

Permit Number (for Jeffco employee use only): _____ Date: _____

1. *This form and all supporting documents should be submitted to pzpermits@jeffco.us. This form is only an application until validated by Jefferson County staff.*
2. *Fees are on our website [<https://jeffco.us/2920/>]. Checks can be made payable to Jefferson County Treasurer.*
3. *All applications must be submitted by June 1. Only completed applications will be processed.*
4. *All Fireworks Sales applications must be accompanied by written information about all sales clerks working with each fireworks stand. (These forms will be provided for you to complete and submit with your application.)*
5. *The Jefferson County General Operational Requirements for Fireworks Sales that is signed and dated must accompany all Fireworks Sales applications. This document contains all operational requirements for fireworks sales. There must be a 150 foot buffer from any residential structure.*
6. *Additional documents may be requested by the Planning and Zoning Division Staff or applicable Fire District.*
7. *Applicant must furnish a Certificate Of Insurance of a general liability policy. **These policies must have a minimum limit of \$1,000,000.***
8. *Fireworks may only be sold when there is not a fire ban in place.*

Site, Sale, and Applicant Information

Address of Site	City	Zip
Property Owner (include title and company name)	Email (required)	Phone Number
Address	City	Zip
Applicant (include title and company name)	Email (required)	Phone Number
Address	City	Zip
Primary Onsite Agent (include company name & responsible agent)	Email (required)	Phone Number
Address	City	Zip
Wholesale Vendor (include company name & responsible agent)	Email (required)	Phone Number
Address	City	Zip
Offsite Storage (include company name & responsible agent)	Email (required)	Phone Number
Address	City	Zip
Carrier Transporting to the STORAGE Site (company & responsible agent)	Email (required)	Phone Number
Address	City	Zip

Fireworks Sales Permit Application

Permit Number: _____

Site, Sale, and Applicant Information (cont'd)

<i>Carrier Transporting to the SALES Site (company & responsible agent)</i>	<i>Email (required)</i>	<i>Phone Number</i>
<i>Address</i>	<i>City</i>	<i>Zip</i>

Checklist of Acknowledgments

I hereby acknowledge that I have read this application and state that the above is correct. I agree not to start this project until this application is approved, and shall comply with the laws of the State of Colorado and the Jefferson County Zoning Resolution. Any violation of the above noted terms will cause immediate revocation of this permit.

I hereby acknowledge that I will not knowingly remove, replace, or alter in any way, County Property. (This includes guard rails, light posts, signs, etc.)

<i>Applicant's Signature</i>	<i>Applicant's Name</i>	<i>Date</i>	
<i>Insurance Company</i>	<i>Policy Number</i>	<i>Permit Start Date</i>	<i>Permit End Date</i>

Jefferson County Staff Use Only

<i>Zone District</i>	<i>Map #</i>	<i>Plat Book</i>	<i>Page</i>	<i>ODP Book</i>	<i>Page</i>
Meets 150 foot buffer?	Yes	No			
Sheriff Department Approval?	Yes	No	N/A		
Fire Department Approval?	Yes	No	N/A		
Setbacks: N _____ S _____	E _____	W _____			

Additional Comments:

