

100 Jefferson County Parkway, Suite 3550, Golden, Colorado 80419-3550
 ☎ 303.271.8700 • Fax 303.271.8744 • http://planning.jeffco.us

JEFFERSON COUNTY COLORADO

Planning & Zoning Division

FIREWORKS SALES PERMIT APPLICATION

Date Permit # FW

1. This form is only an application until validated by Jefferson County staff.
2. **Fees are on-line at our web site** or call 303-271-8700. Certified check made payable to Jefferson County Treasurer.
3. **All applications must be submitted by June 1. Only completed applications will be processed.**
4. All Fireworks Sales applications must be accompanied by written information about all sales clerks working with each fireworks stand. *(These forms will be provided for you to complete and submit with your application.)*
5. The **Jefferson County General Operational Requirements for Fireworks Sales** that is signed and dated must accompany all Fireworks Sales applications. *(This document contains all operational requirements for fireworks sales: **There must be a 150 foot buffer from any residential structure.***
6. Additional documents may be requested by the Planning and Zoning Division Staff or applicable Fire District.
7. Applicant must furnish a **CERTIFICATE OF INSURANCE** of a general liability policy. **THESE POLICIES MUST HAVE A MINIMUM LIMIT OF \$1,000,000.**

Address of site

Street City State ZIP

Property Owner *(Please include title & Company name)*

Phone

Street City State ZIP

Applicant Name *(Please include title & Company name)*

Phone

Street City State ZIP

Primary On-Site Agent *(Please include company name & responsible agent)*

Phone

Street City State ZIP

Wholesale Vendor *(Please include company name & responsible agent)*

Phone

Street City State ZIP

Off-Site Storage *(Please include company name & responsible agent)*

Phone

Street City State ZIP

Carrier Transporting to the STORAGE SITE *(Please include company name & responsible agent)*

Phone

Street City State ZIP

Carrier Transporting to the SALES SITE *(Please include company name & responsible agent)*

Phone

Street City State ZIP

Insurance Company Policy # Duration of Permit Use From: Date To: Date

- Please read and initial**
- I hereby acknowledge that I have read this application and state that the above is correct. I agree not to start this project until this application is approved, and shall comply with the laws of the State of Colorado and the Jefferson County Zoning Resolution. Any violation of the above noted terms will cause immediate revocation of this permit.
- I hereby acknowledge that I will not knowingly, remove, replace or alter in any way, County Property including rights-of-way.

Applicant's Signature

Date Phone

Print Applicant's Name

Staff use only

Zone District Map # Meets 150 Ft Buffer? Yes No

Plat Book Page Fire Department Approval? Yes No NA


ODP Book Page Sheriff Dept. Approval? Yes No NA

Setbacks: N S E W

Additional Comments

FIREWORKS SALES PERMIT APPLICATION
General Operational Requirements for Fireworks Sales

