

Sign Permit Application



100 Jefferson County Parkway
Suite 3550
Golden CO, 80419
303-271-8700
planning.jeffco.us
pzpermits@jeffco.us

Permit Number (for employee use): _____ SP Expiration Date (for employee use): _____

Permanent Temporary New Replace

1. This form is only an application until validated by Jefferson County staff.
2. **Fees are on our website** at planning.jeffco.us. Make checks payable to Jefferson County Treasurer. The applicant will also be required to reimburse the County for any costs of outside expert review of technical submissions, regardless of whether escrow is required or the amount of funds required to be submitted in escrow.
3. All spaces below must be filled in before turning in application to Jefferson County staff.

Applicant and Site Details

Address of Site / Property ID _____ City _____ State _____ Zip _____

Property Owner _____ Tenant Name (if applicable) _____ Phone Number _____ Email _____

Owner's Address _____ City _____ State _____ Zip _____

Applicant _____ Phone Number _____ Email _____

Applicant's Address _____ City _____ State _____ Zip _____

Sign Details

Sign Type: Ground Window Wall Illuminated? Yes No If Illuminated: Internal External

Height of Sign: _____ Number of Faces: _____ Sq. Ft. Per Face: _____ Electronic Message Board? Yes No

Applicant Acknowledgments

I hereby acknowledge that I have read this application and state that the above is correct, and agree not to start this project until this application is approved, and shall comply to the laws of the State of Colorado and the Zoning Regulations of Jefferson County.

Any violation of the above noted terms will cause immediate revocation of this permit.

I hereby acknowledge that I am aware that this permit does not include a legal parcel review as it pertains to Senate Bill 35 and subdivision of land or a review of access to my site. I am aware that legal parcel review and/or a review of access to my site may be required for other permits or processes on this site in the future. Approval of this application does not guarantee approval of any future permits or processes on the property.

I hereby acknowledge the regulations regarding Electronic Message Center requirements as outlined in the **Signs Section of the Jefferson County Zoning Resolution**, including the following:

- static messages only
- no transitions or frame effects
- must be equipped with automatic dimmers
- 30 second dwell time
- shall not exceed 0.3 footcandles
- not allowed as wall signs

Applicant's Name _____ Applicant's Signature _____ Date _____

Jefferson County Staff Use Only

Zone District _____ Plat Book Reception Number _____ ODP Reception Number _____ Dimensions of Signable Area _____

Total Signage Allowed: _____
Existing Requested Remaining Max # of Signs on Property Existing # of Signs on Property

Drainage Easement? Yes No **Wall Signs:** **Monument Signs:**
Floodplain? Yes No Map #: _____ Building Frontage: _____ Max. Size Ground Sign Permitted: _____
Floodplain Permit #: _____ Max. Size Wall Sign Permitted: _____ Min. Setbacks: _____ Corner Lot? Yes No
Max # of Wall Signs for Tenant: _____ VCT: Clear Not Clear N/A
Height of Sign in VCT: <42" >42"

Staff Name: _____ Date: _____ Fee: _____ Receipt Number: _____