General Operational Requirements for Fireworks Sales

1. Site must be located in a Commercial Zone or Planned Development Zone which permits retail sales.
2. All required documents are submitted and in force.
3. Adequate security of explosives shall be maintained at all time. (A Class II magazine capable of handling all fireworks available for sale is required on-site.)
4. Safe on-site procedures shall be strictly adhered to.
5. No smoking or open flame shall be allowed at any time within 50 feet of the sales site. A "NO SMOKING" sign shall be conspicuously placed both inside and outside of all stands.
6. No alcohol, drugs, or persons under the influence shall be allowed at the sales site.
7. All unauthorized personnel shall be kept out of all storage areas.
8. Trash and storage requirements are strictly maintained.
9. The Applicant shall immediately comply with Fire District and Sheriff's order.
10. The permit shall be valid for a maximum of sixty (60) days. A valid permit shall not be transferable.
11. All initial inspections of fireworks sales sites shall be conducted a minimum of one day prior to the opening of the site. There shall be no sales without an initial inspection by the applicable Fire District or Sheriff's Department.
12. All fireworks stands shall be dismantled and removed no later than 10 days after the last sales day.
13. All structural stands shall be securely anchored, painted, and structurally sound. "NO PARKING" signs must be posted and visible from the parking area.
14. All applicable setbacks for the site must be adhered to; including 150 ft from any residential structure.
15. Any stand measuring more than 25 feet in length across the face shall have two exits. Exit doors shall be a minimum of 32 inches in width and 6 feet in height and swing in the direction egress.
16. Any stand that is a tent (as defined in the International Fire Code) shall meet all the requirements stated in the Tents and Other Membrane Structures Chapter of the International Fire Code concerning tents. All flooring in a tent shall be gravel or other noncombustible type material.
17. All other stands may be constructed of wood, metal, or other approved materials. Stands shall not have wheels or tires. Combustible construction shall be painted with a water-based latex paint.
18. All stands shall be provided with two portable fire extinguishers with a minimum rating of 2A, at least one of which shall be of the pressurized water type, readily accessible and in good working order. Each extinguisher shall carry a current annual inspection tag. One extinguisher shall be placed at each end of the stand.
19. All stands provided with electrical wiring shall be as required by the State Electrical Board and/or County permitting requirements.
20. Fireworks shall not be sold or dispensed by any person under the age of 16. An adult shall be present during all hours of operation. (An adult is a person 18 years of age or older.)
21. Fireworks shall not be sold or dispensed to anyone under 16 years of age unless accompanied by an adult (an adult is a person 18 years of age or older).
22. The Applicant shall display a warning sign in a prominent place on the site that states: "Warning, it is illegal for any person under sixteen years of age to purchase any fireworks. Violators may be punishable by a fine of up to \$750.00, by imprisonment for up to six months, or by both such fine and imprisonment". The sign lettering shall be a minimum height of one inch.
23. All temporary exterior lighting shall be directed away from any residential areas and shall consist of full cut-off fixtures.
24. Vegetation:
 - a) There shall be a 15 foot apron around the stand comprised of gravel or other noncombustible type material.
 - b) Vegetation within 50 feet of the stand, on the property which the stand is located, shall not exceed two (2) inches above the ground with the exception of trees, shrubs, and any other formal landscaping.
 - c) Vegetation beyond 50 feet and up to 200 feet from the , on the property which the stand is located, shall not exceed twelve (12) inches above the ground, with the exception of trees, shrubs, and any other formal landscaping.
25. No fireworks shall be discharged within a 300 foot radius from any point on the stand.
26. No fireworks shall be sold or dispensed from any motor vehicle or towed vehicle.
27. A motor vehicle, travel trailer, or tent cover attached to or combined as a part of a stand shall not be permitted.
28. A stand shall be used only for retail sales of fireworks. No wholesale of fireworks shall be conducted from stands.
29. These requirements are applicable to temporary fireworks stands only. Sale of fireworks from permanent structures shall meet all of the requirements of an "H" occupancy as defined by the International Building and Fire Codes. (A permit is still required.)
30. A copy of the completed permit application, supporting documents and the permit must be kept on site.
31. Selling any illegal fireworks, failing to comply with any order of a Fire District or Sheriff's Department official, failing to submit any required document, falsifying or withholding any information on this application, or failing to get the required documents when required may result in the immediate revocation of this permit and closure of this sales facility. A summons and/or confiscation of products may also result. All sales employees may be subjected to a personal criminal history review before being permitted to work as sales personnel.

Applicant Signature

I have received, read, and understand all information and handouts regarding requirements by Jefferson County for a Temporary Fireworks Stand Permit.