1. Site must be located in a Commercial Zone or Planned Development Zone which permits retail sales.
2. All required documents are submitted and in force.
3. Adequate security of explosives shall be maintained at all time. (A Class II magazine capable of handling all fireworks available for sale is required on-site.)
4. Safe on-site procedures shall be strictly adhered to.
5. No smoking or open flame shall be allowed at any time within 50 feet of the sales site. A "NO SMOKING" sign shall be conspicuously placed both inside and outside of all stands.
6. No alcohol, drugs, or persons under the influence shall be allowed at the sales site.
7. All unauthorized personnel shall be kept out of all storage areas.
8. Trash and storage requirements are strictly maintained.
9. The Permittee shall immediately comply with Fire District and Sheriff's order.
10. The permit shall be valid for a maximum of sixty (60) days. A valid permit shall not be transferable.
11. All initial inspections of fireworks sales sites shall be conducted a minimum of one day prior to the opening of the site. There shall be no sales without an initial inspection by the applicable Fire District or Sheriff's Department.
12. All fireworks stands shall be dismantled and removed no later than 10 days after the last sales day.
13. All structural stands shall be securely anchored, painted, and structurally sound. "NO PARKING" signs must be posted and visible from the parking area.
14. All applicable setbacks for the site must be adhered to; including 150 ft from any residential structure.
15. Any stand measuring more than 25 feet in length across the face shall have two exits. Exit doors shall be a minimum of 32 inches in width and 6 feet in height and swing in the direction egress.
16. Any stand that is a tent (as defined in the International Fire Code) shall meet all the requirements stated in the Tents and Other Membrane Structures Chapter of the International Fire Code concerning tents. All flooring in a tent shall be gravel or other noncombustible type material.
17. All other stands may be constructed of wood, metal, or other approved materials. Stands shall not have wheels or tires. Combustible construction shall be painted with a water-based latex paint.
18. All stands shall be provided with two portable fire extinguishers with a minimum rating of 2A, at least one of which shall be of the pressurized water type, readily accessible and in good working order. Each extinguisher shall carry a current annual inspection tag. One extinguisher shall be placed at each end of the stand.
19. All stands provided with electrical wiring shall be as required by the State Electrical Board and/or County permitting requirements.
20. Fireworks shall not be sold or dispensed by any person under the age of 16. An adult shall be present during all hours of operation. (An adult is a person 18 years of age or older.)
21. Fireworks shall not be sold or dispensed to anyone under 16 years of age unless accompanied by an adult (an adult is a person 18 years of age or older).
22. The Permittee shall display a warning sign in a prominent place on the site that states: "Warning, it is illegal for any person under sixteen years of age to purchase any fireworks. Violators may be punishable by a fine of up to \$750.00, by imprisonment for up to six months, or by both such fine and imprisonment". The sign lettering shall be a minimum height of one inch.
23. All temporary exterior lighting shall be directed away from any residential areas and shall consist of full cut-off fixtures.
24. Vegetation:
 - 1) There shall be a 15 foot apron around the stand comprised of gravel or other noncombustible type material.
 - 2) Vegetation within 50 feet of the stand, on the property which the stand is located, shall not exceed two (2) inches above the ground with the exception of trees, shrubs, and any other formal landscaping.
 - 3) Vegetation beyond 50 feet and up to 200 feet from the , on the property which the stand is located, shall not exceed twelve (12) inches above the ground, with the exception of trees, shrubs, and any other formal landscaping.
25. No fireworks shall be discharged within a 300 foot radius from any point on the stand.
26. No fireworks shall be sold or dispensed from any motor vehicle or towed vehicle.
27. A motor vehicle, travel trailer, or tent cover attached to or combined as a part of a stand shall not be permitted.
28. A stand shall be used only for retail sales of fireworks. No wholesale of fireworks shall be conducted from stands.
29. **These requirements are applicable to temporary fireworks stands only.** Sale of fireworks from permanent structures shall meet all of the requirements of an "H" occupancy as defined by the International Building and Fire Codes. (A permit is still required.)
30. A copy of the completed permit application, supporting documents and the permit must be kept on site.
31. Selling any illegal fireworks, failing to comply with any order of a Fire District or Sheriff's Department official, failing to submit any required document, falsifying or withholding any information on this application, or failing to get the required documents when required may result in the immediate revocation of this permit and closure of this sales facility. A summons and/or confiscation of products may also result. All sales employees may be subjected to a personal criminal history review before being permitted to work as sales personnel.

 I have received, read, and understand all information and handouts regarding requirements by Jefferson County for a Temporary Fireworks Stand Permit.

Signature of Applicant

Signature of Property Owner

Date

Address of Site

| | | | |
|----------------------|----------------------|----------------------|----------------------|
| Street | City | State | ZIP |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |



Planning &
Zoning Division

FIREWORKS SALES PERMIT APPLICATION

Check List for Fireworks Sales Permits

| Required | Description of Supporting Documentation | Completed |
|----------|--|-----------|
| | Copy of the lease agreement or written permission of the property owners to use the land of the sales site for the intended purpose. | |
| | Certificate of <i>general liability insurance</i> in the amount of at least \$1,000,000 . | |
| | Copy of Colorado PUC "Hazardous Materials" Transportation Permit: used by the transporter of the fireworks or statement that less than 1,000 pounds of fireworks will be transported. | |
| | <p>A scaled site plan that shows all of the following:</p> <ul style="list-style-type: none"> • Setbacks to all property lines. • The sales structure and ALL other buildings. • Parking Plan for the site drawn to <i>scale</i> which shows access, parking spaces and parking barriers to be used around the sales structure. (Note: parking spaces must be drawn on the plan to scale and numbered.) • The location of any on-site storage of fireworks and the on-site trash receptacle. • The location of exits from the structure. • The location of fire extinguishers with the sales structure. • The location of any other fuel or heat sources such as auxiliary generators, gasoline storage, etc. • The location of the phone to be used by the sales staff to call for emergency assistance during the hours of operation. Must be within 200 feet of the sales site. • Distance between the stand and the closest residence (must be 150 feet from any residential structure). | |
| | Proof of available potable water and sanitation facilities. | |
| | <p>Applicant shall comply with the following <i>prior to site inspection</i>.</p> <ul style="list-style-type: none"> • Copy of the invoice from the wholesaler of fireworks to be sold. This must show the number of pounds of product. • The Fire Protection District may require a submittal of at least two samples of items to be offered for sale for testing of performance against the legal performance standards handed down by the courts. • The Fire Protection District may require submittal of MSDS sheets on the products used at the site that are potential "Hazardous Materials." | |
| | Application must be signed by fire district prior to issuance of permit. | |
| | <p>Note: Community notification of the proposed stand is required in accordance with level 1 notification. The County will send out this notice, and the applicant will be responsible for associated postage fees.</p> | |
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Planning &
Zoning Division

FIREWORKS SALES PERMIT APPLICATION

Fireworks Sales Facility Inspection Check List

Permit #

Application Review

| Date | Initials | |
|------|----------|---|
| | | Permit/Inspection fee paid |
| | | Permit application is complete and approved by Fire Protection District |
| | | Property Use Consent/Lease on file |
| | | Insurance policy on file for applicable sales dates Colorado PUC "HazMat Transportation Permit" or a statement that less than 1,000 lbs. of fireworks will be transported |
| | | Scaled site plan is approved |
| | | Notice to adjoining properties |
| | | Water and sanitation |

On-Site Inspection

| Date | Initials | |
|------|----------|--|
| | | Compliance with site plan |
| | | "NO SMOKING" signs posted where required |
| | | Fire Extinguishers |
| | | Lighting and electrical insulation |
| | | Generator and gasoline location |
| | | Verification of on-site phone |
| | | Verify Date of Birth of ALL staff |
| | | Approval of on-site staff |
| | | Trash storage and removal |
| | | "Sales to Minor" warning sign posted |
| | | Tents |
| | | Application and supporting documents on-site |
| | | State Sales Tax License |
| | | Magazine storage |
| | | Invoice from wholesaler showing pounds purchases |

Inspector Comments/Recommendations

Signature of Applicant

Date

Signature of Inspector

Date

Agency

Post in a Conspicuous Place on Site

Jefferson County Fireworks Sales Permit

 Permit # FW

Address of site

| | | | |
|-----------------------|---------------------|----------------------|--------------------|
| <small>Street</small> | <small>City</small> | <small>State</small> | <small>ZIP</small> |
|-----------------------|---------------------|----------------------|--------------------|

Allowable Sales Dates

 From To

☆ *Not Valid for More Than 60 Days* ☆

Applicant Name *(Please include title & Company name)*

| | |
|----------------------|----------------------|
| <input type="text"/> | <small>Phone</small> |
|----------------------|----------------------|

Applicant Address

| | | | |
|-----------------------|---------------------|----------------------|--------------------|
| <small>Street</small> | <small>City</small> | <small>State</small> | <small>ZIP</small> |
|-----------------------|---------------------|----------------------|--------------------|

Primary On-Site Agent *(Please include company name & responsible agent)*

| | |
|----------------------|----------------------|
| <input type="text"/> | <small>Phone</small> |
|----------------------|----------------------|

Primary On-Site Agent Local Address

| | | | |
|-----------------------|---------------------|----------------------|--------------------|
| <small>Street</small> | <small>City</small> | <small>State</small> | <small>ZIP</small> |
|-----------------------|---------------------|----------------------|--------------------|

NOTICE: Failure to comply with any portion of the General Requirements will render this permit **IMMEDIATELY VOID**. Selling of fireworks when the permit is void will result in criminal charges being filed against the Permittee. Selling of illegal fireworks by anyone at the site will result in the permit being immediately void.

Signature of Applicant

| | |
|----------------------|---------------------|
| <input type="text"/> | <small>Date</small> |
|----------------------|---------------------|

Jefferson County Zoning Department

| | |
|----------------------|---------------------|
| <input type="text"/> | <small>Date</small> |
|----------------------|---------------------|

Fire Protection District received application and supporting documents

| | |
|----------------------|---------------------|
| <input type="text"/> | <small>Date</small> |
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Planning & Zoning Division

FIREWORKS SALES PERMIT APPLICATION

Sales Clerks

All Sales Clerks who will work at the Permit Site.

Any changes to these names must be made available to the Fire District (or to the Jefferson County Sheriff's Department if there is no applicable fire district) at least 72 hours prior to commencing employment.

Lead Sales Agent (Local Residence)

| | | | |
|----------------|------|-------|---------------|
| Name | | Phone | Date of Birth |
| Street Address | City | State | ZIP |

Sales Clerks

| | | | |
|----------------|------|-------|---------------|
| Name | | Phone | Date of Birth |
| Street Address | City | State | ZIP |

| | | | |
|----------------|------|-------|---------------|
| Name | | Phone | Date of Birth |
| Street Address | City | State | ZIP |

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| Name | | Phone | Date of Birth |
| Street Address | City | State | ZIP |



Planning & Zoning Division

FIREWORKS SALES PERMIT APPLICATION

Sales Clerks

| | | | |
|----------------|------|-------|---------------|
| Name | | Phone | Date of Birth |
| Street Address | City | State | ZIP |

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