There is a blue notebook in the office that has information that is useful for parenting time and child support cases. It is located on the shelf under the large whiteboard/mediation room calendar. To give an idea of the information available in the notebook, here is the table of contents:

**Contents of the CSS Resource Notebook**

**A. Instructions**
1. Instructions for Parenting/Support Cases
2. The difference between JV and DR Cases, Agreement to Jurisdiction for use with JV Cases
3. Blank Agreement to Jurisdiction (to copy if needed)
4. Consolidating JV Cases into DR Cases
5. Instructions for Completing Parenting Plan and Modification of Parenting Plan Forms
6. Instructions for Child Support Modification Form
7. Child Support Worksheet Procedure

**B. Information for Mediators**
1. JCMS Process for Cases referred by CSS
2. Information about JCMS Provided to CSS Staff
3. Information about Driver’s License Suspensions
4. Information about the Family Support Registry (FSR)
5. Information about Parents who are Registered Sex Offenders
6. Contact Information for Community Corrections
7. The Jefferson County Responsible Fatherhood Program
8. Professionals in Domestic Cases and What They Do
9. Child Support Guidelines, the law (12 Pages)
Contents of the CSS Resource Notebook
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10. Parenting Times, Decision Making, and Child Support (9 Pages)
    By Judge Julie Field and Gina Weitzenkorn

11. Glossary of Terms in Domestic Cases (12 Pages)

12. Human Services Department Acronyms and Abbreviations (6 Pages)

C. Resources for Parties

1. Resources for Domestic Violence Situations

2. Court Approved Parenting Classes by Judicial District (6 Pages)

3. Free Clinics Offered at the Courthouse

4. Web Pages and online Resources

5. Supervised Parenting Time/Exchanges Providers

6. Information on Family Tree/Karlis Center (4 Pages)

7. Using 211: An All-purpose Resource

8. Early Childhood Mental Health Assistance

9. Information for Grandparents (5 Pages)

10. Form for Attorney Withdrawal (when the attorney is on record, but no longer being used)

11. Guidebook for Parents Seeking Reunification (19 Pages)

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