Applicant's Signature

Property Owner's Signature

Date

Address of Site

City

Zip

Fireworks Sales Permit Application

Permit Number: _____

Checklist for Fireworks Sales Permits

Required?	Description of Supporting Documentation	Completed?
	Copy of the lease agreement or written permission of the property owners to use the land of the sales site for the intended purpose.	
	Certificate of general liability insurance in the amount of at least \$1,000,000.	
	<p>A scaled site plan that shows all of the following:</p> <ul style="list-style-type: none"> • Setbacks to all property lines. • The sales structure and ALL other buildings. • Parking Plan for the site drawn to scale which shows access, parking spaces and parking barriers to be used around the sales structure. <i>(Parking spaces must be drawn on the plan to scale and numbered.)</i> • The location of any on-site storage of fireworks and the on-site trash receptacle. • The location of exits from the structure. • The location of fire extinguishers with the sales structure. • The location of any other fuel or heat sources such as auxiliary generators, gasoline storage, etc. • The location of the phone to be used by the sales staff to call for emergency assistance during the hours of operation. Must be within 200 feet of the sales site. • Distance between the stand and the closest residence (must be 150 feet from any residential structure). 	
	Proof of available potable water and sanitation facilities.	
	<p>Applicant shall comply with the following prior to site inspection:</p> <ul style="list-style-type: none"> • Copy of the invoice from the wholesaler of fireworks to be sold. This must show the number of pounds of product. • The Fire Protection District may require a submittal of at least two samples of items to be offered for sale for testing of performance against the legal performance standards handed down by the courts. • The Fire Protection District may require submittal of MSDS sheets on the products used at the site that are potential "Hazardous Materials." 	
	Application must be signed by fire district prior to issuance of permit.	

Note: Community notification of the proposed stand is required in accordance with level 1 notification. The County will send out this notice, and the applicant will be responsible for associated postage fees.

Fireworks Sales Permit Application

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Fireworks Sales Facility Inspection Checklist

Application Review

Date	Initials	Description
		Permit/Inspection fee paid
		Permit application is complete and approved by Fire Protection District
		Property Use Consent/Lease on file
		Insurance policy on file for applicable sales dates Colorado PUC "HazMat Transportation Permit" or a statement that less than 1,000 lbs. of fireworks will be transported
		Scaled site plan is approved
		Notice to adjoining properties
		Water and sanitation

Onsite Inspection

Date	Initials	Description
		Compliance with site plan
		"NO SMOKING" signs posted where required
		Fire Extinguishers
		Lighting and electrical insulation
		Generator and gasoline location
		Verification of phone onsite
		Verify Date of Birth of all staff
		Approval of onsite staff
		Trash storage and removal
		"Sales to Minor" warning sign posted
		Tents
		Application and supporting documents onsite
		State Sales Tax License
		Magazine storage
		Invoice from wholesaler showing pounds purchases

Inspector Comments and/or Recommendations

Applicant Signature

Date

Inspector Signature

Date

Agency

Post in a Conspicuous Place on Site

JEFFERSON COUNTY FIREWORKS SALES PERMIT

Address of Site

City

Zip

Allowable Sales Dates: From _____ To _____

Not Valid for More Than 60 Days

Applicant (include title and company name)

Email (required)

Phone Number

Address

City

Zip

Primary Onsite Agent (include company name & responsible agent)

Email (required)

Phone Number

Address

City

Zip

NOTICE: Failure to comply with any portion of the General Requirements will render this permit **IMMEDIATELY VOID**. Selling of fireworks when the permit is void will result in criminal charges being filed against the Permittee. Selling of illegal fireworks by anyone at the site will result in the permit being immediately void.

Applicant Signature

Date

Jefferson County Planning & Zoning

Date

Fire Protection District received
application and supporting documents

Date

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Sales Clerks

This list shall include all Sales Clerks who will work at the Permit Site.

Any changes to these names must be made available to the Fire District (or to the Jefferson County Sheriff's Department if there is no applicable fire district) at least 72 hours prior to commencing employment.

Lead Sales Agent (Local Residence)

_____ <i>Name</i>	_____ <i>Date of Birth</i>	_____ <i>Email</i>	_____ <i>Phone Number</i>
_____ <i>Address</i>		_____ <i>City</i>	_____ <i>Zip</i>

Sales Clerks

_____ <i>Name</i>	_____ <i>Date of Birth</i>	_____ <i>Email</i>	_____ <i>Phone Number</i>
_____ <i>Address</i>		_____ <i>City</i>	_____ <i>Zip</i>

_____ <i>Name</i>	_____ <i>Date of Birth</i>	_____ <i>Email</i>	_____ <i>Phone Number</i>
_____ <i>Address</i>		_____ <i>City</i>	_____ <i>Zip</i>

_____ <i>Name</i>	_____ <i>Date of Birth</i>	_____ <i>Email</i>	_____ <i>Phone Number</i>
_____ <i>Address</i>		_____ <i>City</i>	_____ <i>Zip</i>

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Sales Clerks

Name *Date of Birth* *Email* *Phone Number*

Address *City* *Zip*

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