_\_\_\_

How will water be supplied? Bottled Water In Homes Other: \_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_ How will bathrooms be provided? Portable Toilets In Homes Other: \_\_\_\_\_

Will food be served? Yes No Who will provide the food? \_\_\_\_\_

Will alcohol be served? Yes No Who will provide the alcohol? \_\_\_\_\_

Will there be any temporary structures located in the right-of-way (tents, tables etc.)? <sup>1</sup> \_\_\_\_\_

What type of traffic control mechanism(s) will be used? <sup>1,2</sup> \_\_\_\_\_

<sup>1</sup> Access for local residents and emergency services must be maintained throughout the event.

<sup>2</sup> Jefferson County does not provide traffic barricades for block parties. The applicant is responsible for all traffic control mechanisms.

## Checklist of Acknowledgments

I hereby acknowledge that I have read this application and state that the above is correct. I agree not to start this project until this application is approved, and shall comply with the laws of the State of Colorado and the Jefferson County Zoning Resolution. Any violation of the above noted terms will cause immediate revocation of this permit.

I hereby acknowledge that I will not, knowingly, remove, replace or alter in any way, County Property.

Applicant Name \_\_\_\_\_ Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Jeffco Staff Use Only

Zone District	Map Number	Plat Book	Page	ODP Book	Page
Name	Date	Fee	Receipt Number		