

Short-Term Rental Application



100 Jefferson County Parkway
Suite 3550
Golden CO, 80419
303-271-8700
planning.jeffco.us
pzpermits@jeffco.us

Short-Term Rentals require Board of Adjustment approval before completing this application.

Submit this form and supporting documents to pzpermits@jeffco.us. Fees can be found on [our website](#). Make checks payable to Jefferson County Treasurer.

Applicant and Site Details

Address of Site		City	State	Zip
Legal Description				
Property Owner	Owner's Phone Number		Owner's Email	
Owner's Address	City	State	Zip	
Applicant (if different from Owner)	Applicant's Phone Number		Applicant's Email	
Applicant's Address	City	State	Zip	
Primary Contact	Primary Contact's Phone Number		Primary Contact's Email	
Primary Contact's Address	City	State	Zip	
Secondary Contact	Secondary Contact's Phone Number		Secondary Contact's Email	
Secondary Contact's Address	City	State	Zip	

Checklist of Acknowledgments

I am aware that this permit does not include a legal parcel review as it pertains to Senate Bill 35 and subdivision of land or a review of access to my site. I am aware that legal parcel review and/or a review of access to my site may be required for other permits or processes on this site in the future. Approval of this application does not guarantee approval of any future permits or processes on the property.

I hereby acknowledge that the subject dwelling has been equipped with smoke detectors, fire extinguishers, and carbon monoxide detectors as required by Section 2 and Section 11 of the [Jefferson County Zoning Resolution](#).

I hereby acknowledge that all parking of all automobiles associated with this Short-term Rental shall be contained on-site, and shall not occur on adjacent roadways or properties.

I am required to post the [Short-Term Rental guide](#) in a prominent location within the dwelling (available on our website or front counter).

I have read this application and state that the above is correct, and agree not to commence rental until this application is approved, and shall comply to the laws of the State of Colorado and the Zoning Regulations and Building code of Jefferson County. Any violation of the above noted terms will cause immediate revocation of this permit.

If your property is located within an area which has a Home Owners Association (HOA) or Property Owners Association (POA), please consult the association before proceeding with your project. The association may have restrictions beyond the County's permit review process.

Applicant's Signature _____ Date _____

Jeffco Staff Use Only

Jefferson County Staff Approval

Zone District	Map Number	_____	Name	_____
Plat Book	Page	_____	Date	_____
ODP Book	Page	Description of Request	Fee	Receipt Number