

Miscellaneous Permit Application



100 Jefferson County Parkway
Suite 3550
Golden CO, 80419
303-271-8700
planning.jeffco.us
pzpermits@jeffco.us

Permit Number (for Jeffco employee use only): _____

1. This form is only an application until validated by Jefferson County staff.
2. Fees can be [found on our website](#). Make checks payable to Jefferson County Treasurer.
3. All spaces below must be filled in before submitting application to Jefferson County staff.

All permit documents should be emailed to pzpermits@jeffco.us.

I am applying to permit a:

- | | |
|-----------------------|----------------------------|
| Coop or Beehive | Energy Conversion System |
| Group Living Facility | Temporary Structure or Use |
| Home Occupation | Other* |
| Retaining Wall | |

Note: Any structure used to store vehicles must obtain a building permit, regardless of the size.

Applicant and Site Details

Address of Site / Property ID _____ City _____ State _____ Zip _____

Property Owner _____ Owner's Phone Number _____ Owner's Email _____

Owner's Address _____ City _____ State _____ Zip _____

Applicant (if different from Owner) _____ Applicant's Phone Number _____ Applicant's Email _____

Applicant's Address _____ City _____ State _____ Zip _____

Project Description _____

Checklist of Acknowledgments

I hereby acknowledge that I have read this application and state that the above is correct, and agree not to start this project until this application is approved, and shall comply to the laws of the State of Colorado and the Zoning Regulations and Building code of Jefferson County. Any violation of the above noted terms will cause immediate revocation of this permit.

I hereby acknowledge that this new structure may not be erected, placed upon, or extended over any easement, unless approved in writing by the agency or agencies having jurisdiction over such easement.

I hereby acknowledge that I am aware that this permit does not include a legal parcel review as it pertains to Senate Bill 35 and subdivision of land or a review of access to my site. I am aware that legal parcel review and/or a review of access to my site may be required for other permits or processes on this site in the future. Approval of this application does not guarantee approval of any future permits or processes on the property.

If your property is located within an area which has a Home Owners Association (HOA) or Property Owners Association (POA), please consult the association before proceeding with your project. The association may have restrictions beyond the County's permit review process.

Applicant's Signature _____ Date _____

Jefferson County Staff Use Only

FEMA Map Number _____ Plat Reception Number _____ ODP Reception Number _____

Jefferson County Staff Approval

Name _____ Date _____ Fee _____ Receipt Number _____

* Examples of other projects that may require a Miscellaneous Permit include: decks under 30", recreational facilities (pools, tennis courts, basketball courts, etc.), temporary sales offices, fire works stands, and Christmas tree lots.

Descriptions and submittal requirements can be found on page 2.

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Permit Number (for Jeffco employee use only): _____

Coop or Beehive

<i>Applicant: Required at the Time of Application Submittal</i>		<i>Jeffco Staff Use Only</i>			
Scaled Site Plan (<i>easements must be shown</i>)		Zoning:			
Structural and Elevation Drawings		Structure Height:			
Predator proof plan		Geological Hazards?	Yes	No	AE Case #:
		In a Floodplain?	Yes	No	Easements? Yes No
		Needs to meet setbacks?	Yes	No	Cumulative sq.ft:
		Setbacks: Front:	Side:	Side:	Rear:

Group Living Facility

<i>Applicant: Required at the Time of Application Submittal</i>		<i>Jeffco Staff Use Only</i>			
Cover Letter		Zoning:		Allowed Use:	Yes No
Proof of Water/Sanitation		Proximity to nearest group home:			
Parking Plan		# of Residents:		Approved SU Case #:	

Home Occupation

<i>Applicant: Required at the Time of Application Submittal</i>		<i>Jeffco Staff Use Only</i>			
Letter detailing business plan	Lease (<i>if applicable</i>)	Zoning:			
Floor plan		AE/BOA Case #:			

Retaining Walls

<i>Applicant: Required at the Time of Application Submittal</i>		<i>Jeffco Staff Use Only</i>			
Scaled Site Plan with TOW & BOW elevations		Wall Height (max 12 feet):			
Detailed design calculations prepared by PE		Easements?	Yes	No	
Wall facing identified on Site Plan (<i>must be textured earth colored material</i>)		Setbacks From Property Lines (min 7 feet):			
Compliance with Zoning Resolution Section 16 (<i>Land Disturbance</i>)		Front:	Side:	Side:	Rear:
Post Construction Certification from PE will be required					

* For additional details, please review the *Retaining Wall Permit Submittal Requirements*

* Construction of the retaining wall can proceed once staff review is completed

Satellite / Energy Conversion System

<i>Applicant: Required at the Time of Application Submittal</i>		<i>Jeffco Staff Use Only</i>			
Scaled Site Plan	Visual Mitigation plan	Zoning:			
Structural and Elevation Drawings	Performance Guarantee	Needs to meet setbacks?	Yes	No	
Description of Proposed Devices Including Material and Color		Setbacks: Front:		Side:	
Erosion Control and Re-vegetation Plan		Side:		Rear:	

Temporary Structure or Use

<i>Applicant: Required at the Time of Application Submittal</i>		<i>Jeffco Staff Use Only</i>			
Scaled Site Plan		Zoning:			
Structural and Elevation Drawings		AE/BOA Case #:			
		Structure	Use	Approx. length of stay:	

Other

Zoning: